



# Disclaimers

- This Program will use funding allocated to the State of West Virginia under the Infrastructure Investment and Jobs Act (IIJA). Program parameters are subject to National Telecommunication and Information Administration (NTIA) and U.S. Department of Commerce rules and guidance, and other federal and state requirements.
- Visit broadband.wv.gov for the complete draft Deployment Program Procedures.
- At the time of this presentation, West Virginia's Initial Proposal Volume Two is pending NTIA approval. If there are any differences between the details discussed herein and Initial Proposal Volume Two, once approved, the latter should be considered authoritative.
- In the event of any discrepancy between any requirements presented and any federal funding requirements, the latter will prevail and will be reflected in future presentations.
- You must submit a Pre-Application to be eligible for the Full-Application.

# Speaker Introductions

Presenting for WVDED



**Kelly Workman**, Director, WVDED Today's focus: BEAD Overview



Nick Bournakel

Today's focus: Legal, Regulatory, and

**Program Compliance** 



**Andrew Joseph** 

Today's focus: Program Overview & Workbooks



**Jacob Lester** 

Today's focus: Application Portal



# Broadband Equity, Access, and Deployment Program

- The Broadband Equity, Access, and Deployment (BEAD) Program stems from the bipartisan Infrastructure Investment and Jobs Act (IIJA)
- The Program makes available \$42.45 billion nationally
   \$1.2 billion allocation to West Virginia
- Allocations based upon FCC National Broadband Map—June 2023
- West Virginia's Program is administered by the West Virginia Department of Economic Development, Office of Broadband (WVDED, collectively)



# Important Dates

Topic	Location	Date
Pre-Application	Webinar	Mar 14, 2024
Pre-Application	Portal Opens	March 2024
Pre-Application	Onsite Workshop – North	March 28, 2024
Pre-Application	Online Workshop	April 10, 2024
Pre-Application	Portal Closes	May 2024
Full Application	Webinar	May 8, 2024
Full Application	Portal Opens	May 2024
Full Application	Onsite Workshop – South	May 23, 2024
Full Application	Onsite Workshop – North	June 6, 2024
Full Application	Online Workshop	June 12, 2024
Full Application	Portal Closes	July 2024
	Review and Final Proposal	Late 2024



# Agenda

- 1 Program Overview
  - Fundamentals & Key Requirements
  - Project Creation
  - Project Prioritization and Selection
- 2 Pre-Application Walkthrough
  - Short and Narrative Responses
  - Documents and Supporting Material
  - Workbooks
- (3) Regulatory, Legal, and Program Compliance
- 4 Next Steps



# Program Fundamentals

Funding

Funding comes from the BEAD program managed by NTIA.

Timeline

Projects must be completed within four years of award.

**Eligible Entities** 

Entities in good standing that pass the review process; these can include private entities, cooperatives, and local governments.

Network Req.

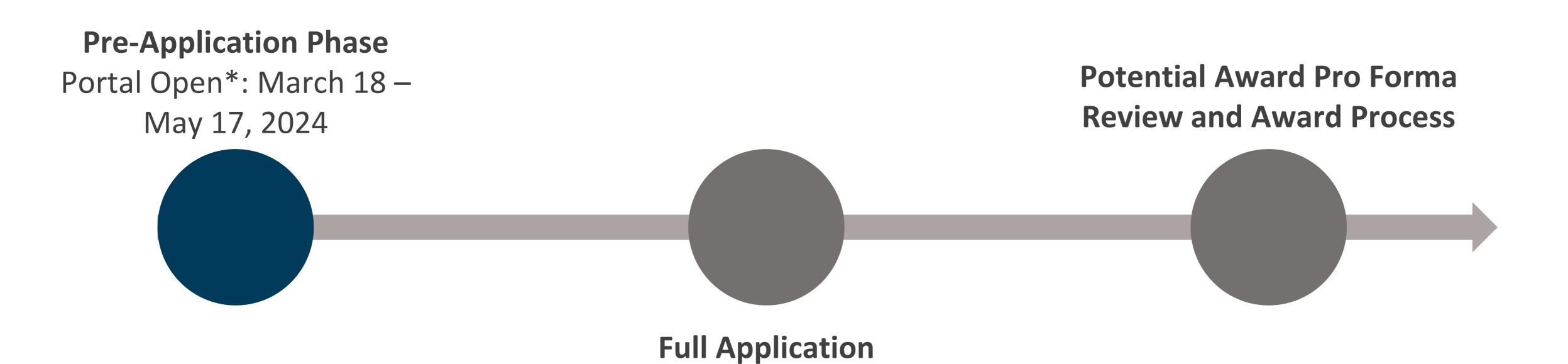
Minimum requirements:

- 100/20 Mbps with 100 ms of latency;
- 1/1 Gbps for Community Anchor Institutions

Preference for end-to-end fiber



# Program Phases



Portal Open: May - July 2024

\*Subject to NTIA review of Initial Proposal Volume 2



# Target Locations

Target Locations are the unserved and underserved homes and businesses, or community anchor institutions (CAIs), that are eligible through this program.

WVDED is developing the final list of Target Locations through the Challenge Process and deduplication efforts. WVDED encourages potential applicants to participate.

The current draft list of Target
Locations is available here\*.
Reminder, it is subject to change.



https://tinyurl.com/mt9fnv8e

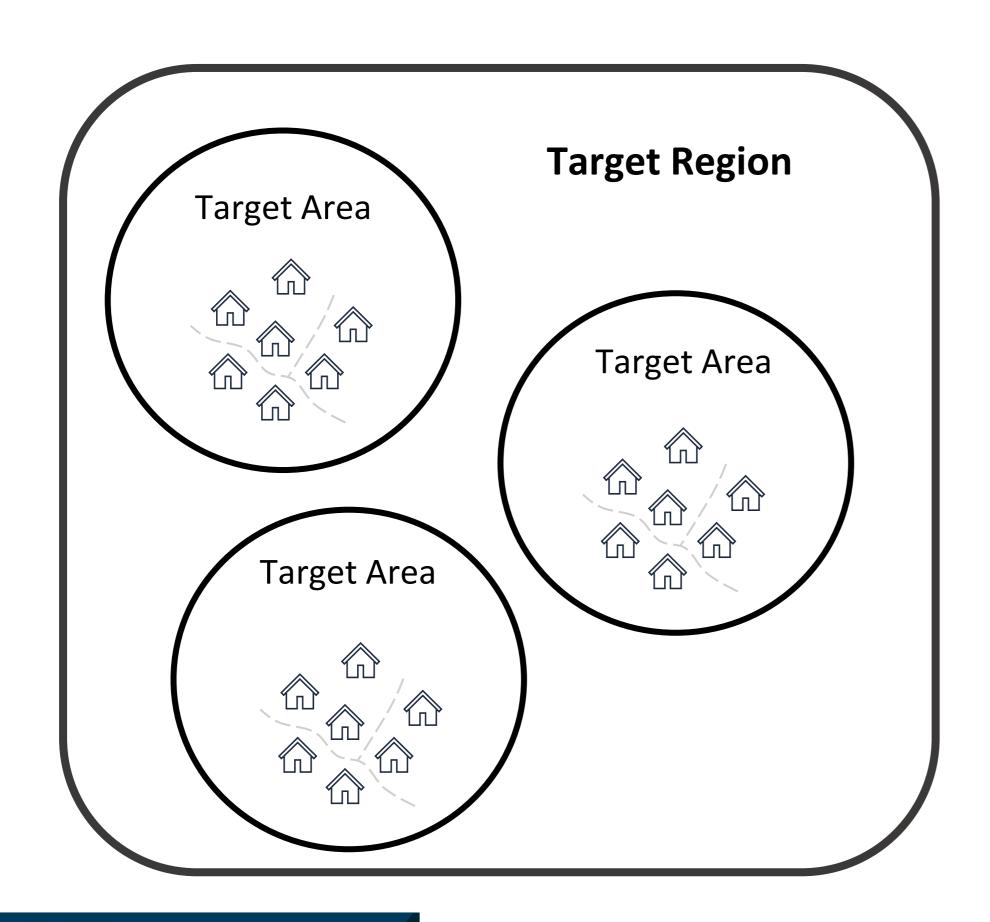
All applicants must obtain a CostQuest Tier D license. Use the Dec. 31, 2022, Jun. 13, 2023, update.



https://tinyurl.com/3ndjmhce



To enable applicants to create Proposed Projects, WVDED has created Target Areas and Regions



### **Target Region:**

**Groups of Target Areas** 

### **Target Area:**

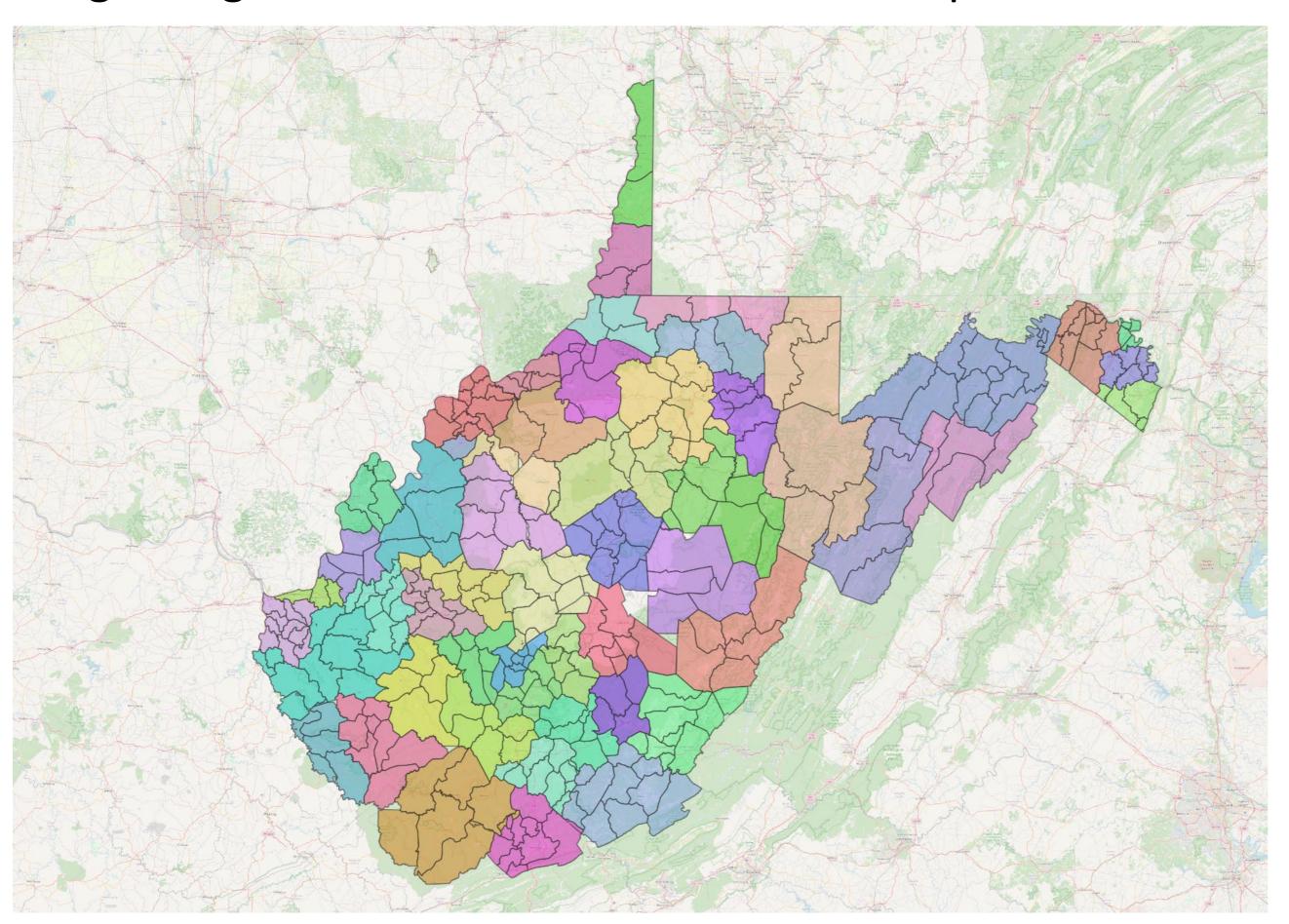
**Groups of Target Locations** 

### **Target Location:**

Individual unserved and underserved homes and businesses, or eligible CAI



Draft Target Region and Area data is available for public comment

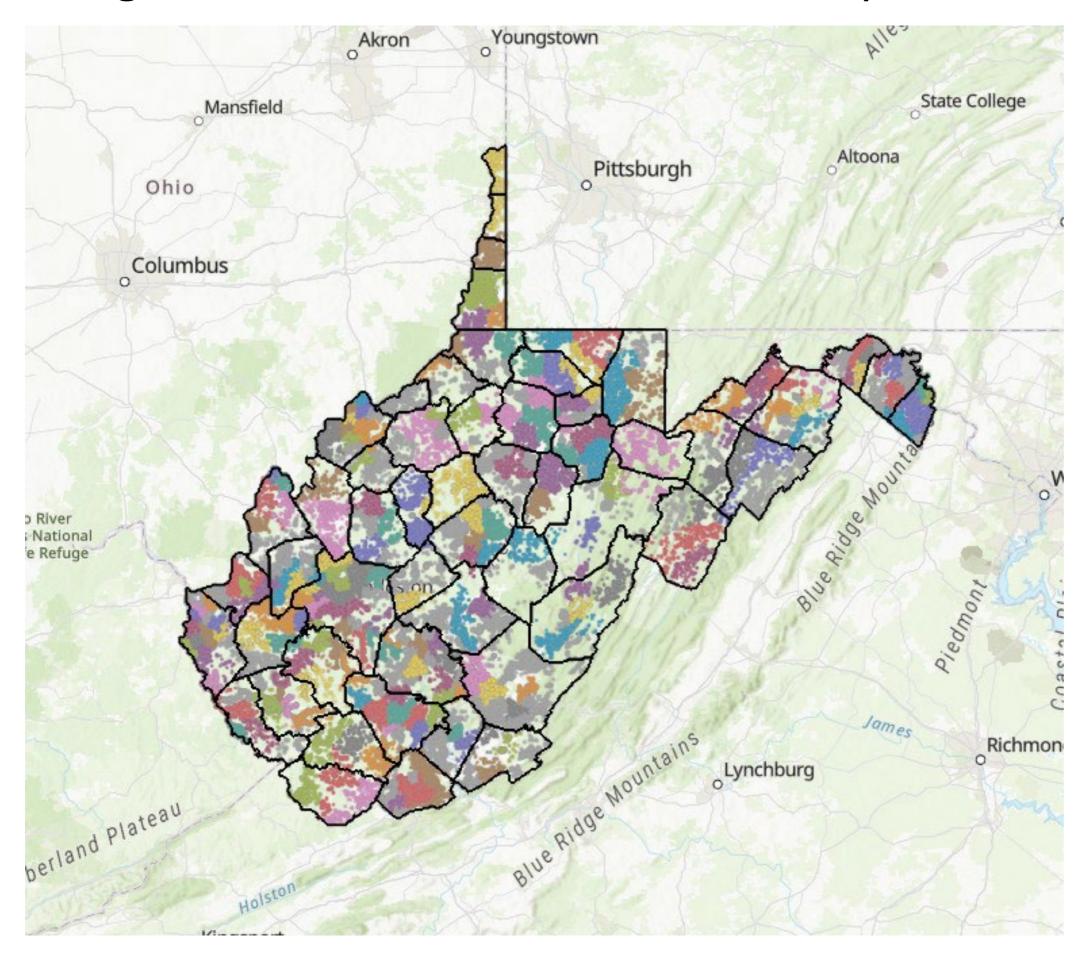


Draft Target Area and Region data available for public comment





Draft Target Region and Area data is available for public comment

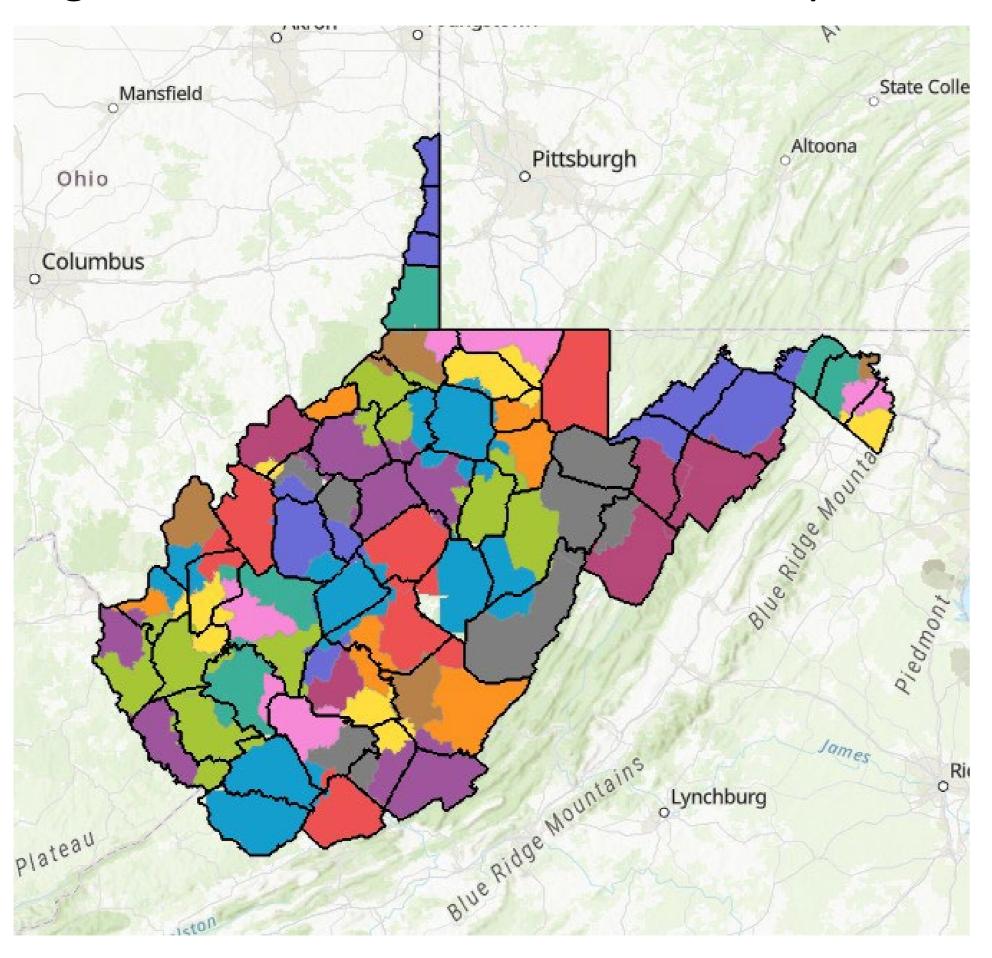


Draft Target Area and Region data available for public comment





Draft Target Region and Area data is available for public comment

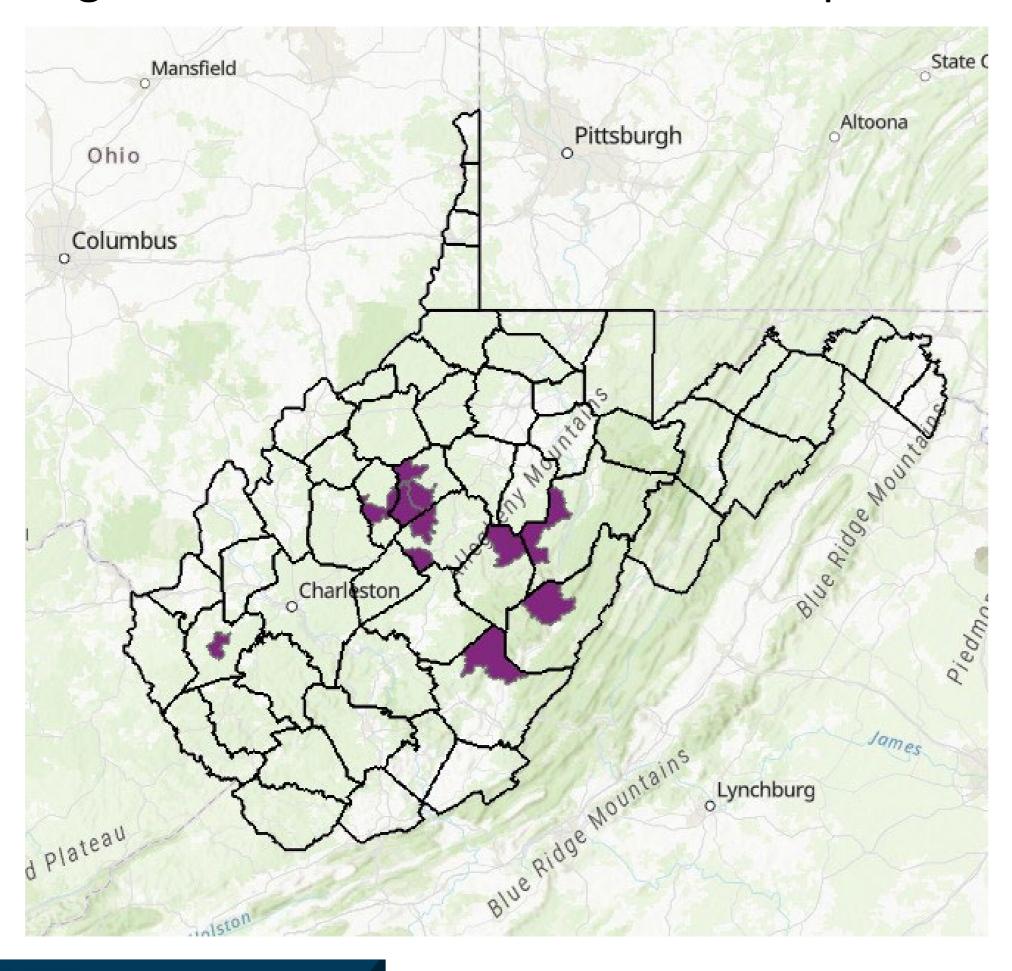


Draft Target Area and Region data available for public comment





Draft Target Region and Area data is available for public comment



Draft Target Area and Region data available for public comment





# Project Area Rules

- 1. If an applicant proposes a project that includes one Target Area in a region, it must propose one or more projects that include all Target Areas in a Target Region.
- 2. Proposed Projects from the same applicant may not overlap one another.
- 3. Dependent proposals are not allowed.
- 4. Proposed Projects may not include Target Areas from more than one Target Region.
- 5. Target Areas containing only CAI Target Locations must not be in a Proposed Project with any Target Areas containing unserved or underserved Target Locations



# Creating Proposed Projects

### **Proposed Projects Rule #1:**

If an applicant proposes any Proposed Project in a region, it must create Proposed Projects that include all Target Areas in the region.

However, it does not necessarily need to include all Target Areas in one Proposed Project.



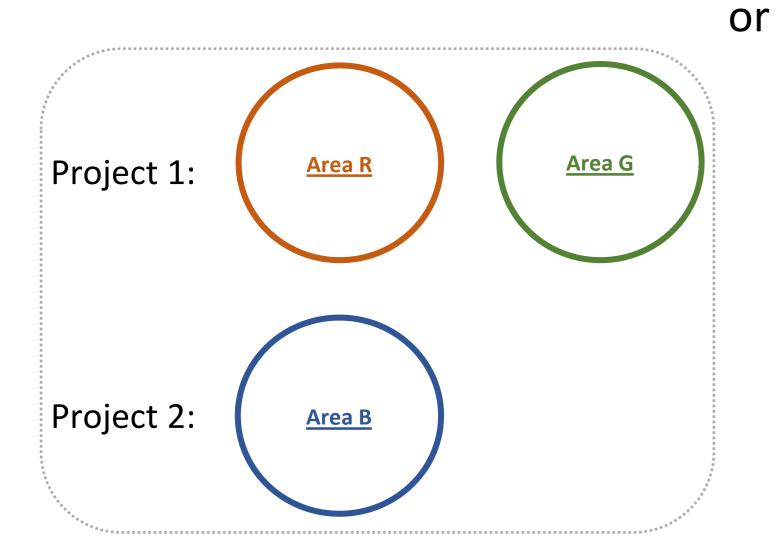
# Creating Proposed Projects

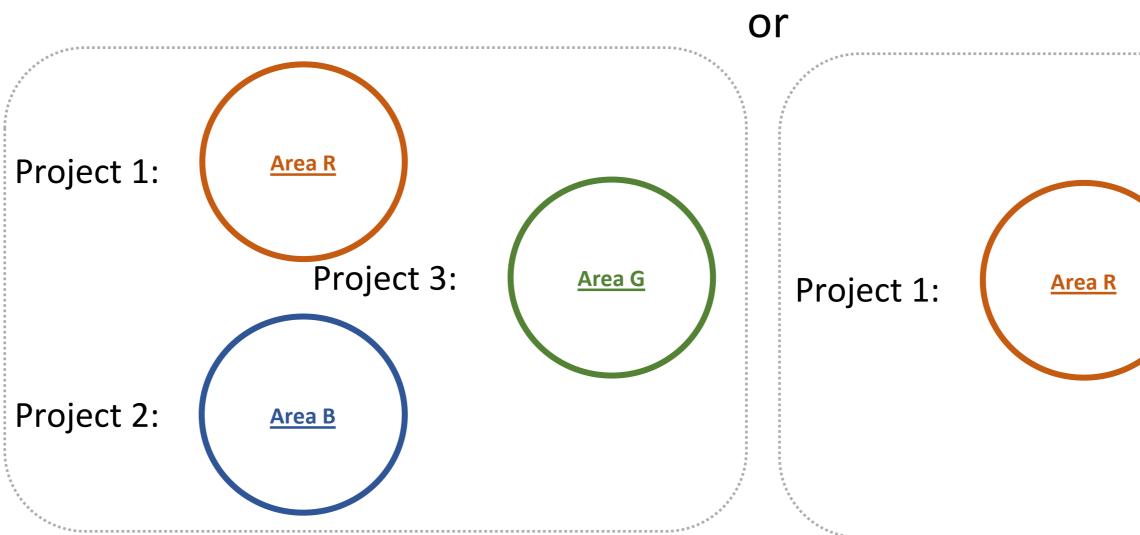
## Correct examples

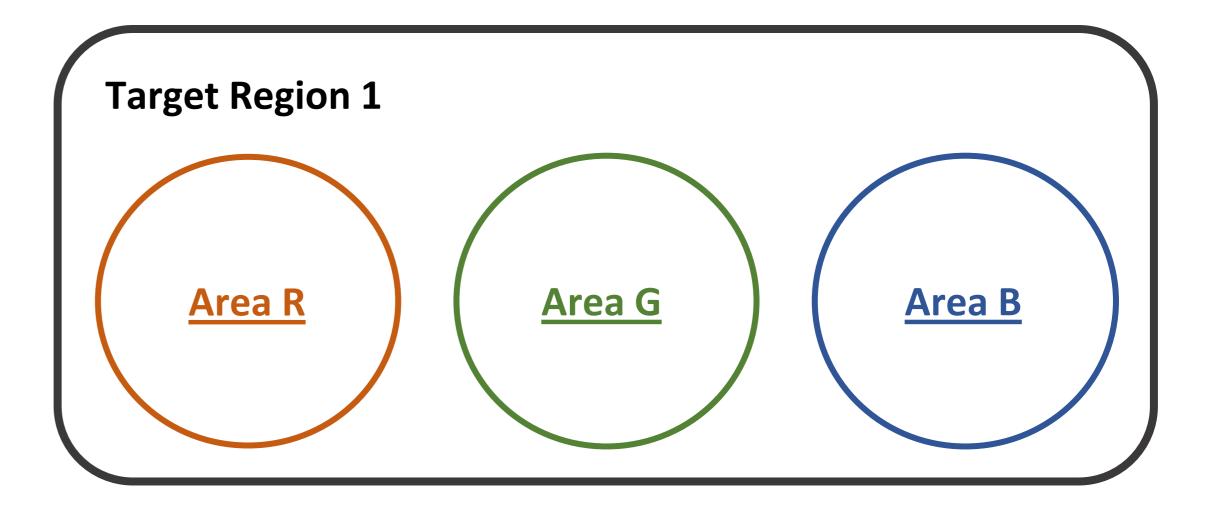
### **Project Area:**

Applicants may group Target Areas within a single region together into Proposed Projects in any way they see fit.

### Example (part 1):





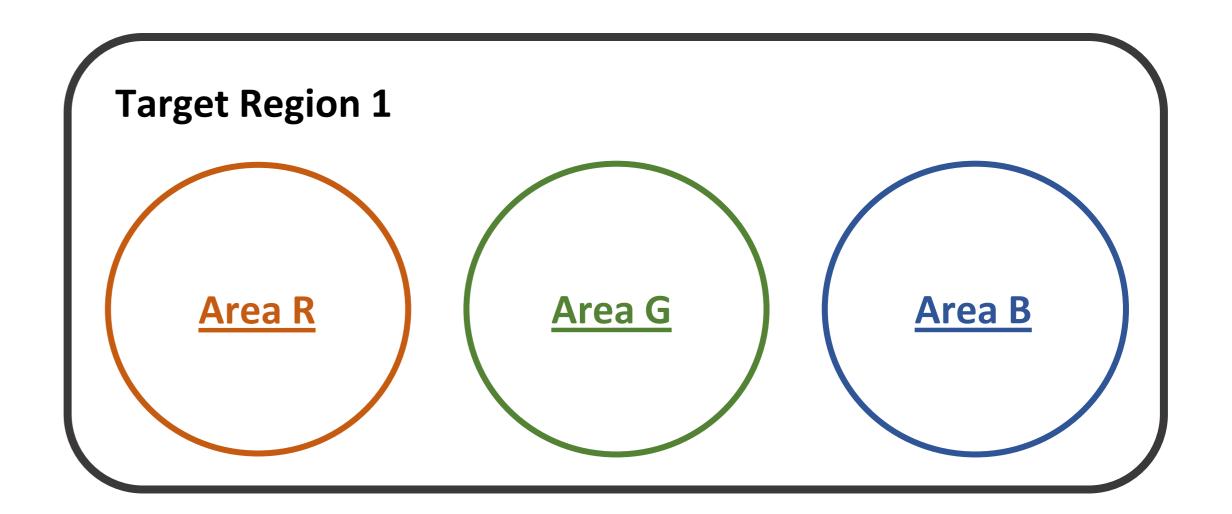


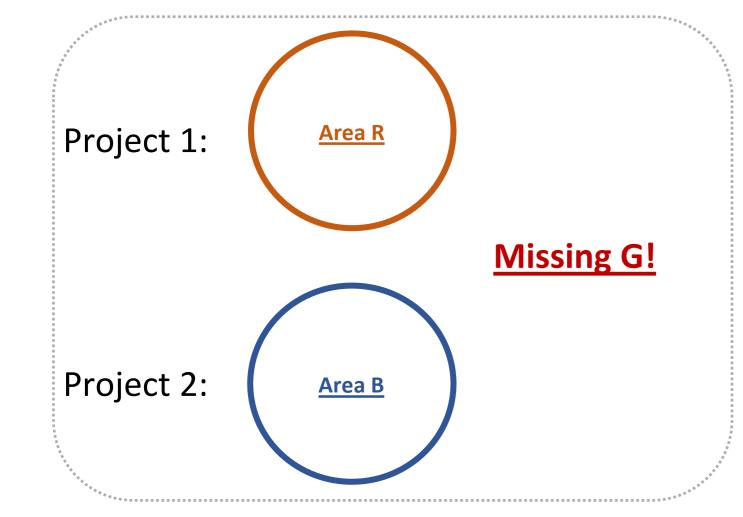
Area G

Area B

# Creating Proposed Projects

Incorrect examples











# Eligible Expenses

This is a reimbursement program

Costs must be directly related to the upfront investment associated with installing and/or upgrading existing broadband facilities on the Proposed Project on a one-time, capital improvement basis.

Additionally, only costs directly associated with reaching Target Locations.

Carefully review the draft program procedures for a detailed list



# Match

- For each Proposed Project, applicants must provide a match of at least 25%
- No in-kind match
- Target Locations in areas identified by NTIA as high cost will not require match
  - These are based on NTIA's published high-cost areas, the data for which is included as a layer in the draft maps published by WVDED
  - "NTIA defined 'high cost' using a cost model that incorporates an area's remoteness, population density, topography, and poverty levels, and measures costs over the life of the network. NTIA defined "area" to mean census block groups."

NTIA's Methodology for High-Cost Areas can be Found Here



https://tinyurl.com/4dx6n5p5



# Letter of Credit or Performance Bond

Applicants must obtain one of:

Letter of Credit

Performance Bond

≥ 10% of award amount

### **Pre-Application Phase**

 Obtain a commitment to provide the Letter of Credit or Performance Bond, up to a specified dollar amount

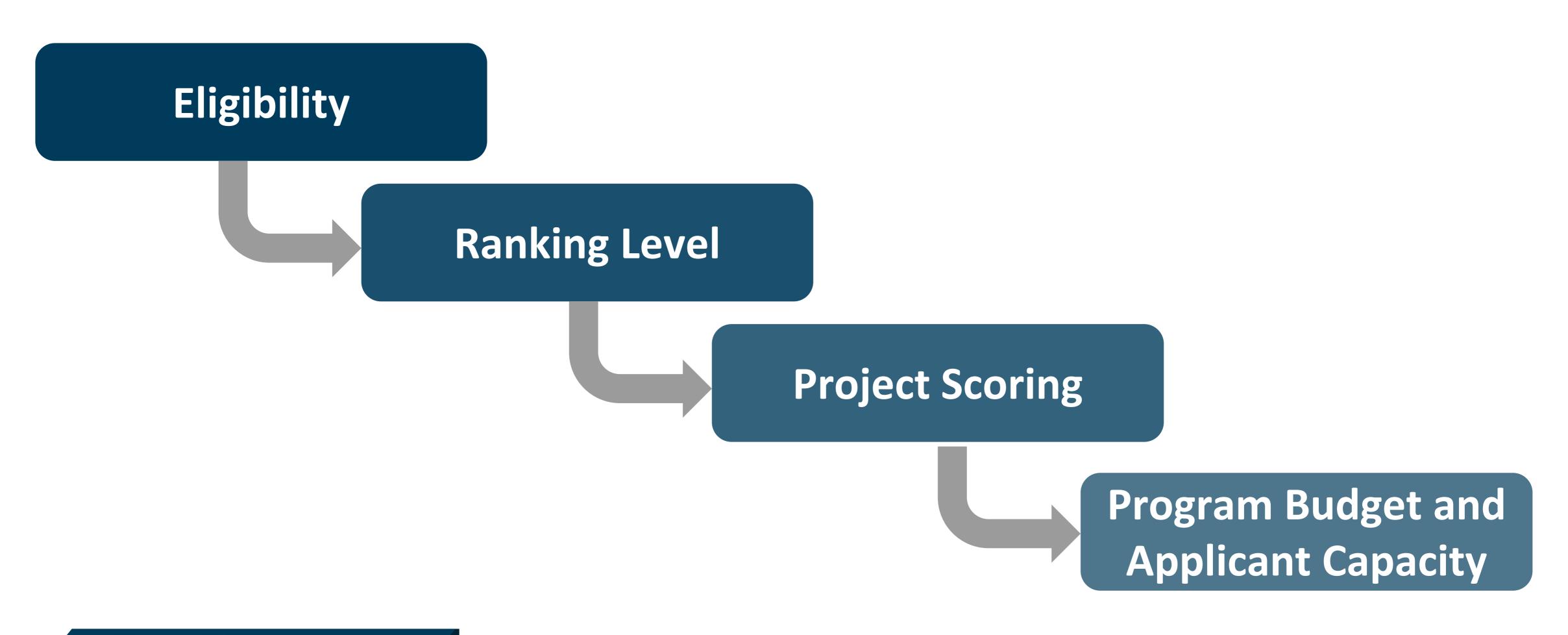


 Obtain the Letter of Credit or Performance Bond, based on the amount to be awarded

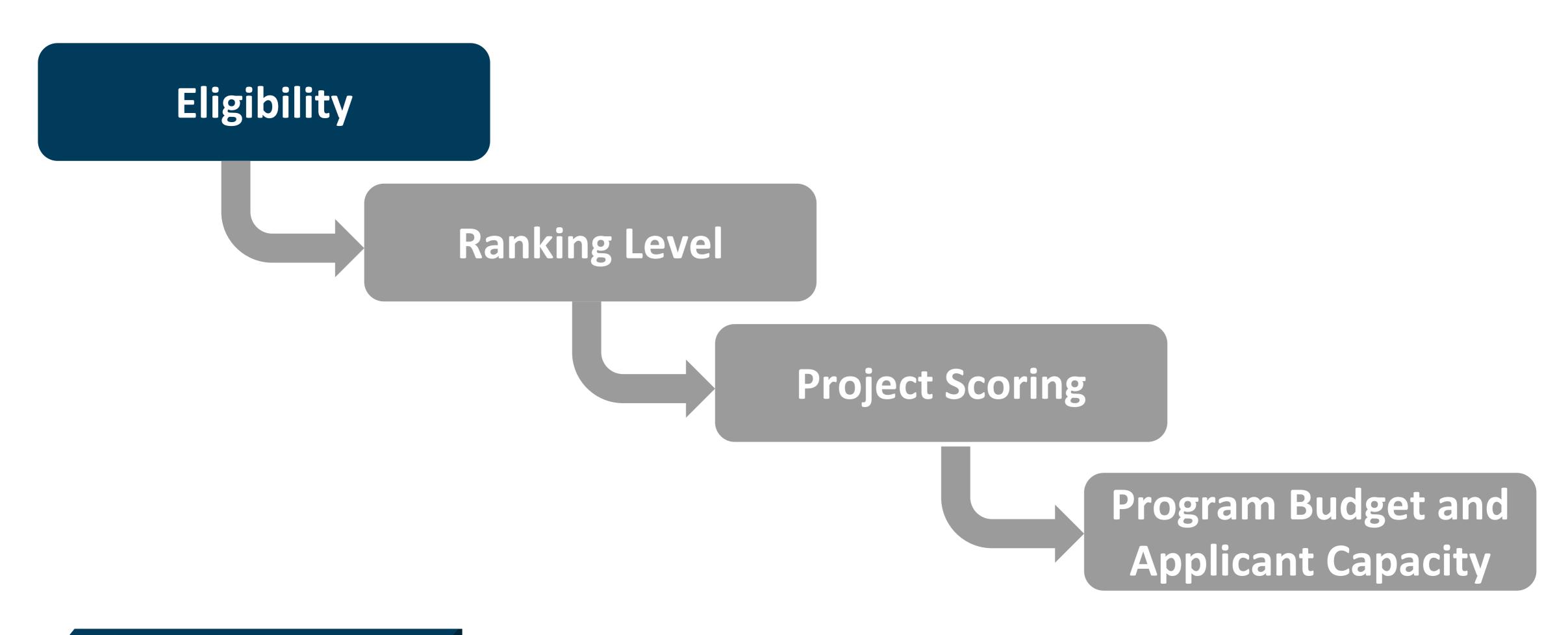
The applicant must commit to maintain a letter of credit or performance bond of at least 10% of the award amount until it has completed buildout and/or the performance period ends.



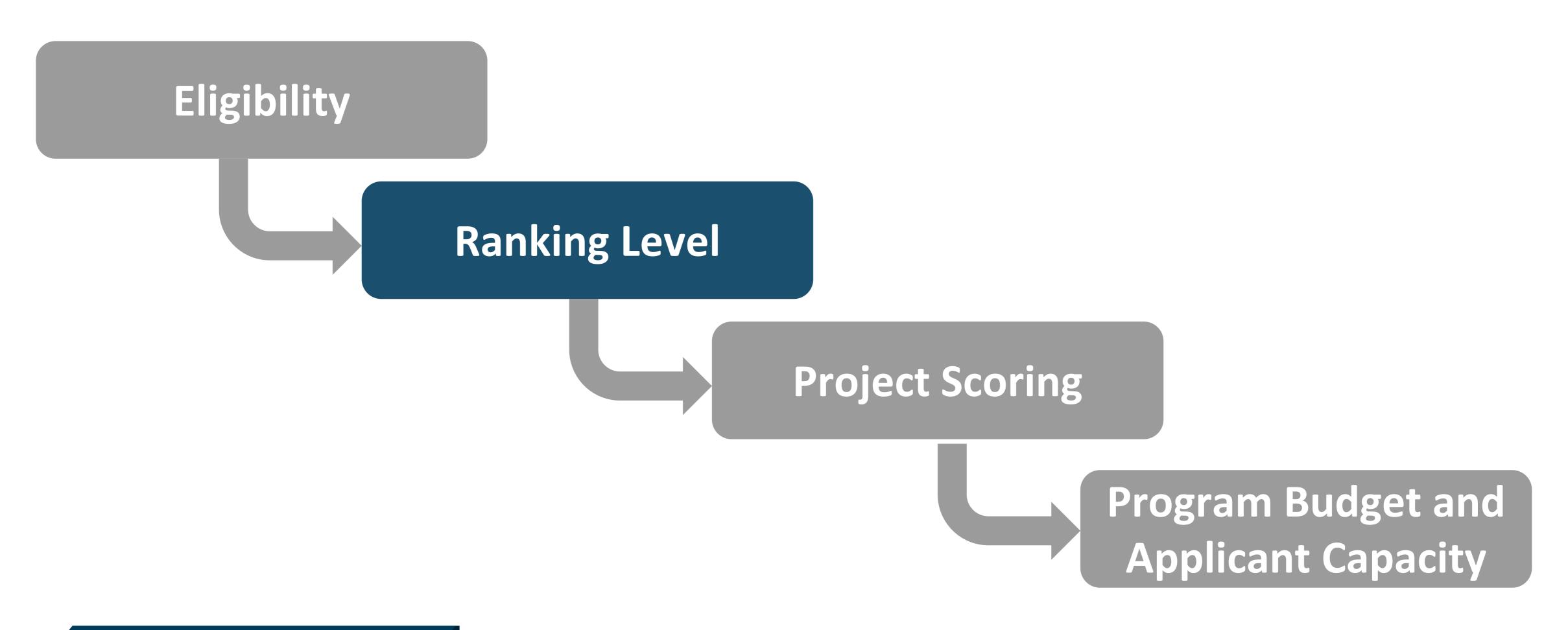
# 1.2 Program Overview: Project Prioritization and Selection













# Prioritization: Ranking Level Based on Technology

In order of highest priority to least



Priority Projects--those that will use end-to-end fiber technology\*



Non-Priority Projects that use Reliable Broadband Service Technologies other than end-to-end fiber\*



Non-Priority Projects that will not use a Reliable Broadband Service Technology, but otherwise meet the program technical parameters

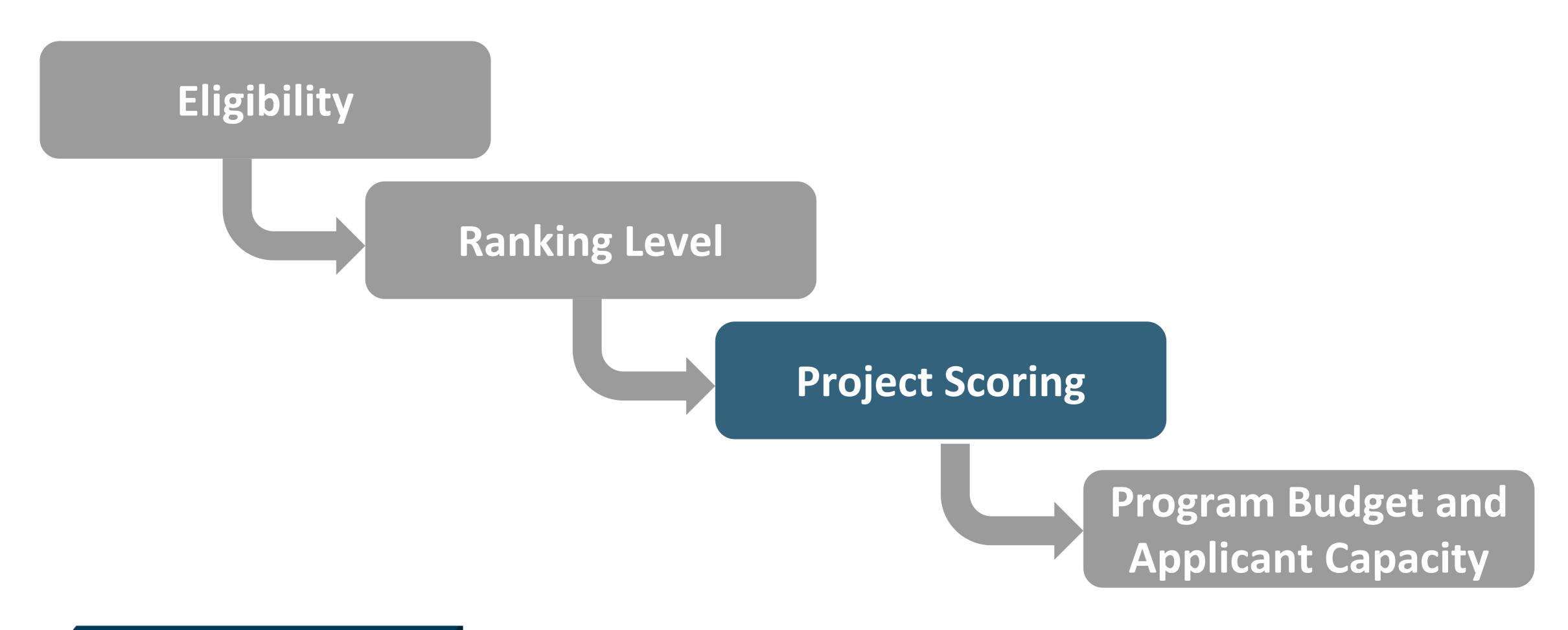
### Reliable Service Technologies

### Service provided via:

- fiber-optic technology;
- cable modem/hybrid fibercoaxial technology
- DSL technology
- terrestrial fixed wireless using licensed spectrum or hybrid licensed and unlicensed



<sup>\*</sup>Except projects exceeding the Extremely High-Cost Threshold





# Prioritization: Selecting Among Projects with Same Rankings

Scoring System

- Both priority and non-priority projects can receive a maximum of 200 points
- The criteria between priority vs non-priority differ slightly
- Some common criteria include Minimal BEAD Outlay, Compliance with Fair Labor Practices, and Affordability
- Please see Initial Proposal Volume 2 for more details



# Prioritization: Choosing the Best Score

When Proposed Projects with the Same Ranking Level compete in the same Target Region



Score all the Proposed Projects in the Target Region

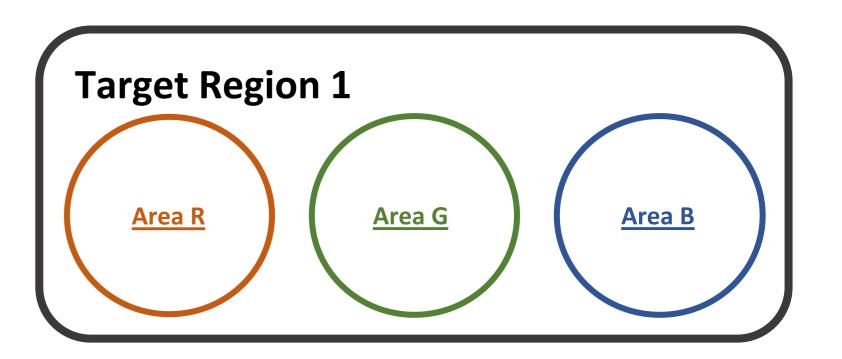


Identify all the combinations of Proposed Projects that do not overlap each other's Target Areas



Award the combination of Proposed Projects with the best weighted average score

# Proposed Projects After Scoring



### Applicant 1

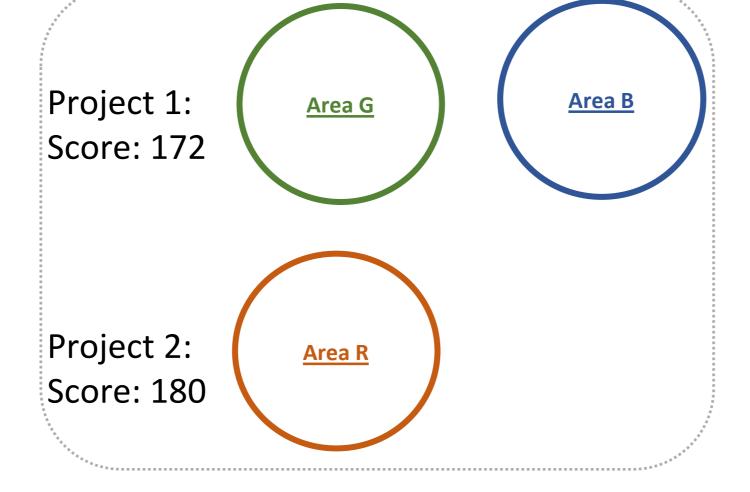
Project 1:
Score: 187

Project 2:
Score: 107

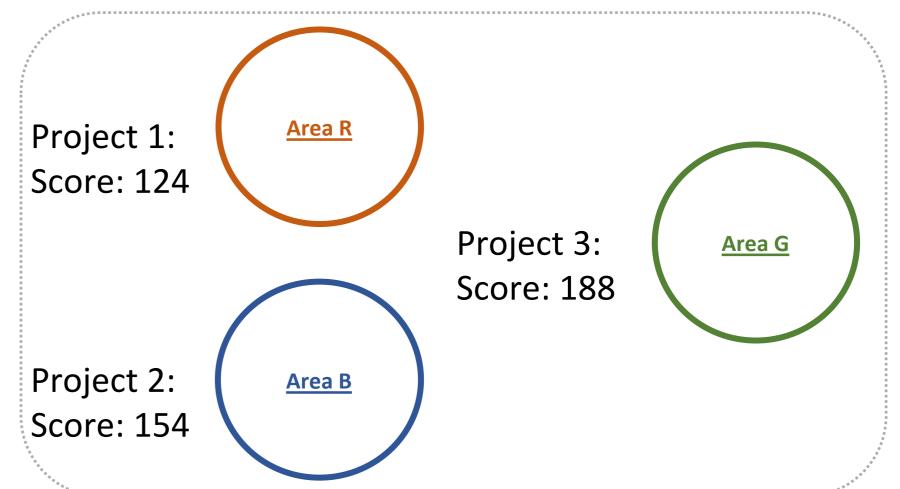
Area B

Score: 107

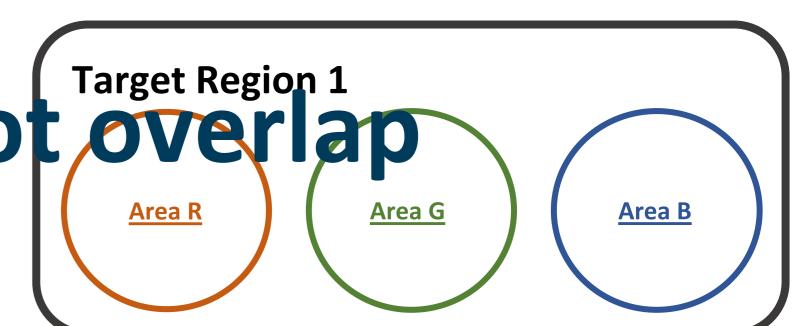
### Applicant 2



### Applicant 3



# Rteptise dherojentsi After Extret glo not overlap



### Applicant 1

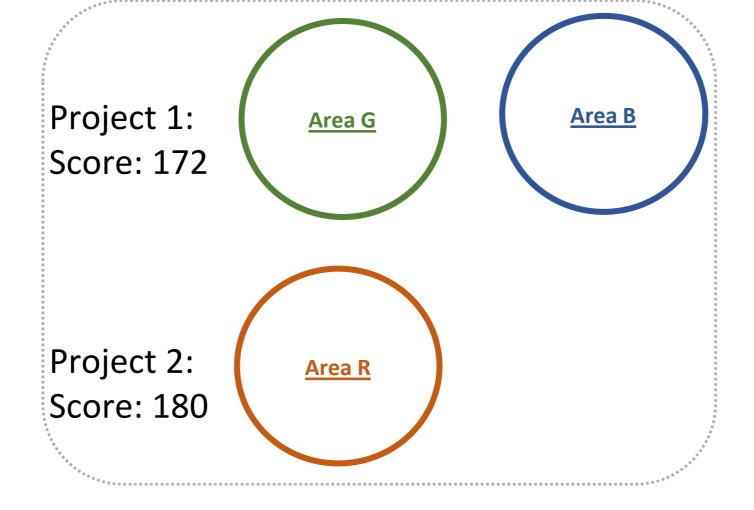
Project 1:
Score: 187

Project 2:
Score: 107

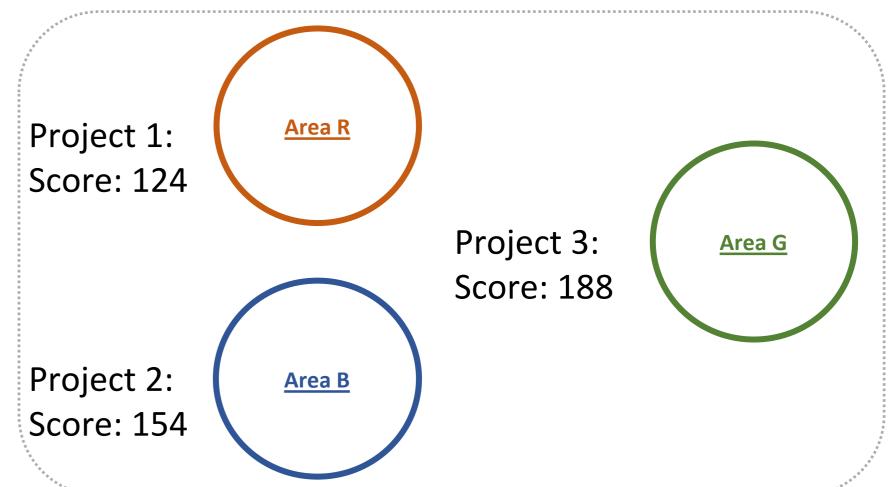
Area B

Score: 107

### Applicant 2

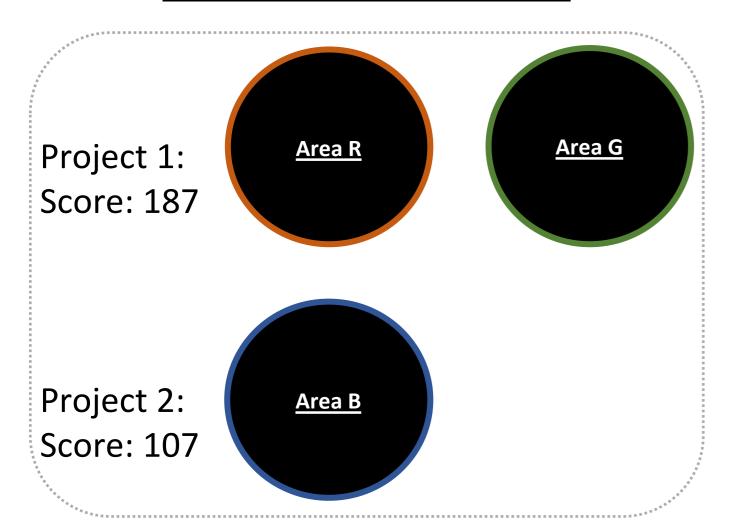


### Applicant 3

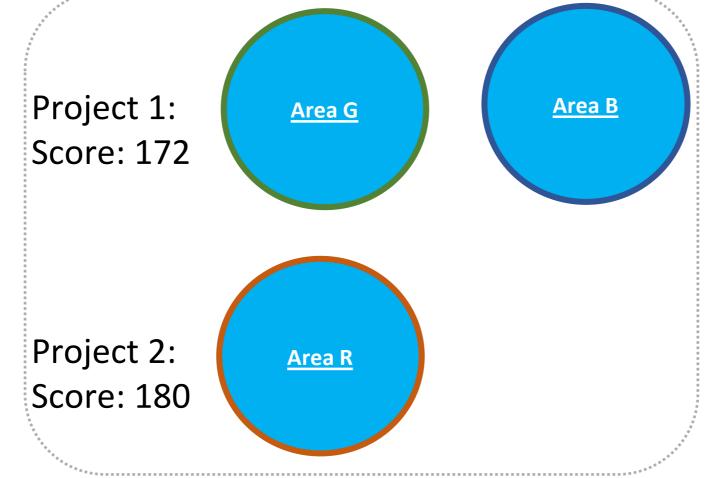


# Identify the combinations that do not overlap

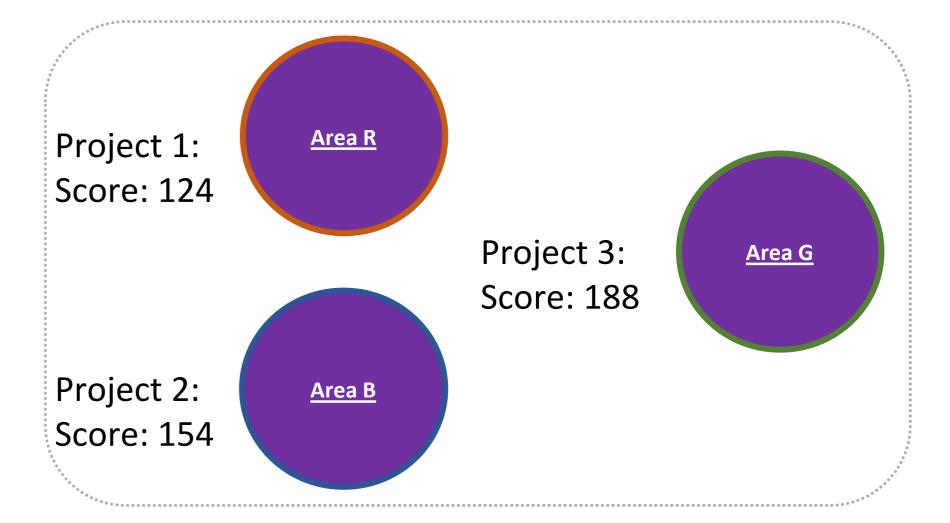
### Applicant 1



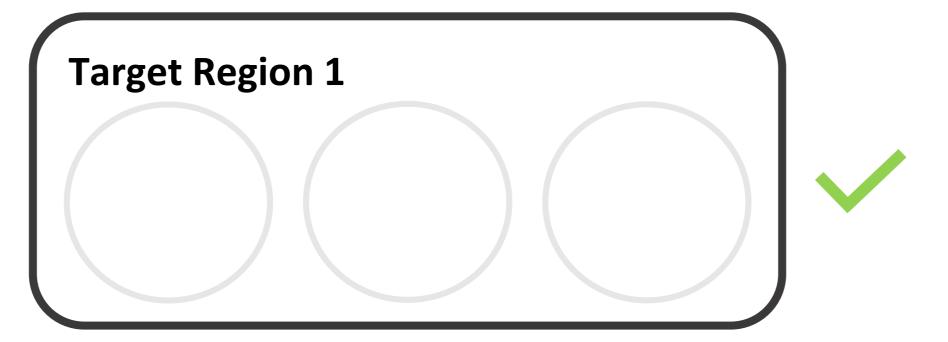
### Applicant 2



### Applicant 3



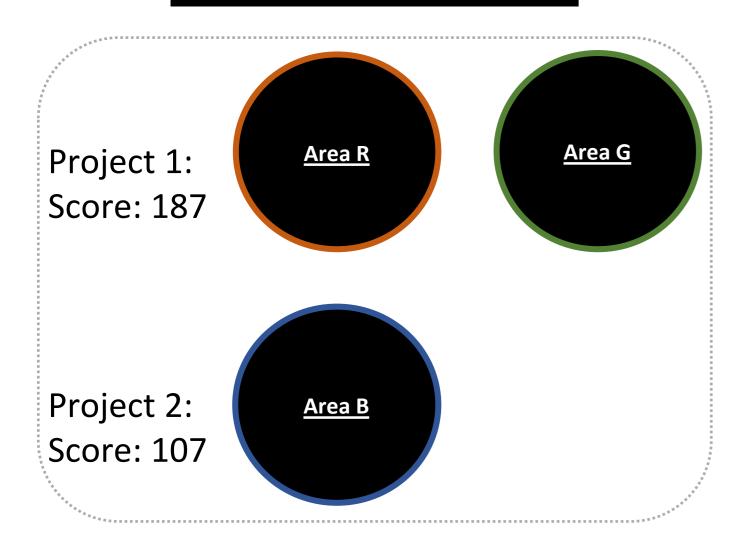
Possible Arrangement



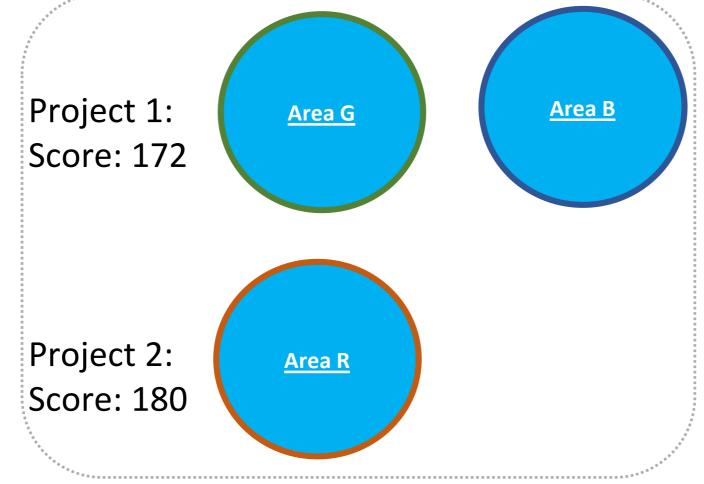


# Identify the combinations that do not overlap

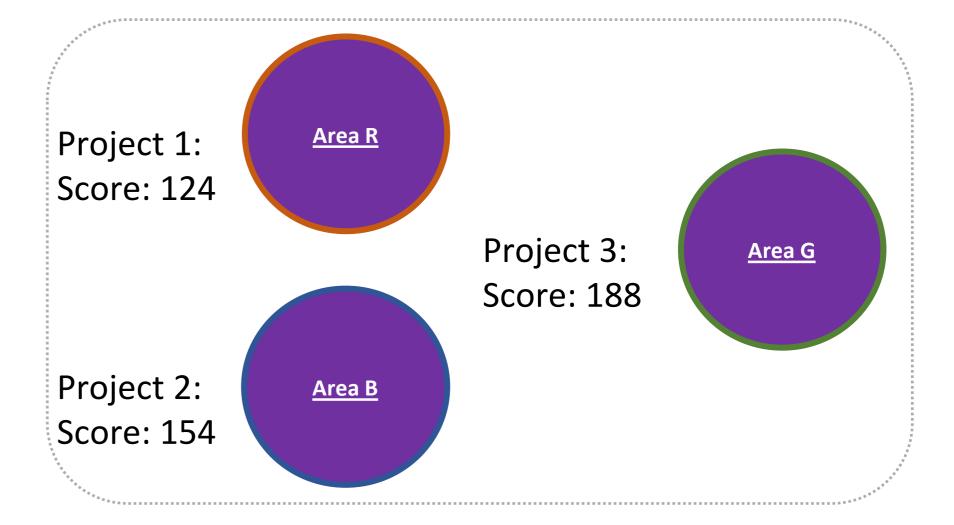
Applicant 1



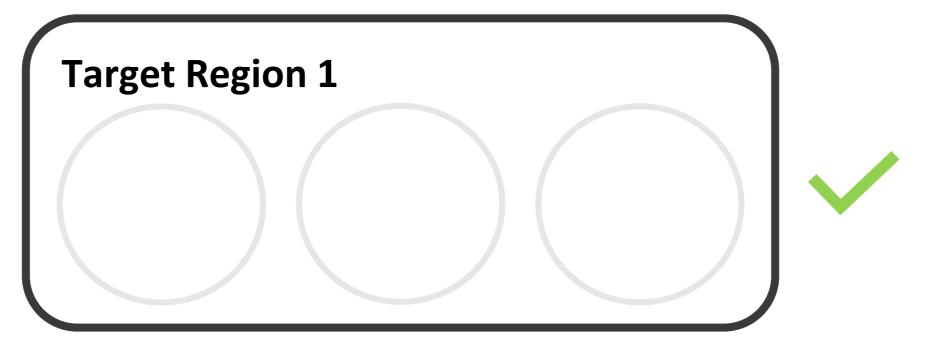
Applicant 2



Applicant 3



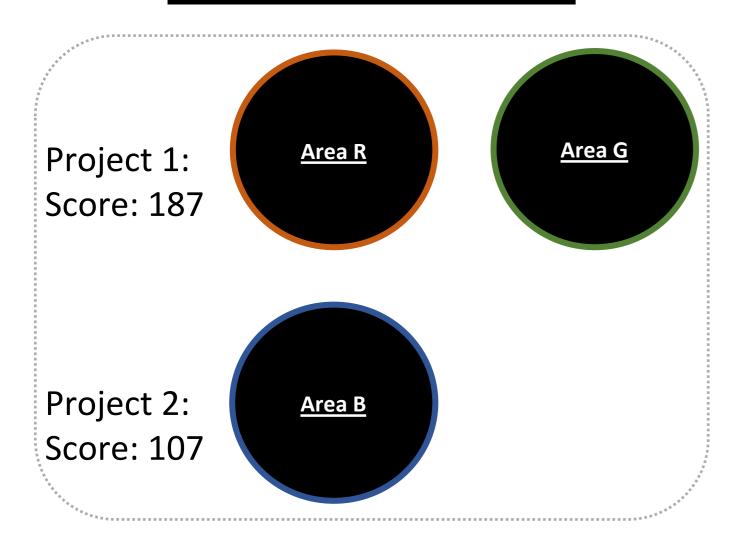
Possible Arrangement



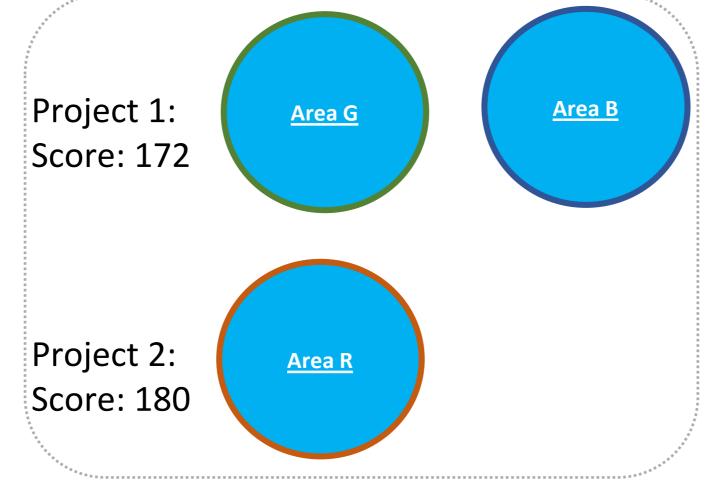


# Identify the combinations that do not overlap

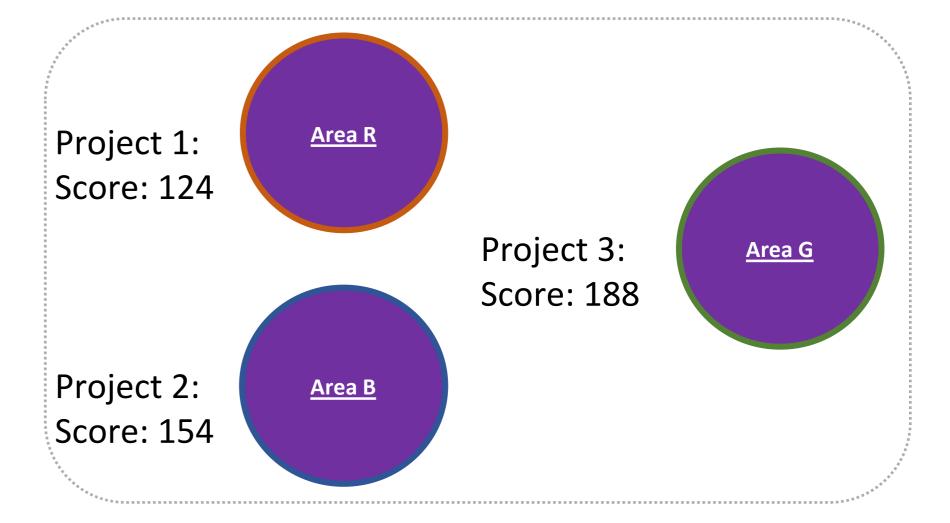
Applicant 1



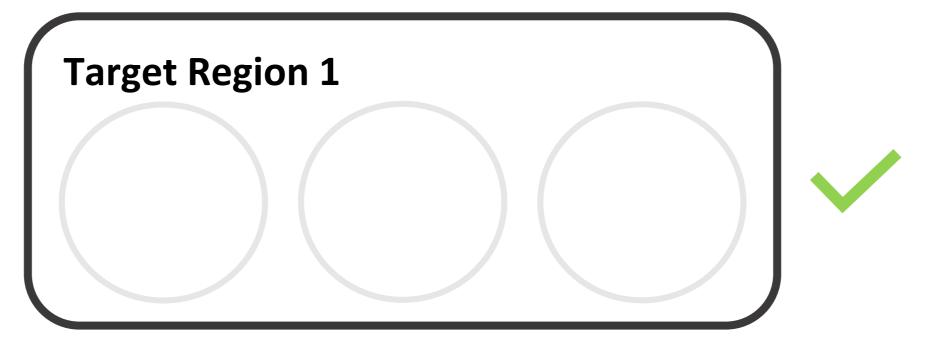
Applicant 2



Applicant 3



Possible Arrangement





# Prioritization: Choosing the Best Score

When Proposed Projects with the Same Ranking Level compete in the same Target Region



Score all the Proposed Projects in the Target Region



Identify all the combinations of Proposed Projects that do not overlap each other's Target Areas



Award the combination of Proposed Projects with the best weighted average score

# Identify the winning combination

#### Rank All Possible Combinations

Target Region 1

Area G

Area B

or

Weighted Score: 176

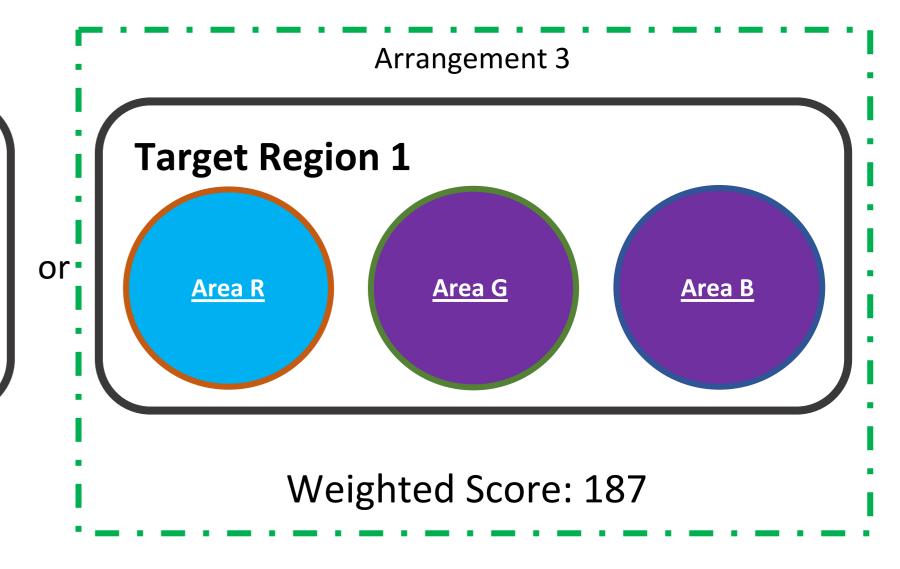
Target Region 1

Area G

Area B

Arrangement 2

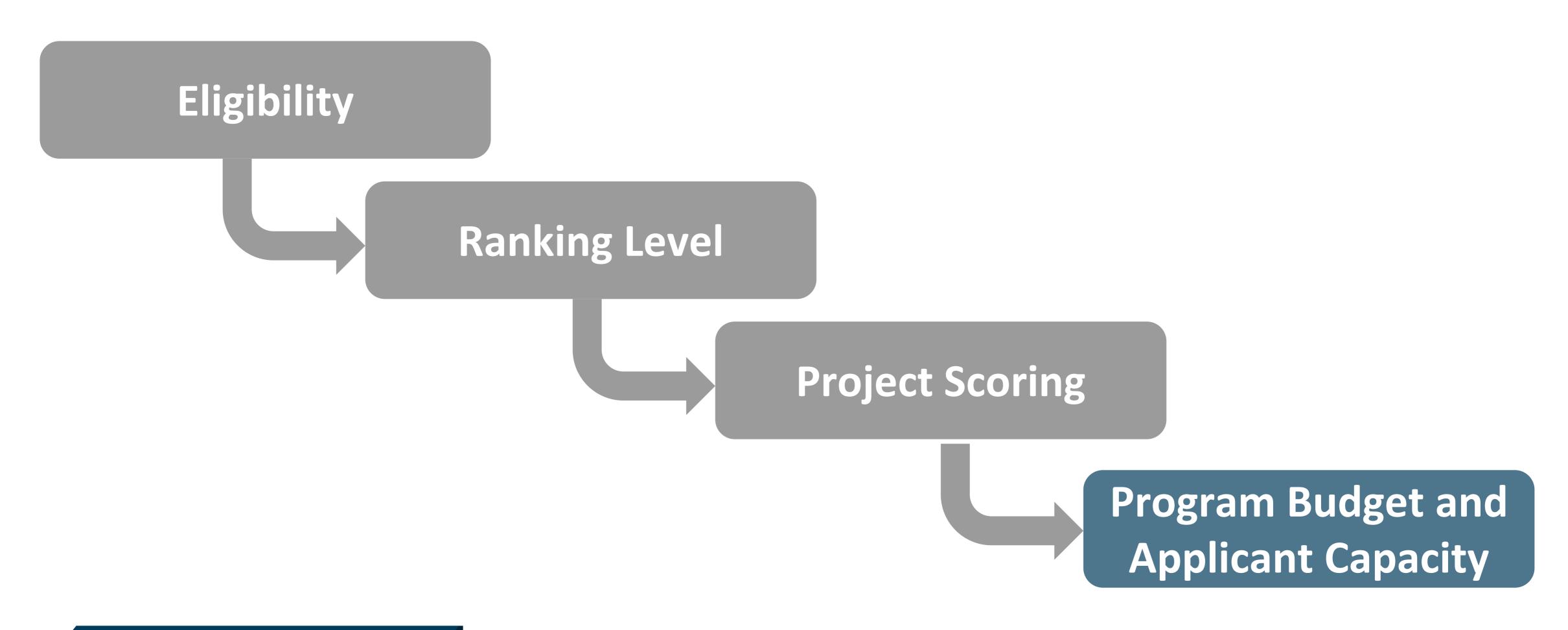
Weighted Score: 135





## Prioritization: Basics

Selecting projects for award proceeds step-by-step





## **Program Budget and Applicant Capacity**

"Circuit breakers" on the total award amounts across potentially awarded projects

## Program Budget

- The total cost of awarded projects cannot exceed the total program budget
- Limits on expensive projects exceeding an Extremely High-Cost Threshold
- If necessary, cuts to projects that serve Community Anchor Institutions and underserved

## Financial Capacity

- The total awarded projects to an applicant cannot exceed its ability to provide match and a Letter of Credit or performance bond
- Projects that would cause an applicant to exceed its Financial Capacity are ineligible for award

## Relative Capacity

- The total level of awarded projects to an applicant should not be excessively risky
- Limits on the total % of program awards that an applicant can receive
- Limits on the total cost of projects that an applicant may be awarded
- Evaluated based on the applicant's risk and demonstrated ability to develop and operate networks at scale



## Scenario: Target Regions with No Proposed Projects

## Line extensions

Applicants with existing or previously funded fiber or cable networks in West Virginia with must accept up to 20% more grant funding to build line extensions, provided they do not exceed their financial and technical capacity

WVDED will prioritize assigning line extensions to eligible applicants with adjacent existing, awarded, or otherwise previously funded networks.

WVDED will ask that applicants use the same cost factors provided during the pre-application stage.



# Five-minute Break

# Agenda

- 1 Program Overview
  - Fundamentals & Key Requirements
  - Project Creation
  - Project Prioritization and Selection
- 2 Pre-Application Walkthrough
  - Short and Narrative Responses
  - Documents and Supporting Material
  - Workbooks
- (3) Regulatory, Legal, and Program Compliance
- 4 Next Steps



# Pre-Application System

## ZoomGrants

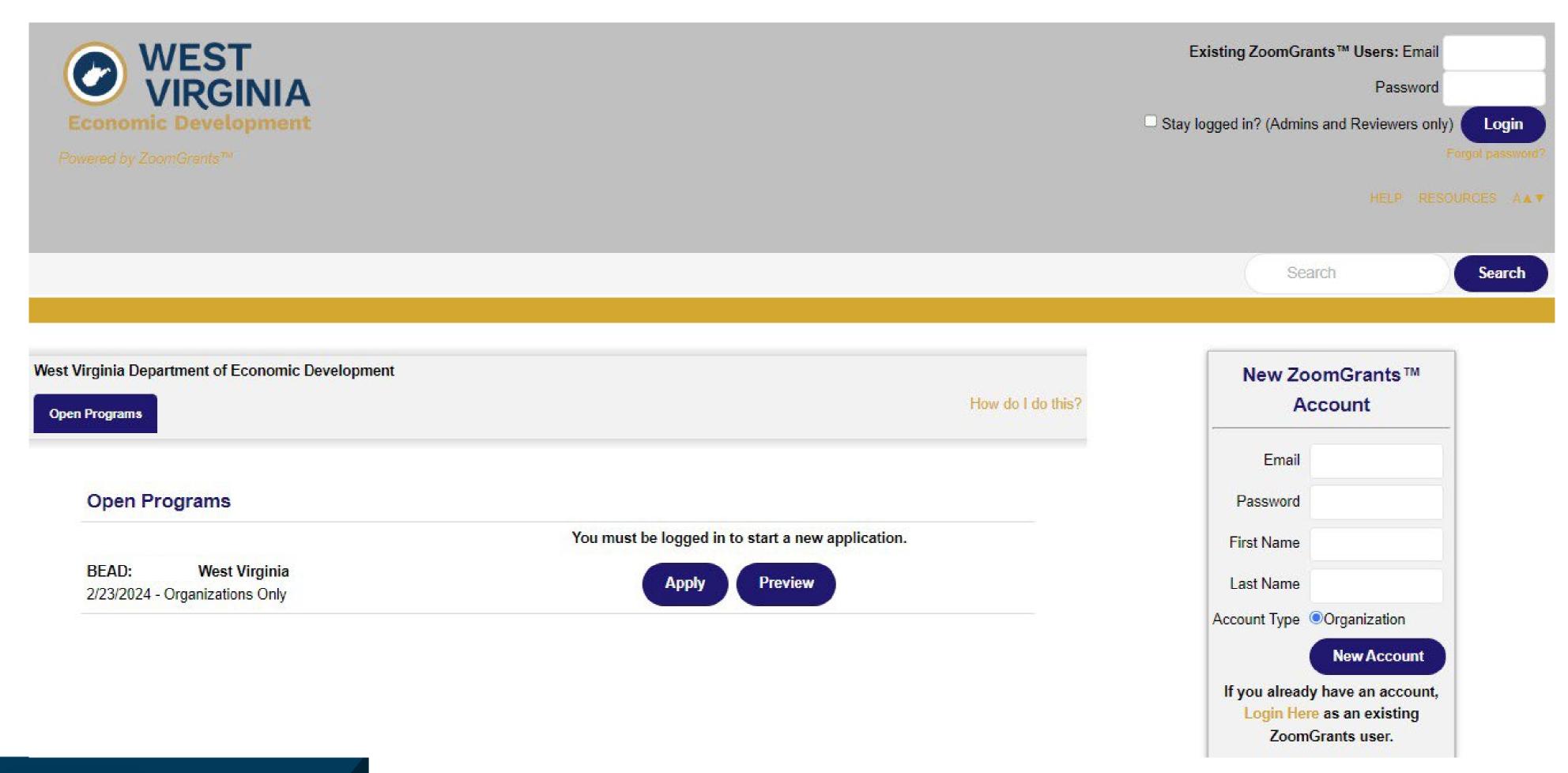
- 1. Applicant Information
- 2. Short and Narrative Responses
  - Applicant History
  - Workforce and Labor Standards
  - Hazard Mitigation
  - Diverse Supplier Inclusion Plan
  - . Pro Forma Considerations
- 3. Workbooks
  - Construction Cost Schedule
  - . Pro Formas
- 4. Documents and Supporting Material





# Pre-Application System

broadband.wv.gov





# Pre-Application System

Summary Applicant Information Application Questions Documents	Activity Log
Summary	(answers are saved automatically when you move to another field)
Application Name	
Applicant Information	
First Name	
Last Name	
Telephone	
Email	



# Applicant Information

Summary Applicant Information Application Questions Documents	Activity Log
Your Applicant Information must be submitted AND approved before continuing.	
Applicant Information	(answers are saved automatically when you move to another field)
Applicant Information Status	Undecided /Not Submitted  Submit Applicant Information
Ask a Applicant Information Question	
1. Organization Legal Name/Entity Name (Should match SAM.gov)	
Maximum characters: 255. You have 255 characters left.	
2. Relevant doing business as (DBA) names	
Maximum characters: 65000. You have 65000 characters left.	
3. State Employer Identification Number	
Maximum characters: 255. You have 255 characters left.	



# Applicant Information

3. State	Employer Identification Number
Maximum c	characters: 255. You have 255 characters left.
4. Which	h of the following describes the Applicant(s)?
Upload I	materials substantiating the Applicant's existence as one of the below entity types to the Documents tab for all non-government entities.
0	Cooperative
0	Nonprofit organization
0	Public-private partnership
$\circ$	Private company
$\circ$	Public utility
0	Private utility
$\circ$	Public utility district
0	Local government
5. Type	of business (if applicable)
Corpora	ntion, Partnership, LLC
Manie	hannatana 255 Yau hanna 186
waximum c	characters: 255. You have 255 characters left.
6. Addre	ess of company headquarters (or comparable administrative center)



# Applicant Information

6. Address of company headquarters (or comparable administrative center)	
Maximum characters: 65000. You have 65000 characters left.	
7. Address of key office(s) located in West Virginia, if headquarters are located in another state	
Maximum characters: 65000. You have 65000 characters left.	
8. Does the applicant have any prior default or significant violations under any federal, state, or local broadband expansion funding program, or any suspension or debarment as a vendor by the State of West Virginia or any Federal agency within the past throadband expansion funding program.	ee years?
Maximum characters: 65000. You have 65000 characters left.	

Submit Applicant Information



# 2.1 Pre-Application Walkthrough: Short and Narrative Responses

# Applicant History

Summary Applicant Information Application Questions Documents	Activity
Your Applicant Information must be submitted AND approved before continuing.	
Application Questions	(answers are saved automatically when you move to anothe
1.1 Applicant History	
1. Provide a brief overview of the Applicant(s) history, including year of formation, experience in the telecommunications industry, and history deploying and/or operating networks at a scale equivalent to the network(s) the Applicant anticipates proposing to the Connect West Virginia Program.	
Maximum characters: 65000. You have 65000 characters left.	
2. Describe the qualifications and experience of key management and the project team regarding network deployment and operations.	
Maximum characters: 65000. You have 65000 characters left.	



# Applicant History

3. Describe an instance where the Applicant successfully deployed and operated (or oversaw a project team to deploy and operate) a network. Include how the Applicant ensured the project was carried out in accordance with the terms of the original build, the project's cost and size the use of any contractors and subcontractors and their roles, a description of any challenges the Applicant experienced during deployment, and how the Applicant overcame these challenges.	
	this network was supported by an award from a grant program, include the program name, award year, and deployment schedule as compared to the timeline proposed in the original project plan.
	kimum characters: 85000. You have 85000 characters left.
4	Two Consecutive Years of Service Certification
5.	Reported Service Certification
	I certify that the Applicant (or a wholly owned subsidiary) has filed service area location data in accordance with the Broadband Deployment Accuracy and Technological Availability (DATA) Act and the Federal Communications Commission (FCC)
	Form 477 for all years the Applicant was statutorily obligated to do so.
	If the applicant (or a wholly owned subsidiary) was statutorily required to file service area location data in accordance with the DATA Act and FCC Form 477, but failed to do so, explain the circumstances below.  If the applicant (or a wholly owned subsidiary) was statutorily required to file service area location data in accordance with the DATA Act and FCC Form 477, but failed to do so, explain the circumstances below.  If the applicant (or a wholly owned subsidiary) was statutorily required to file service area location data in accordance with the DATA Act and FCC Form 477, but failed to do so, explain the circumstances below.



# Applicant History

7. What ne	etwork types has the Applicant deployed and operated in the past?
Select all to	hat apply.
	Fiber-to-the-Premise (FTTP)
	Hybrid Fiber-Coaxial (HFC)
	Coaxial
	Copper/DSL
	Fixed Wireless
	Mobile Wireless
	Geostationary Equitorial Orbit (GEO) Satellite
	Low Earth Orbit (LEO) Satellite
	None of the above
8. What ne	etwork types will the Applicant propose to Connect West Virginia during the program's full application phase?
Select all to	hat apply.
	Fiber-to-the-Premise (FTTP)
	Hybrid Fiber-Coaxial (HFC)
	Coaxial
	Copper/DSL
	Fixed Wireless
	Mobile Wireless
	Geostationary Equitorial Orbit (GEO) Satellite
	Low Earth Orbit (LEO) Satellite



## Workforce and Labor Standards

#### 1.2 Workforce and Labor Standards

9. Describe steps that will be taken to ensure that the Applicant's proposed project(s) are carried out by an appropriately skilled workforce.	
Include the safety training, certifications, licensure requirements, and whether in-house training with established requirements is provided for each job title for any anticipated non-union labor.	
Maximum characters: 65000. You have 65000 characters left.	
10. Describe stone that will be taken to ensure that the Applicantle proposed project/s) are carried out by an appropriately credentialed workforce	
10. Describe steps that will be taken to ensure that the Applicant's proposed project(s) are carried out by an appropriately credentialed workforce.  Indicate which released will be filled by directly employed steff or by a contracted workforce. Discuss how appropriate product of this time, appeils the applicant of the contracted or subscontracted.	
Indicate which roles will be filled by directly employed staff or by a contracted workforce. Discuss how appropriate credentials are verified in each context. If known at this time, specify the entities to be contracted or subcontracted.	
Maximum characters: 65000. You have 65000 characters left.	
11. Describe the Applicant's compliance with federal labor and employment laws for broadband deployment projects in the previous three years. Include at least one example of the historical use of contracting and subcontracting arrangements, the names and roles of each	
contractor (or subcontractor), and related staffing plans.	
If the Applicant cannot demonstrate a record of compliance with fair labor and employment laws throughout the previous three years, a forward-facing commitment to strong labor standards will be accepted in place of this information.	
The state of the s	



## Workforce and Labor Standards

12. Labor	r Laws Compliance Certification	
	I certify that I am an officer, director, or equivalent-level employee of the Applicant, and that neither the Applicant, nor its contractors and subcontractors have been found to violate laws such as the Occupational Safety and Health Act, the Fair Labor Standards Act, or any other applicable labor and employment laws in the preceding three years.  I cannot certify the statement above.	
	I cannot certify the statement above.	
	ble to certify the previous statement on behalf of the Applicant, its contractors, or subcontractors, provide an explanation below. This explanation should offer context for the violation and demonstrate the adoption of procedures to prevent future violations.  Apporting materials to the Documents tab if necessary.	
Maximum cha	aracters: 65000. You have 65000 characters left.	
14. Forward-looking Commitment to Strong Labor Standards Certification		
	The Applicant, as a new entrant to the market, does not have a three-year record of labor and employment law compliance. As such, the Applicant is making specific forward-looking commitments to strong labor and employment standards and protections as described in Section IV.C.1.e. of the BEAD NOFO.	
	The Applicant is not able to make specific forward-looking commitments to strong labor and employment standards and protections.	
	The Applicant has a three-year record of labor and employment law compliance as demonstrated by the responses provided to Question 12 above.	
15. Desci	ribe how the applicant will implement worker-led workplace safety committees that are authorized to raise health and safety concerns of directly employed staff, contractors, and subcontractors.	
Maximum cha	aracters: 65000. You have 65000 characters left.	
16. Work	place Safety Committee Certification	
	I certify that management-level staff who are directly employed by the Applicant, or by its contractors and subcontractors, will allow the creation of worker-led health and safety committees. I certify that management will both meet with these committees and make good-faith efforts to address any concerns raised.  I cannot certify the statement above.	



# Hazard Mitigation

#### 1.3 Hazard Mitigation

17. Describe members of the project team, directly employed staff, contractors, and/or subcontractor's experience deploying and maintaining networks in accordance with the minimum resiliency and sustainability standards defined in the resources referenced on p.11 of the	
Connect West Virginia Program Procedures.	
characters: 65000. You have 65000 characters left.	
neter Pagevent and Proventative Maintenance Plane Cortification	
aster Recovery and Preventative Maintenance Plans Certification	
I certify that the Applicant will provide and receive approval from WVDED on both a Disaster Recovery Plan and a Preventative Maintenance Plan before the network is operational.  I cannot certify the statement above.	



# Diverse Supplier Inclusion Plan

#### 1.4 Diverse Supplier Inclusion Plan

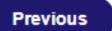
19. Describe steps the applicant will take to engage and contract with diverse suppliers such as Minority Business Enterprises (MBEs), Women's Business Enterprises (WBEs), and Labor Surplus Area Firms (LSAs), referred to here as diverse suppliers.  Upload materials supporting the applicant's commitment to contracting with diverse suppliers to the Documents tab.	
Maximum characters: 65000. You have 65000 characters left.	
20. Diverse Supplier Inclusion Plan Certification	
<ul> <li>I certify that the Applicant will carry out the Diverse Supplier Inclusion Plan describ</li> <li>I cannot certify the statement above.</li> </ul>	ed above and will make good-faith efforts to procure goods and services provided by diverse suppliers whenever possible.



## Pro Forma Considerations

#### 1.5 Pro Forma and Match Considerations

21. Justify the assumptions used in the Applicant's pro forma projections. At a minimum provide justifications for projected take rate(s) and the rate of customer acquisition. Cite credible supporting materials.  Upload cited materials to the Documents tab. Cited materials may include but are not limited to market studies conducted in West Virginia, community efforts to demonstrate demand, and the Applicant's plans for marketing and outreach.
Maximum characters: 65000. You have 65000 characters left.
22. Describe the availability of funds as shown in the Applicant's pro forma projections. Include whether these proposed funding sources are currently secured and available, and if not, the conditions that must be met for their availability.
Upload supporting materials to the Documents tab.
Maximum characters: 65000. You have 65000 characters left.
Maximum characters, 65000. Total have 65000 Characters left.
23. Certification of Estimated Funds' Accuracy
I certify that the quantity of total match and other funds available to the Applicant specified in the pro forma workbook(s) represents the most accurate estimate the Applicant is reasonably able to provide at this stage of the application process.
I cannot certify the statement above.







# 2.2 Pre-Application Walkthrough: Documents and Supporting Materials

# Document Uploads

Summary

Applicant Information

**Application Questions** 

Documents

**Activity Log** 

Your Applicant Information must be submitted AND approved before continuing.

#### Documents

Documents Requested * Proof of the Applicant's existence as an eligible entity (for non-government Applicants only)	Required?	Uploaded Documents * -none-
Company Ownership Form	Required	-none-
Statement of Existence issued for the Applicant by the West Virginia Secretary of State	Required	-none-
Organizational chart demonstrating the Applicant's internal organizational structure and relationships to all parent entities, subsidiaries, affiliates, and partners, as applicable	Required	-none-
Financial statements from the prior fiscal year	Required	-none-
Disclosure of Publicly Funded Projects Form	Required	-none-
(Applicants operating electric transmission services only) Proof of providing electric distribution services for two consecutive years. Include a certification of accuracy and that all materials appear as filed with relevant regulatory bodies.		-none-
Letter of Credit commitment letter from an eligible financial institution performance bond commitment letter from an eligible company.	Required	-none-
Construction Cost Schedule Workbook	Required	-none-
Pro Forma Workbook (small)  Download template: Test Doc	Required	-none-
Pro Forma Workbook (medium)  Download template: Test Doc	Required	-none-
Pro Forma Workbook (large)  Download template: Test Doc	Required	-none-
Letter of Good Standing issued by the West Virginia Secretary of State (More information at: https://tax.wv.gov/Business/GoodStanding/Pages/RequestForLetterOfGoodStanding.aspx)	Required	-none-
Other Supporting Materials		-none-



# Pre-Application Commitment Form



1900 Kanawha Boulevard, East Building 3, Suite 600 Charleston, West Virginia 25305 (800) 982-3386 · (304) 558-2234 westvirginia.gov

## WEST VIRGINIA DEPARTMENT OF ECONOMIC DEVELOPMENT (WVDED) CONNECT WEST VIRGINIA PRE-APPLICATION COMMITMENT FORM

Applicant/Company	
Authorized Representative	

The certifications and attestations in this form (hereinafter referred to as the "Pre-Application Commitment Form") represent binding commitments made by

\_\_\_[organization] (hereinafter referred to as the

"Applicant") to the West Virginia Department of Economic Development (hereinafter referred to as "WVDED") regarding the activities that the Applicant will carry out if awarded funds under the Connect West Virginia Program.

#### Workforce and Employment

- I certify that the Applicant, its contractors, and its subcontractors will adhere to the following labor standards, as applicable. I further certify that, if awarded, the Applicant will retain (or will require its contractors and subcontractors to retain) records capable of demonstrating adherence to the standards listed below:
  - Payment of prevailing wages and benefits to workers as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the "Davis-Bacon Act") and the McNamara-O'Hara Service Contract Act (SCA) (41 USC 351, et seq.), as applicable;



# **Documents and Supporting Materials**

- Statement of Existence issued by the West Virginia Secretary of State
- Proof of existence as a cooperative, nonprofit organization, public-private partnership, private company, public or private utility, public utility district
- Organizational chart detailing all parents, subsidiaries, and affiliates
- Company Ownership Form
- Audited\* financial statements from the prior fiscal year
- Disclosure of Publicly-funded Projects Form
- ILOC Commitment Letter or bond commitment letter from an eligible financial institution or qualified bond issuer
- Workbooks

<sup>\*</sup>If providing unaudited financial statements, applicants must commit to providing WVDED audited financial statements for the previous fiscal year before awards are announced. If your company does not conduct audits in its normal course of business, start preparing for an audit as soon as possible.



# Disclosure of Publicly Funded Projects Form



#### Disclosure of Publicly Funded Projects Form

Applicant	407 Telecom

#### ummary

407 Telecom	Number of Projects	Un- and Underserve d	Total Matching Funds
Completed Projects	1	2,567	\$ 500,000.00
Active Deployment	4	1,472	\$ 250,006.00
Projects Avaiting Avard	2	520	\$ 123,457.00
Planned Future Projects	3	2,525	\$ 67,834.00

#### Instructions

Below, disclose any application that the Applicant or its affiliates have been awarded, have submitted, or plan to submit to broadband deployment funding opportunities. Include every publicly-funded network deployment project completed by the Applicant or its affiliates in the previous five years and every active broadband deployment project that the Applicant or its affiliates are undertaking or have proposed to undertake using public funds. For planned future projects, enter the most accurate estimates that the Applicant can provide at this time. A summary of the entries will be generated in the table above. If the number of projects to disclose exceeds this form's available space, create copies of this file to continue entries as needed. For further information regarding this request, please refer to the Broadband Equity, Access, and Deployment Program Notice of Funding Opportunity, page 75.

Project 1	
Program Name	USDA ReConnect
Year of Award	2021
Award Amount	\$ 2,000,000.00
Unserved/Underserved Addresses Served by the Project	2,567
Deployment Status	Complete
Completion Date (Month/Year)	2/26/2023
Speed and Latency of Service to be Provided	25 Mbps/3 Mbps - 1/1 Gbps, > 100 milliseconds
Geographic Area to be Covered (County, State)	Lauderdale County, Alabama
Monthly Cost of Service to Consumer (Range in \$)	\$60-\$200
Matching Funds Provided by Subgrantee/Affiliate	\$ 500,000.00



# Disclosure of Publicly Funded Projects Form

#### NOTICE OF FUNDING OPPORTUNITY

#### BROADBAND EQUITY, ACCESS, AND DEPLOYMENT PROGRAM

#### g. Other Public Funding

Eligible Entities shall require each prospective subgrantee to disclose, for itself and for its affiliates, <sup>95</sup> any application the subgrantee or its affiliates have submitted or plan to submit, and every broadband deployment project that the subgrantee or its affiliates are undertaking or have committed to undertake at the time of the application using public funds, including but not limited to funds provided under: the Families First Coronavirus Response Act (Public Law 116-127; 134 Stat. 178); the CARES Act (Public Law 116-136; 134 Stat. 281), the Consolidated Appropriations Act, 2021 (Public Law 116-260; 134 Stat. 1182); or the American Rescue Plan of 2021 (Public Law 117-2; 135 Stat. 4), any federal Universal Service Fund high-cost program (e.g., RDOF, CAF), or any Eligible Entity or local universal service or broadband deployment funding program. At a minimum, the Eligible Entity shall require the disclosure, for each broadband deployment project, of: (a) the speed and latency of the broadband service to be provided (as measured and/or reported under the applicable rules), (b) the geographic area to be

Notice of Funding Opportunity – 75

covered, (c) the number of unserved and underserved locations committed to serve (or, if the commitment is to serve a percentage of locations within the specified geographic area, the relevant percentage), <sup>96</sup> (d) the amount of public funding to be used, (e) the cost of service to the consumer, and (f) the matching commitment, if any, provided by the subgrantee or its affiliates.



"At a minimum, the Eligible Entity shall require disclosure of...

- a) The speed and latency of the broadband service to be provided
- o) The geographic area to be covered
- c) The number of unserved and underserved locations committed to serve
- d) The amount of public funding to be used
- e) The cost of the service to the consumer
- The matching commitment...provided by the subgrantee or its affiliates."



Project 1	
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Geographic Area to be Covered (County, State)	Lauderdale County, Alabama
Monthly Cost of Service to Consumer (Range in \$)	\$60 - \$200
Matching Funds Provided by Subgrantee/Affiliate	\$ 500,000.00



<sup>&</sup>lt;sup>94</sup> Acceptable submissions for this purpose will be the Rural Utilities Service (RUS) Form 7, Financial and Operating Report Electric Distribution; the RUS Form 12, Financial and Operating Report Electric Power Supply; the National Rural Utilities Cooperative Finance Corporation (CFC) Form 7, Financial and Statistical Report; the CFC Form 12, Operating Report; or the CoBank Form 7; or the functional replacement of one of these reports. See Rural Digital Opportunity Fund Order, 35 FCC Rcd at 719, n. 202.

<sup>&</sup>lt;sup>95</sup> The term "affiliate" shall be defined consistent with 47 U.S.C. § 153(2) ("The term 'affiliate' means a person that (directly or indirectly) owns or controls, is owned or controlled by, or is under common ownership or control with, another person. For purposes of this paragraph, the term "own" means to own an equity interest (or the equivalent thereof) of more than 10 percent.").



## Overview of the Workbooks

### The two workbooks will:

- Collect information on 2-3 hypothetical projects of varying sizes scaled to the capacity and interest of the applicant;
- Enable applicants to build and detail their construction cost factors that will be used when they propose projects; and
- Provide WVDED with other information relevant to each applicant's forthcoming Proposed Projects in the Full Application phase.



## Contents and Flow of the Workbooks







### 2-3 Pro Formas

General and Cost Factor Info

**Project Specifications** 

Funding and Match

**Cost Breakdowns** 

Cash Flow



## Contents and Flow of the Workbooks









## **Universal Info and Cost Factor Workbook**

General Applicant Information

Technologies That Will be Deployed

**Cost Factors** 

Service Tiers to be Offered

### 2-3 Pro Formas

General and Cost Factor Info

**Project Specifications** 

Funding and Match

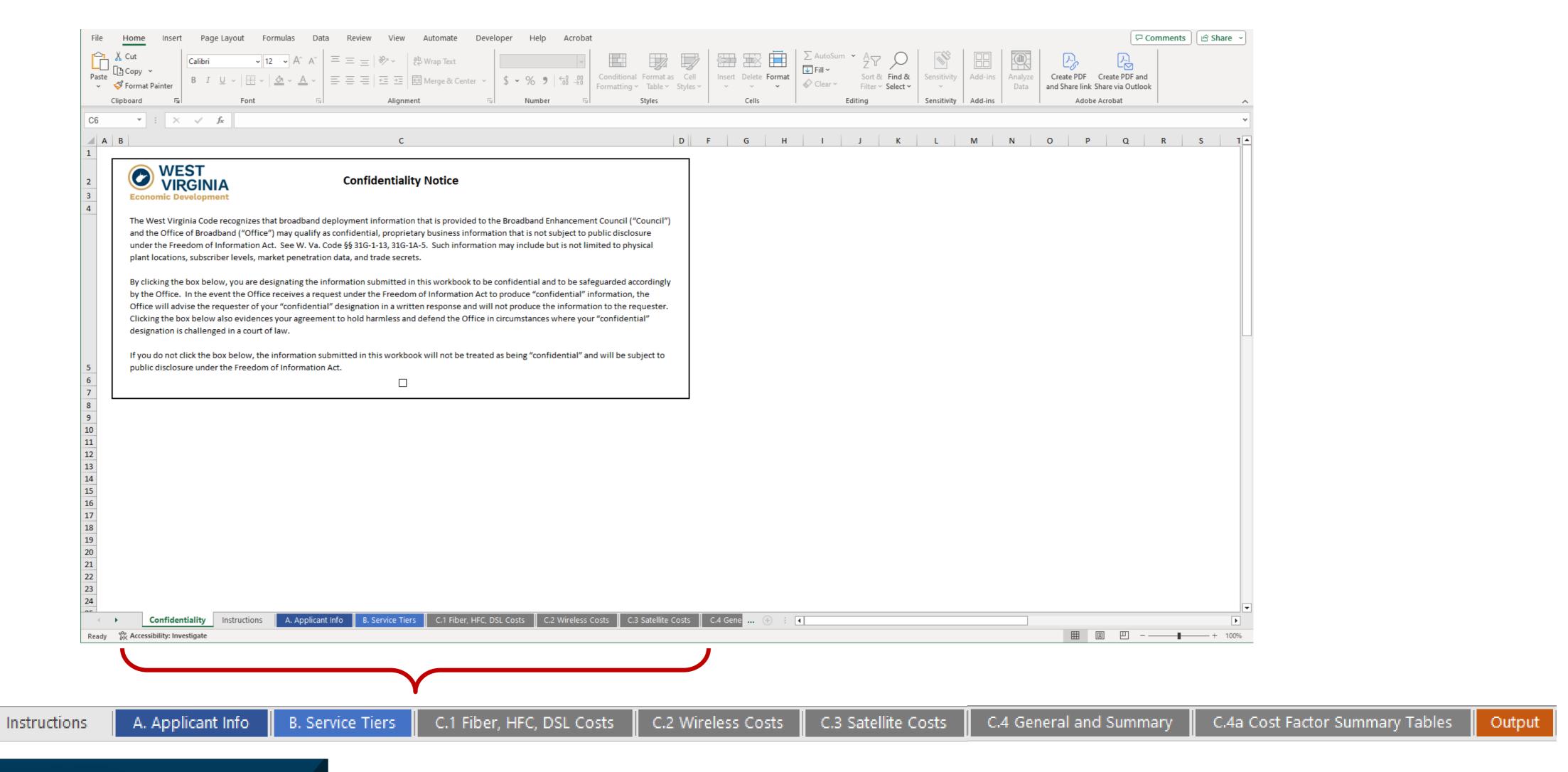
**Cost Breakdowns** 

Cash Flow



# Universal Info and Cost Factor Workbook

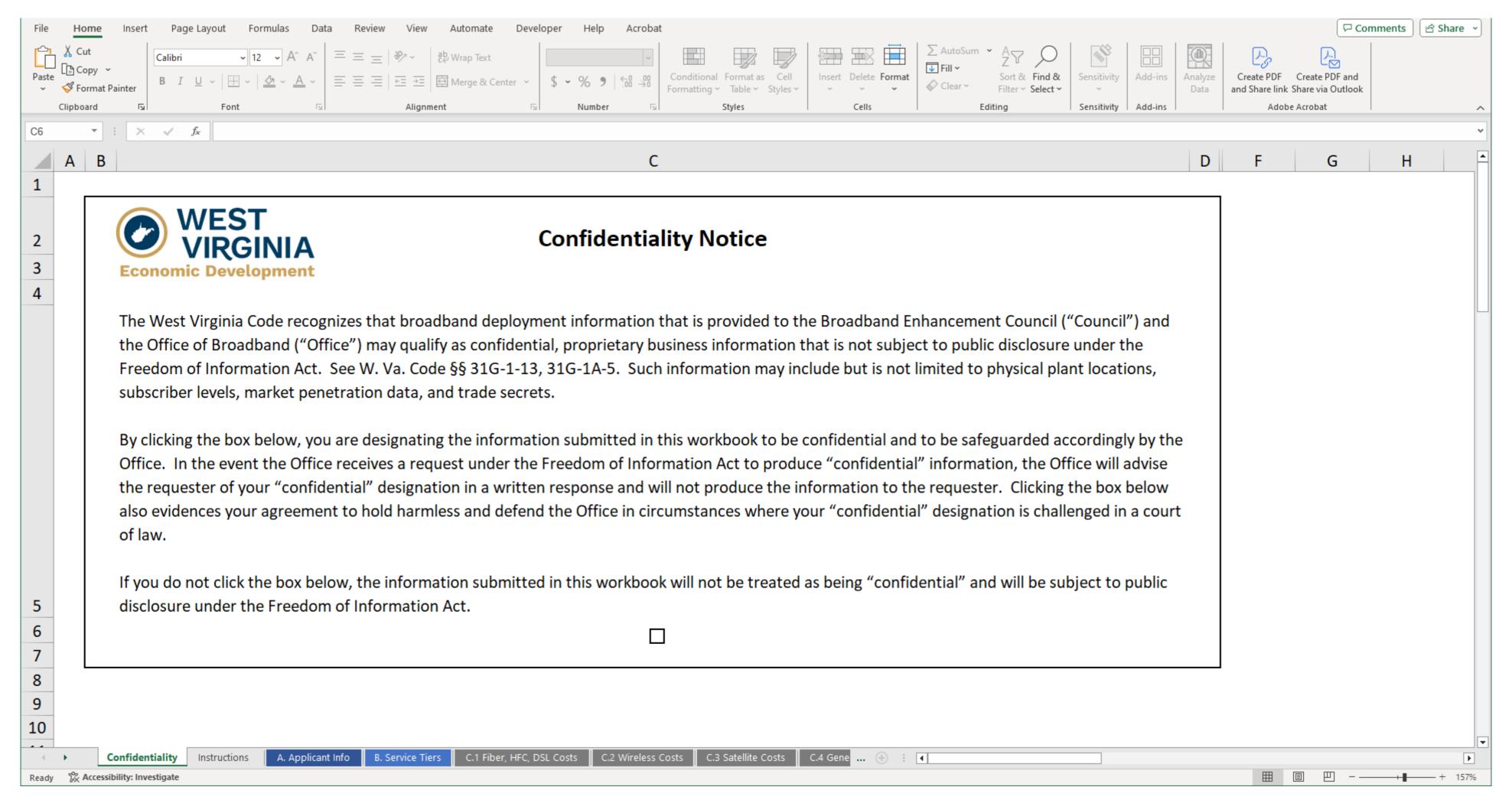
## Universal Info and Cost Factor Workbook





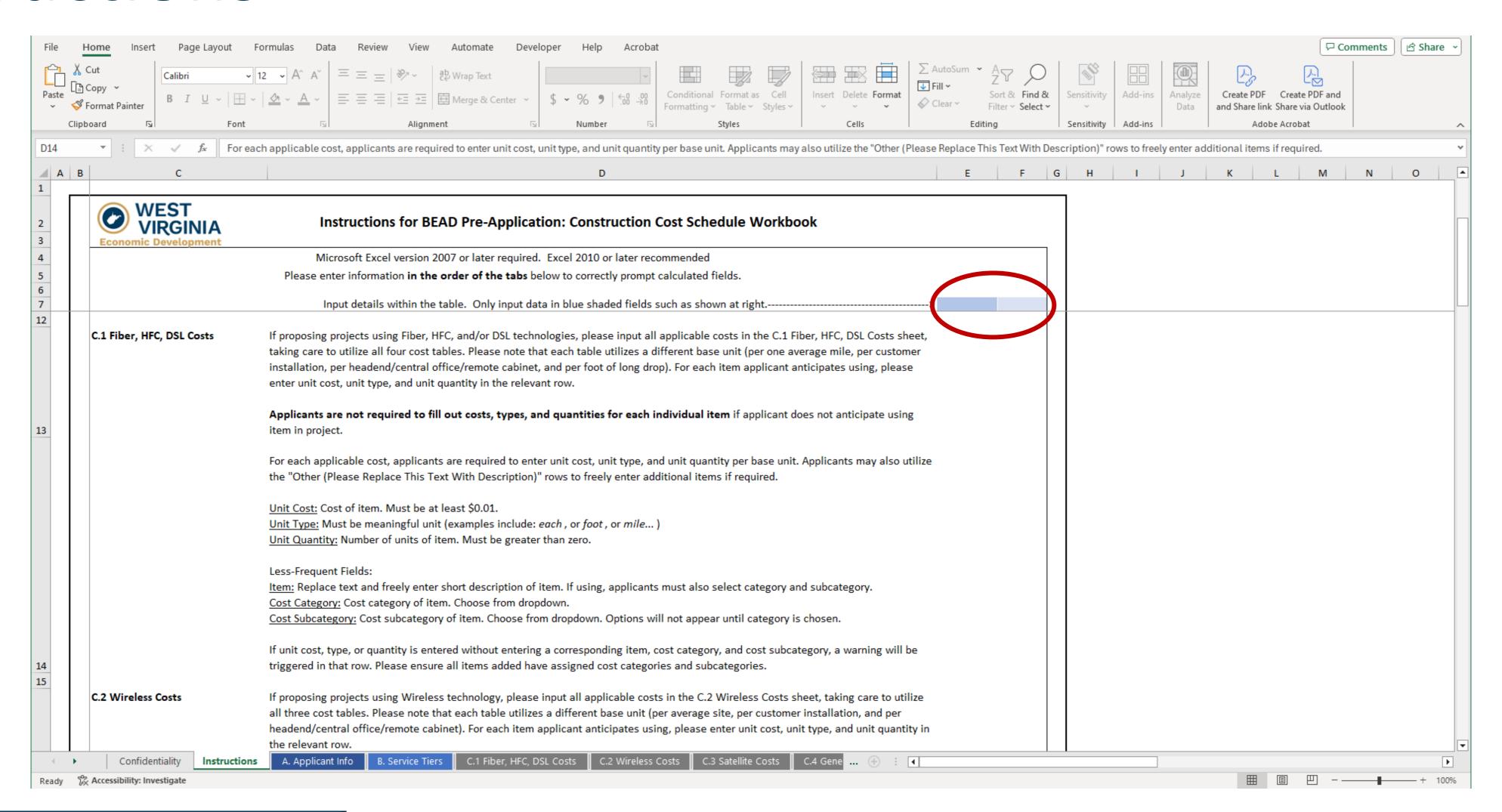
Confidentiality

# Confidentiality Notice



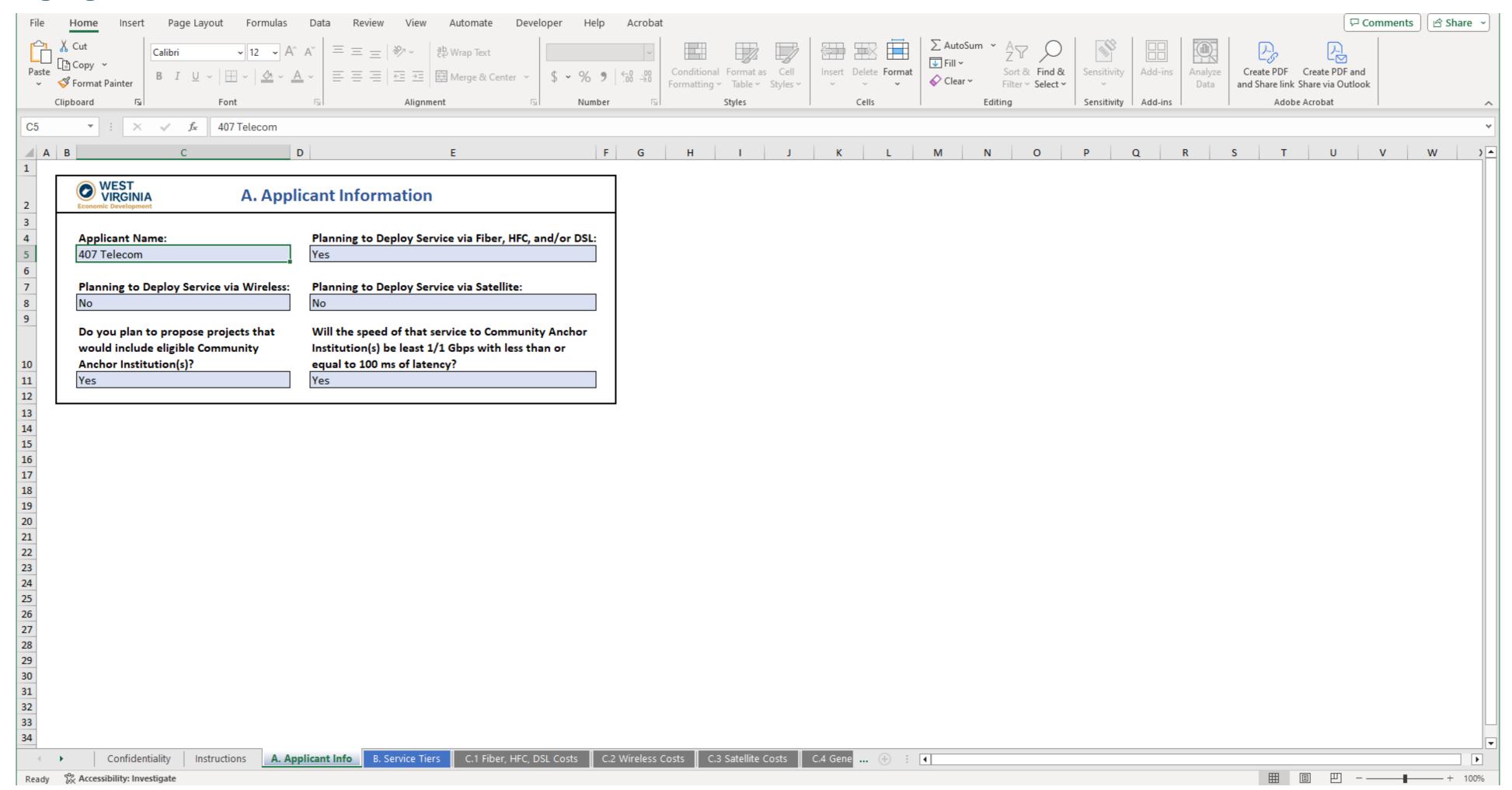


### Instructions



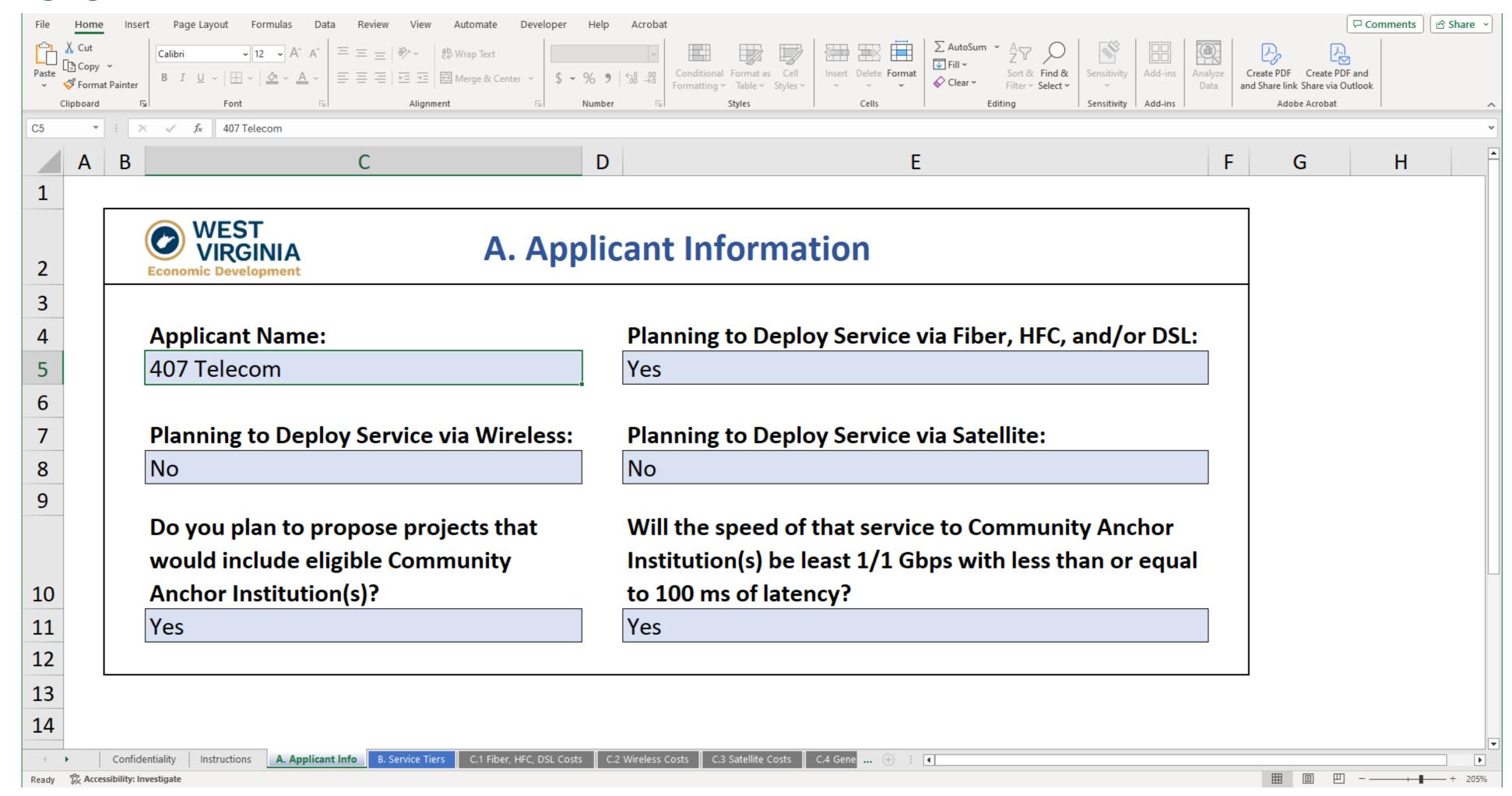


# A. Applicant Information



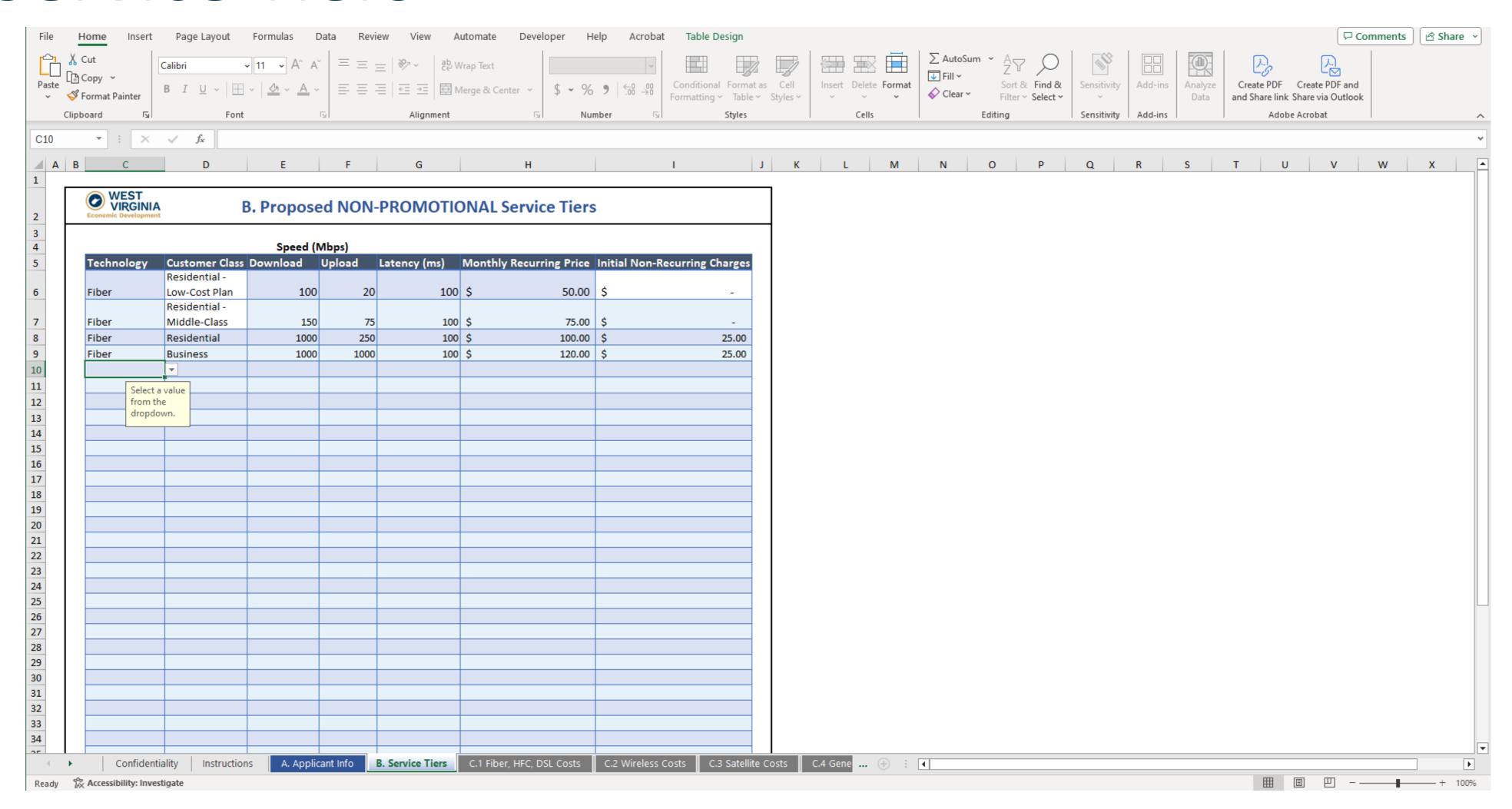


### A. Applicant Information



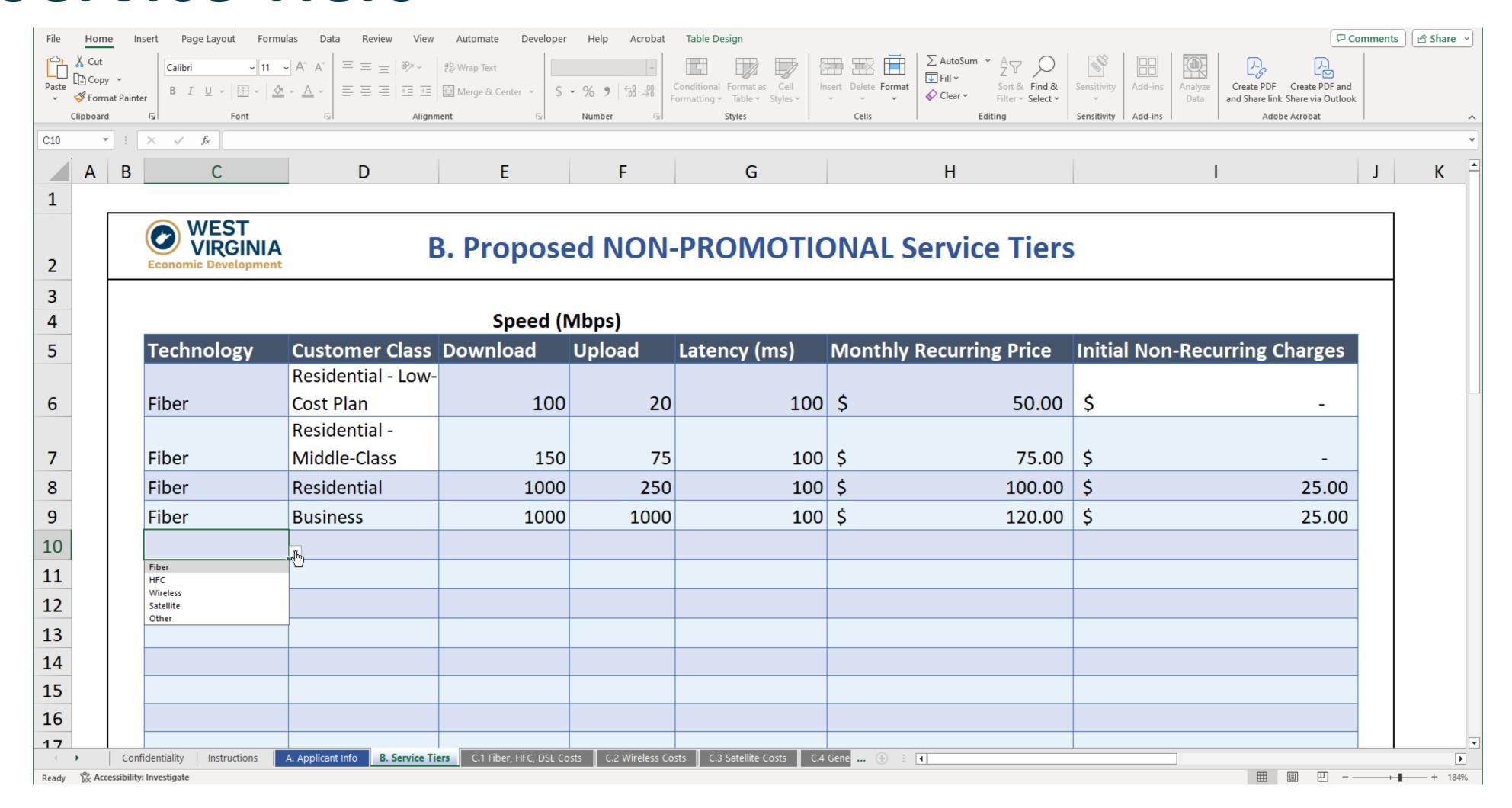


### **B. Service Tiers**



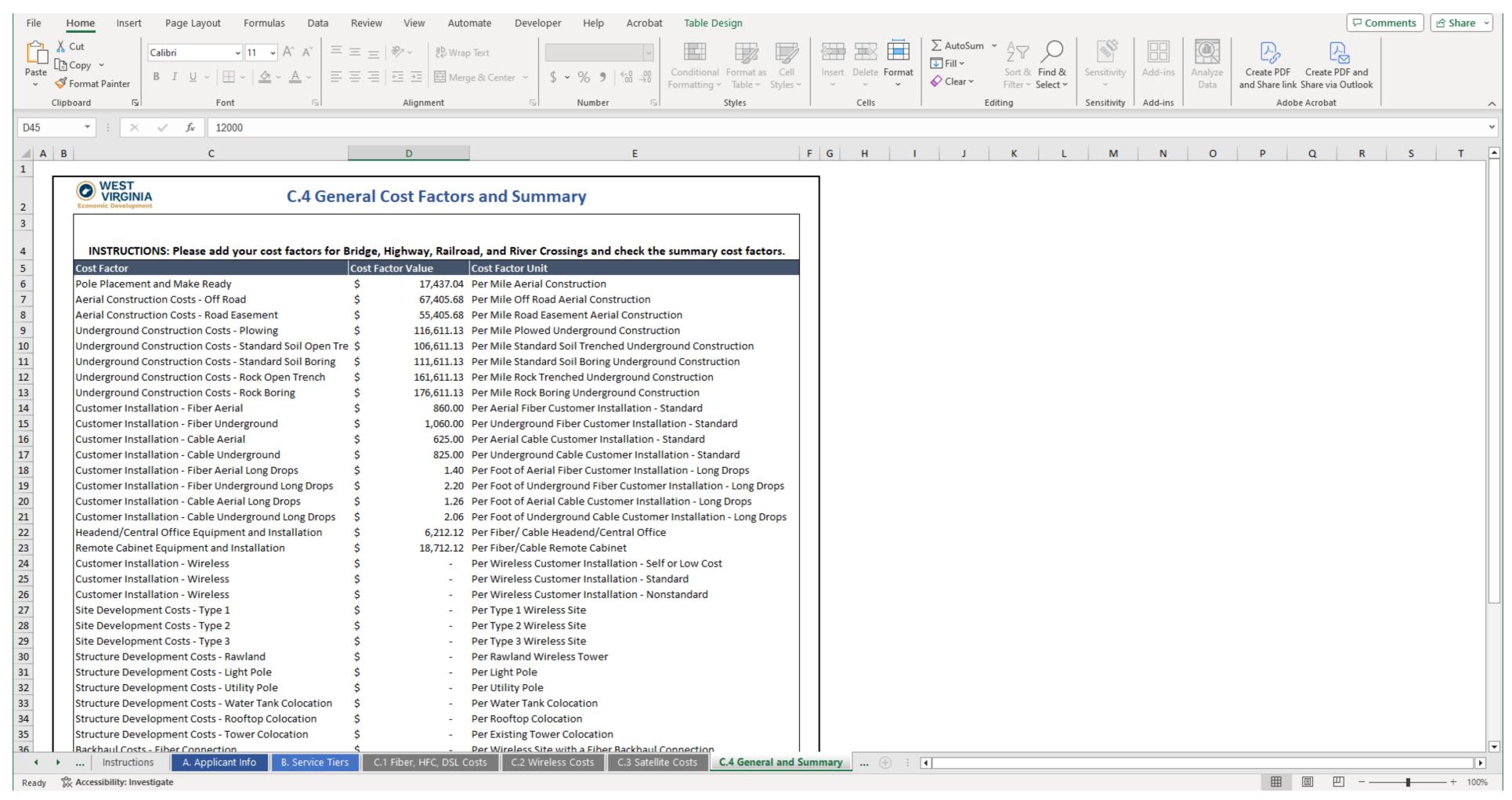


#### **B. Service Tiers**



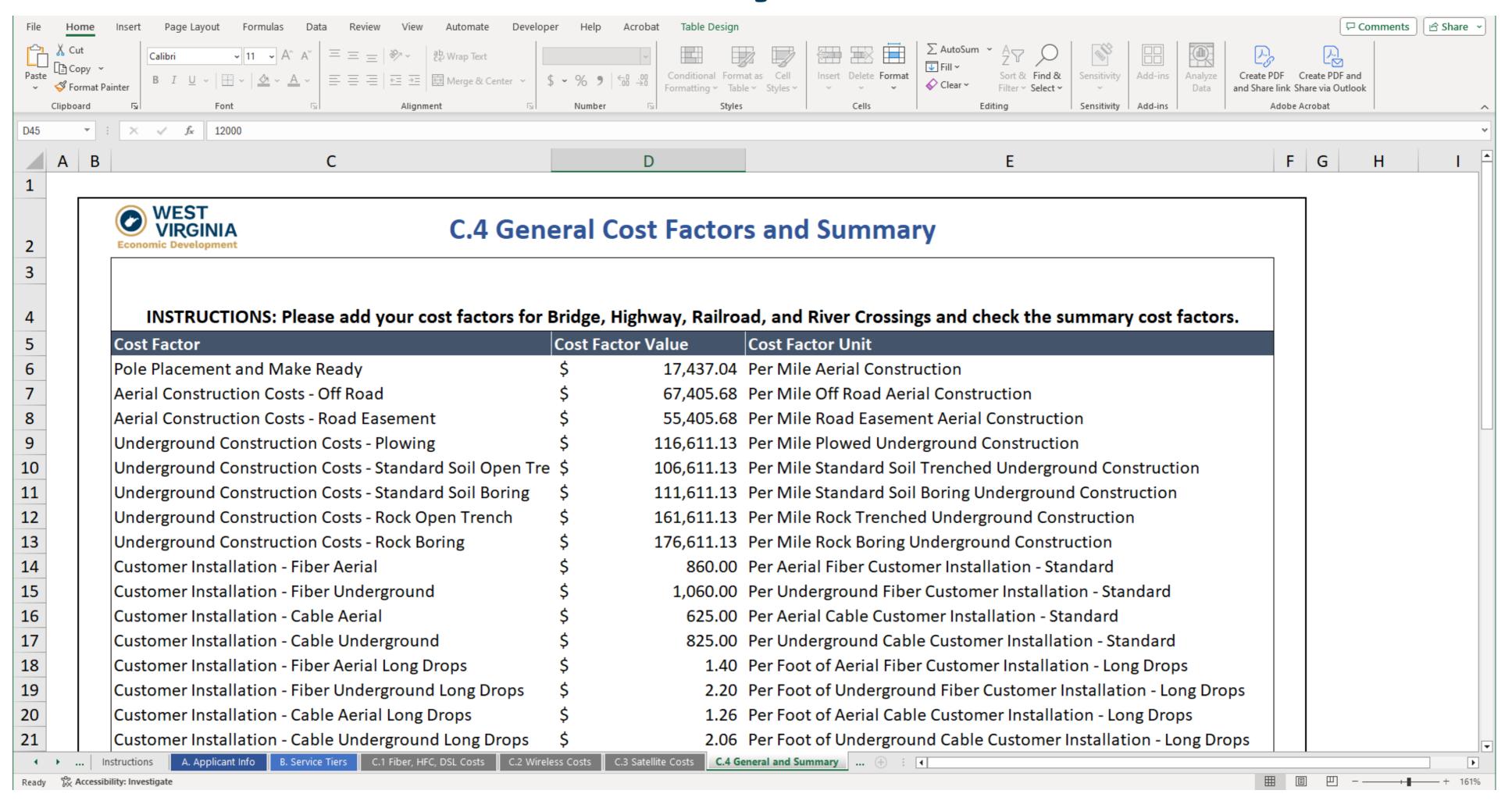


# C.4 General and Summary



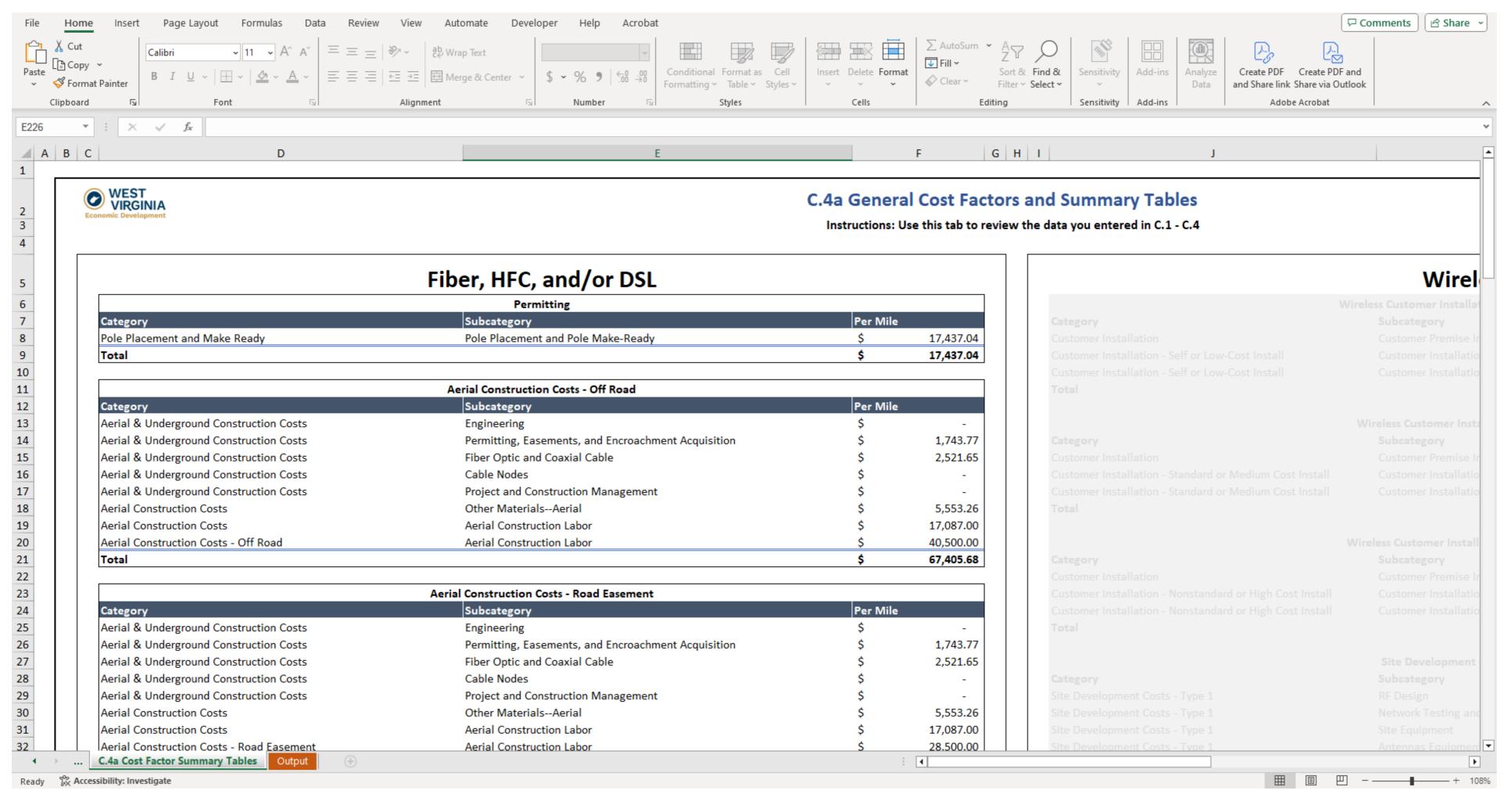


# C.4 General and Summary



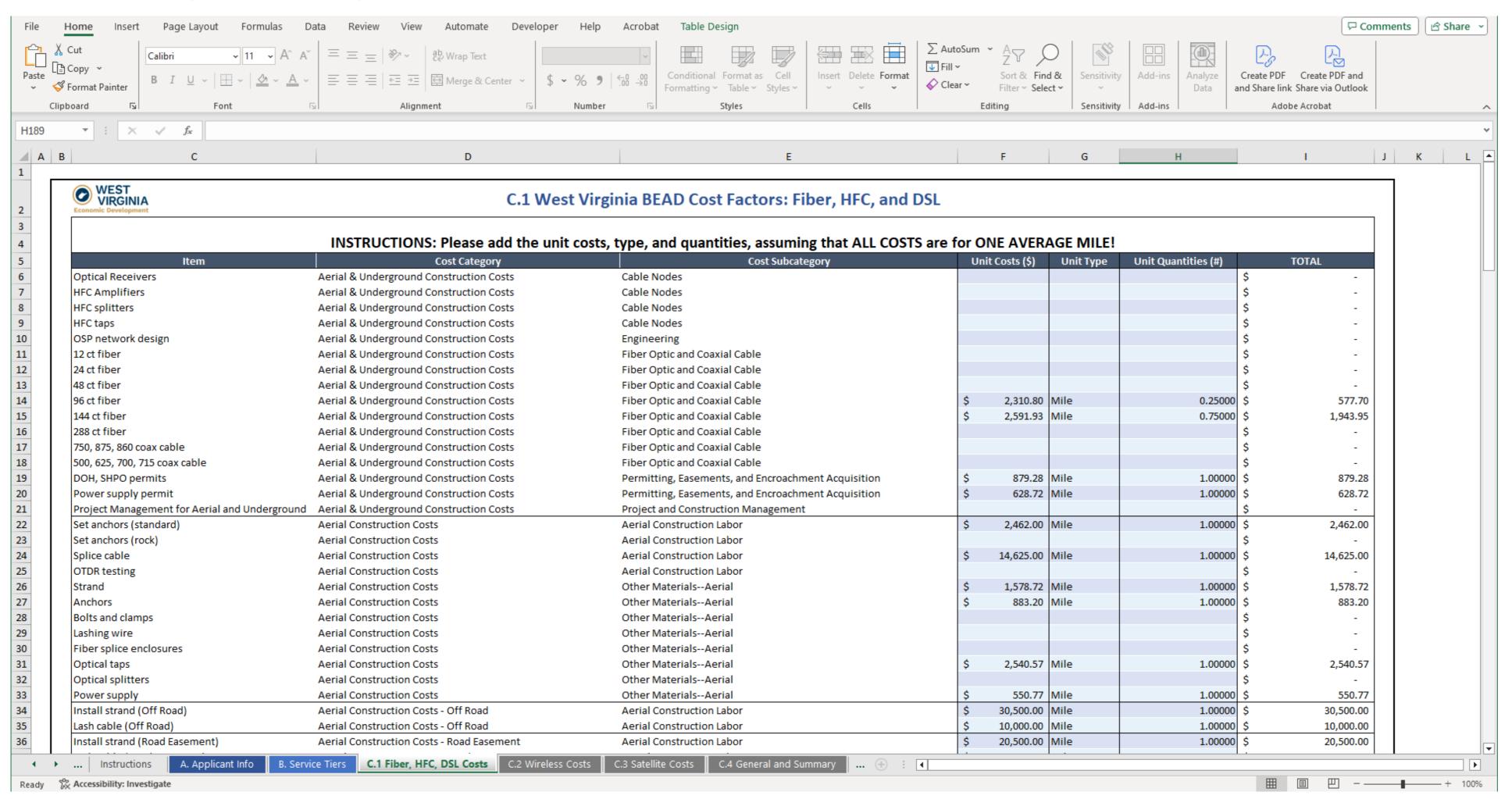


# C.4a General and Summary



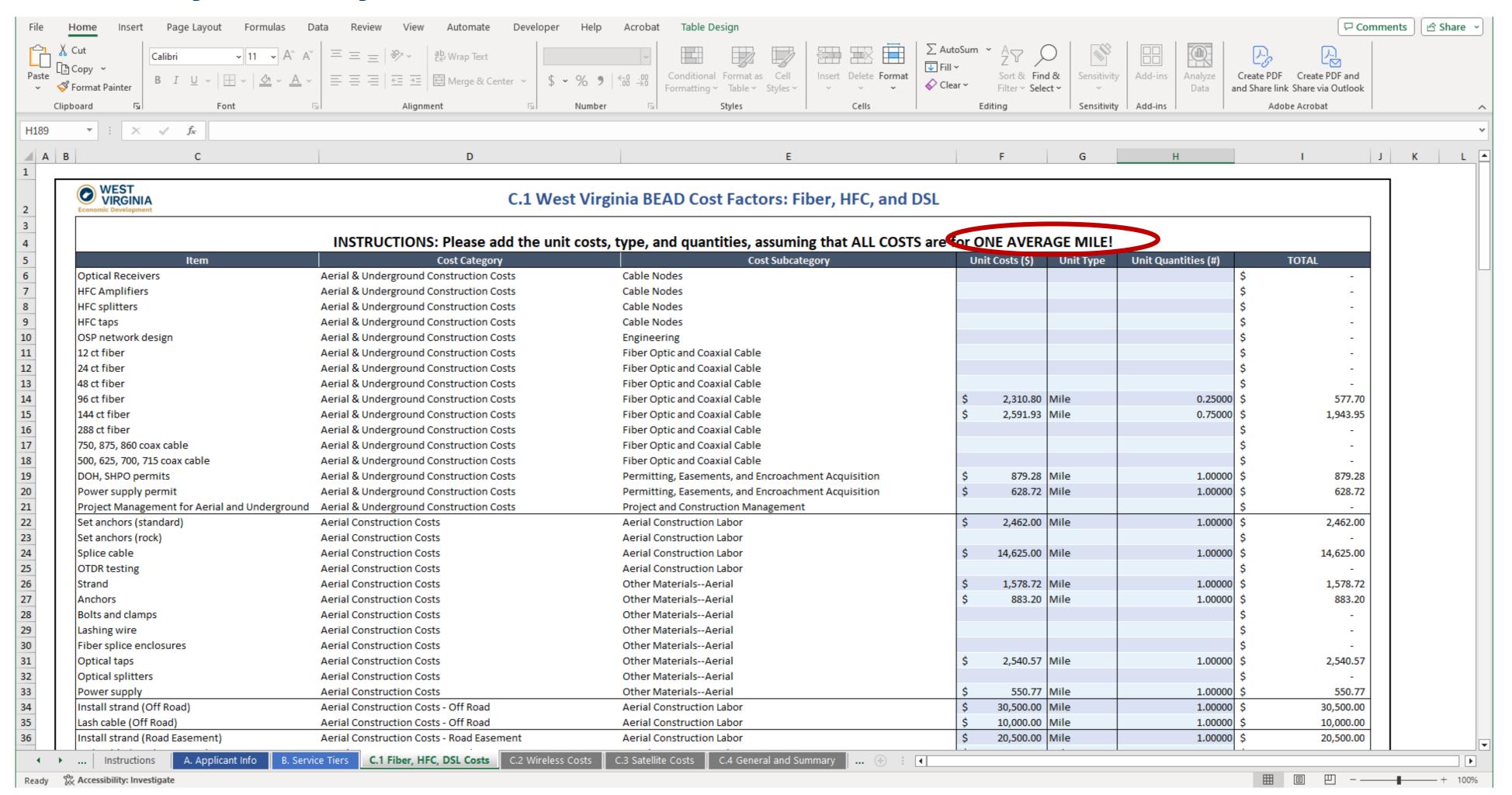


### C.1 Fiber, DSL, HFC Costs



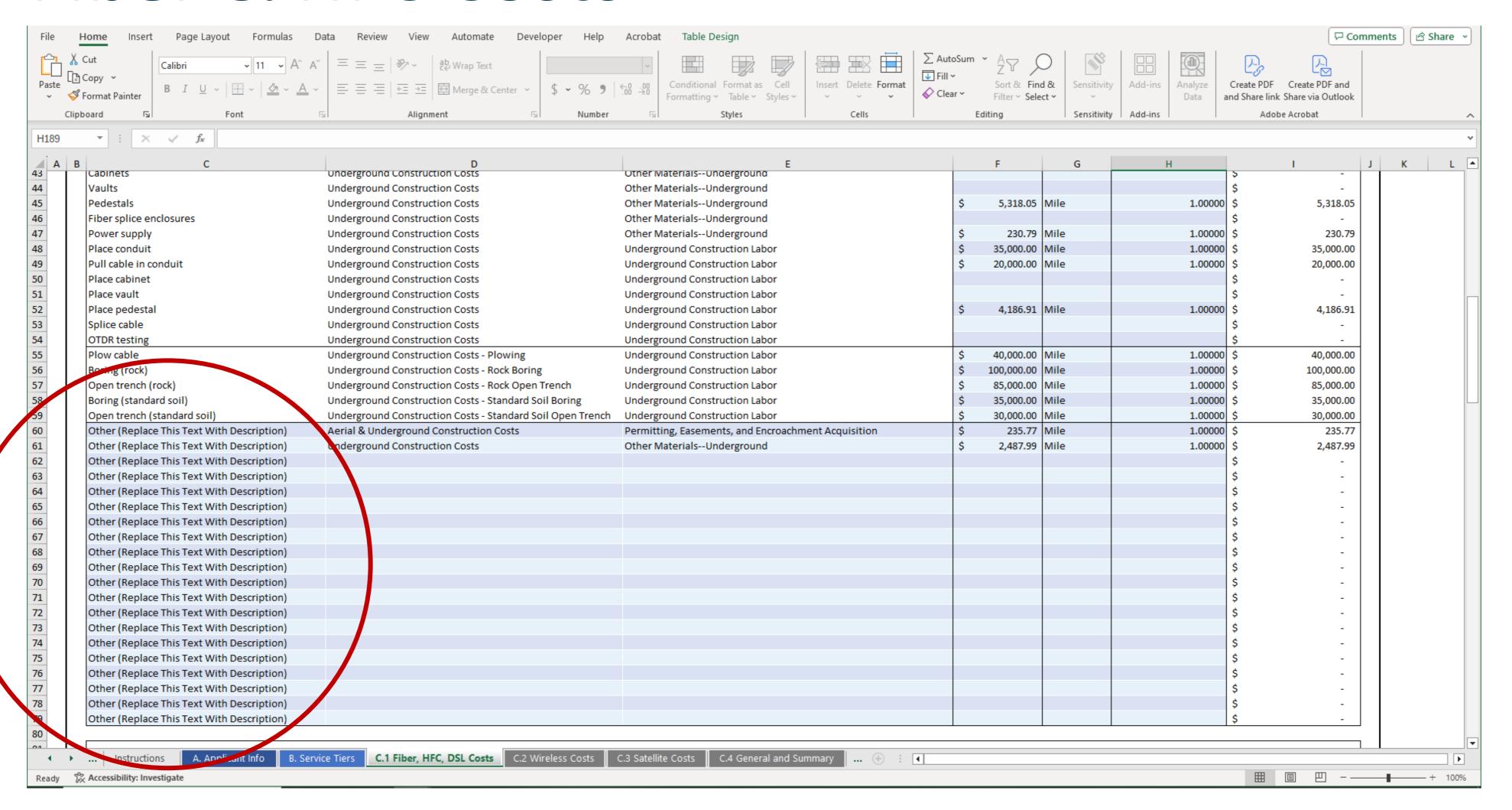


# C.1 Fiber, DSL, HFC Costs



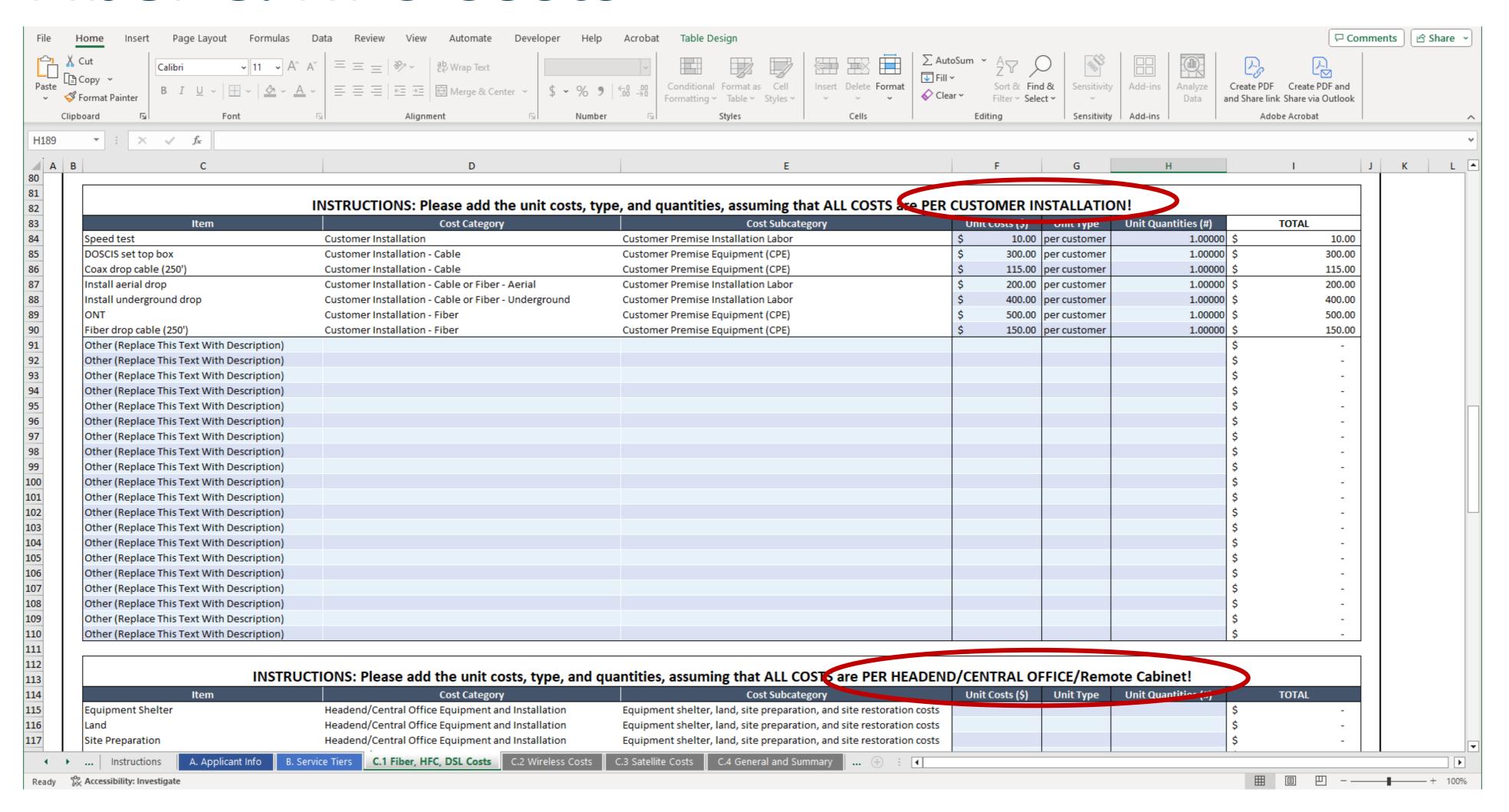


### C.1 Fiber & HFC Costs



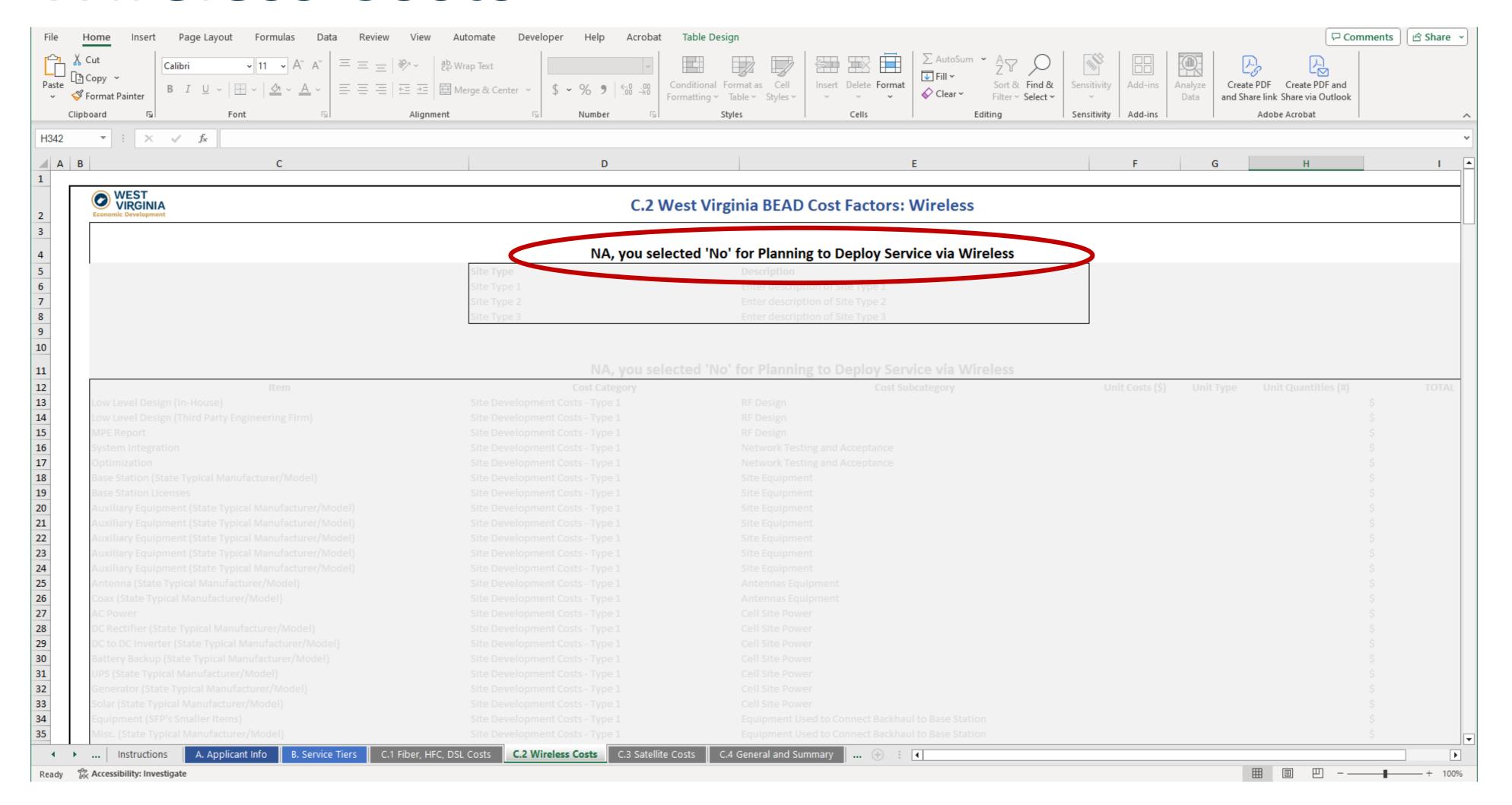


### C.1 Fiber & HFC Costs



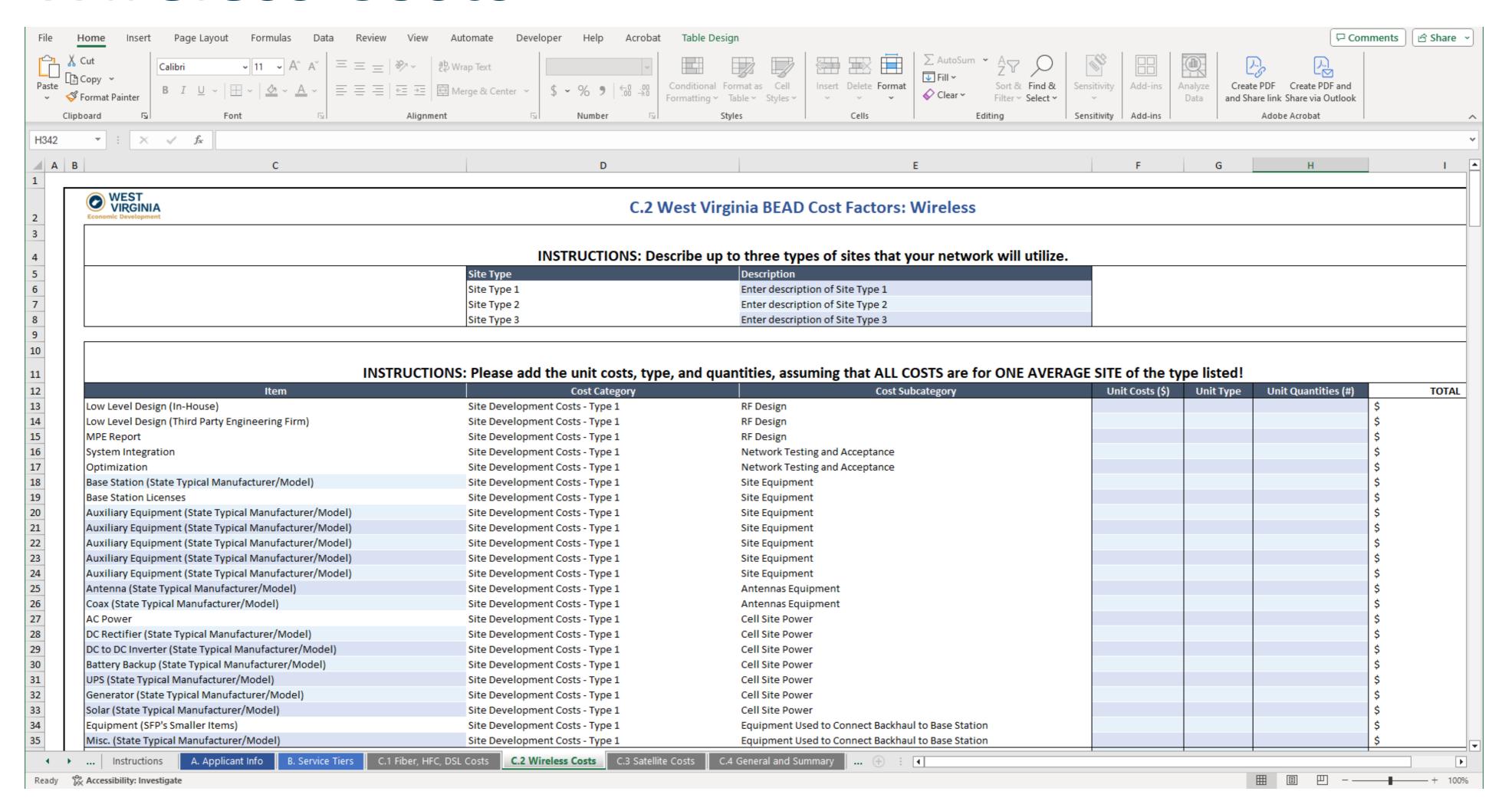


### C.2 Wireless Costs



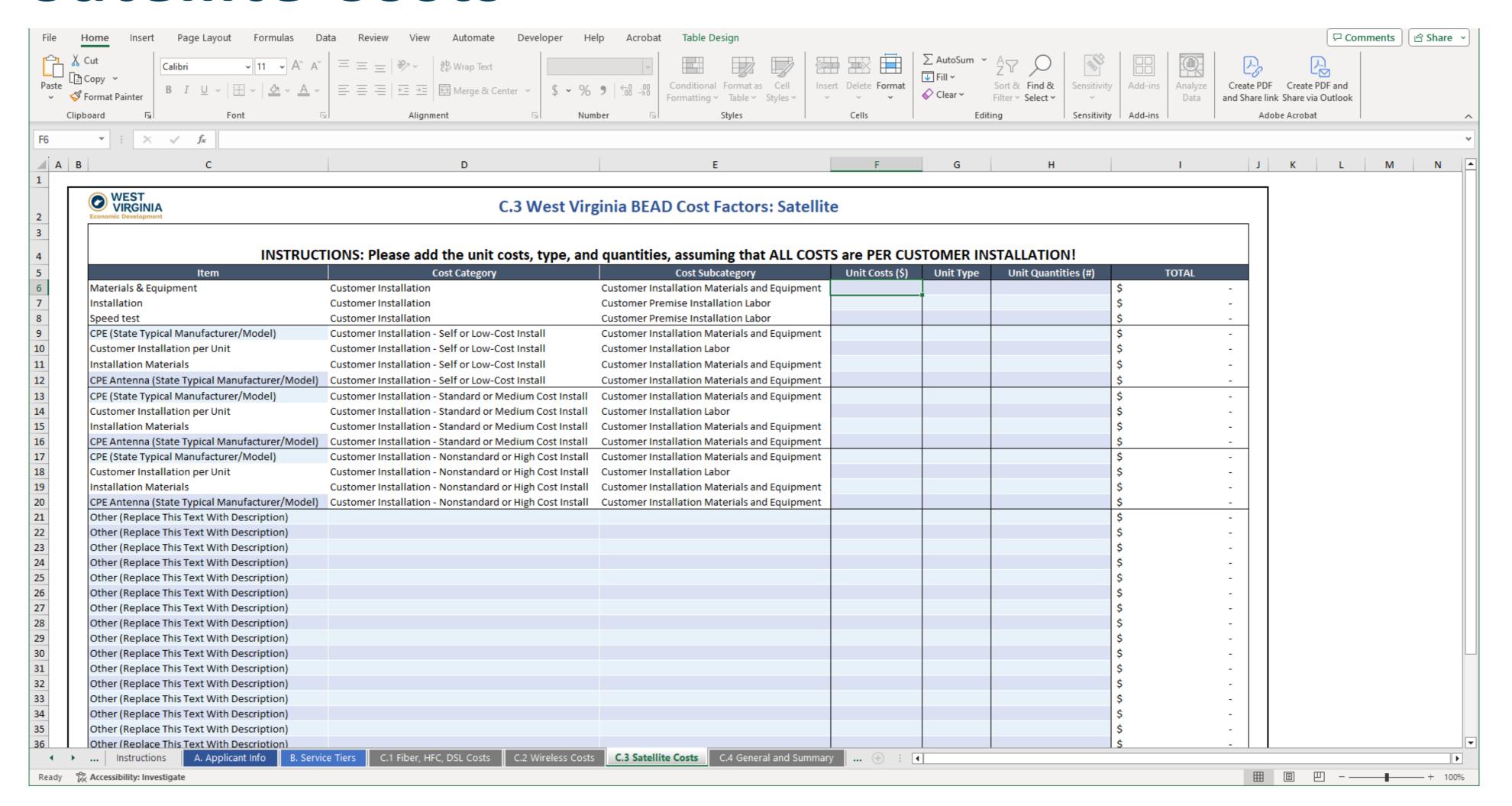


### C.2 Wireless Costs



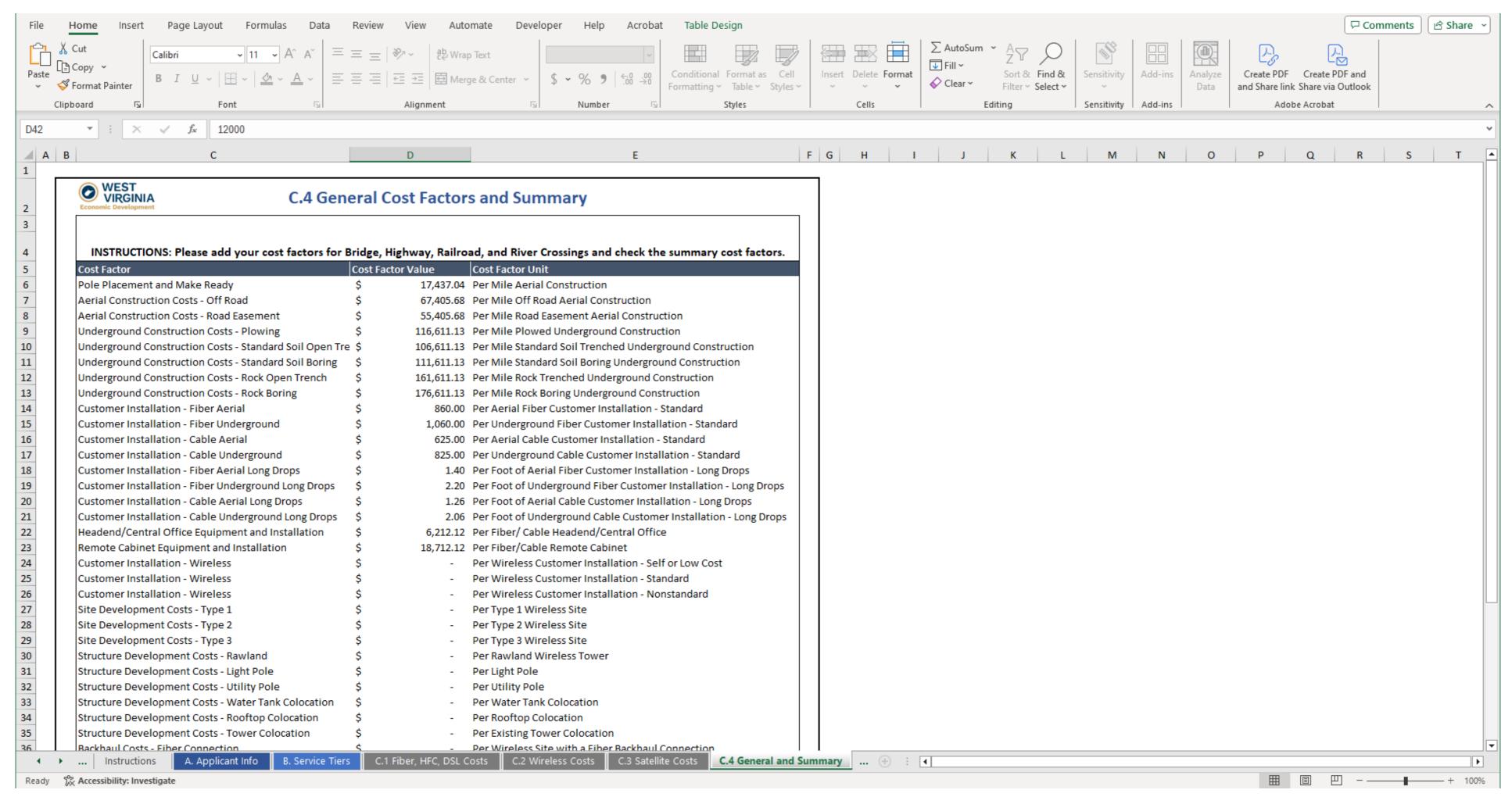


### C.3 Satellite Costs



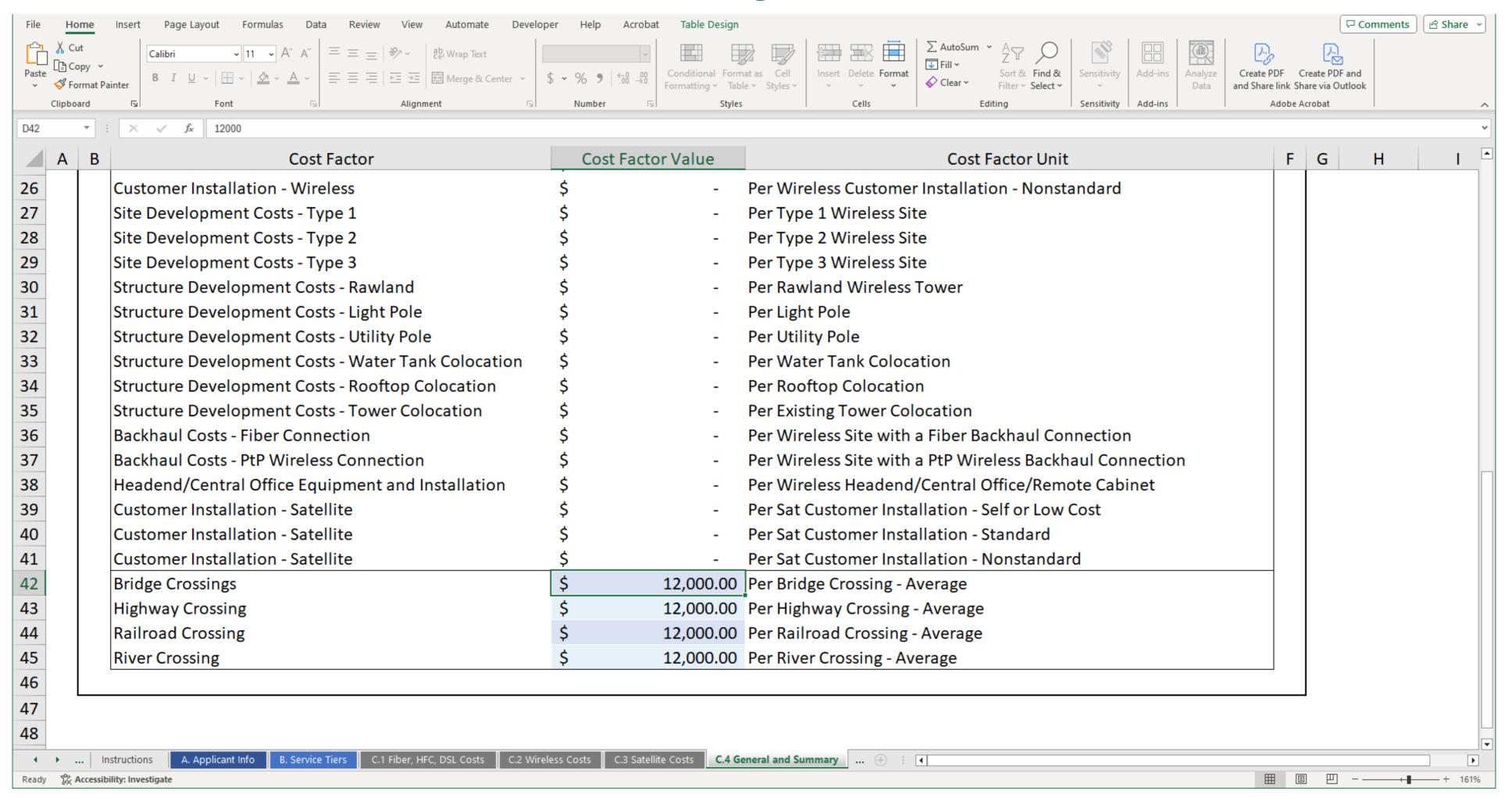


# C.4 General and Summary



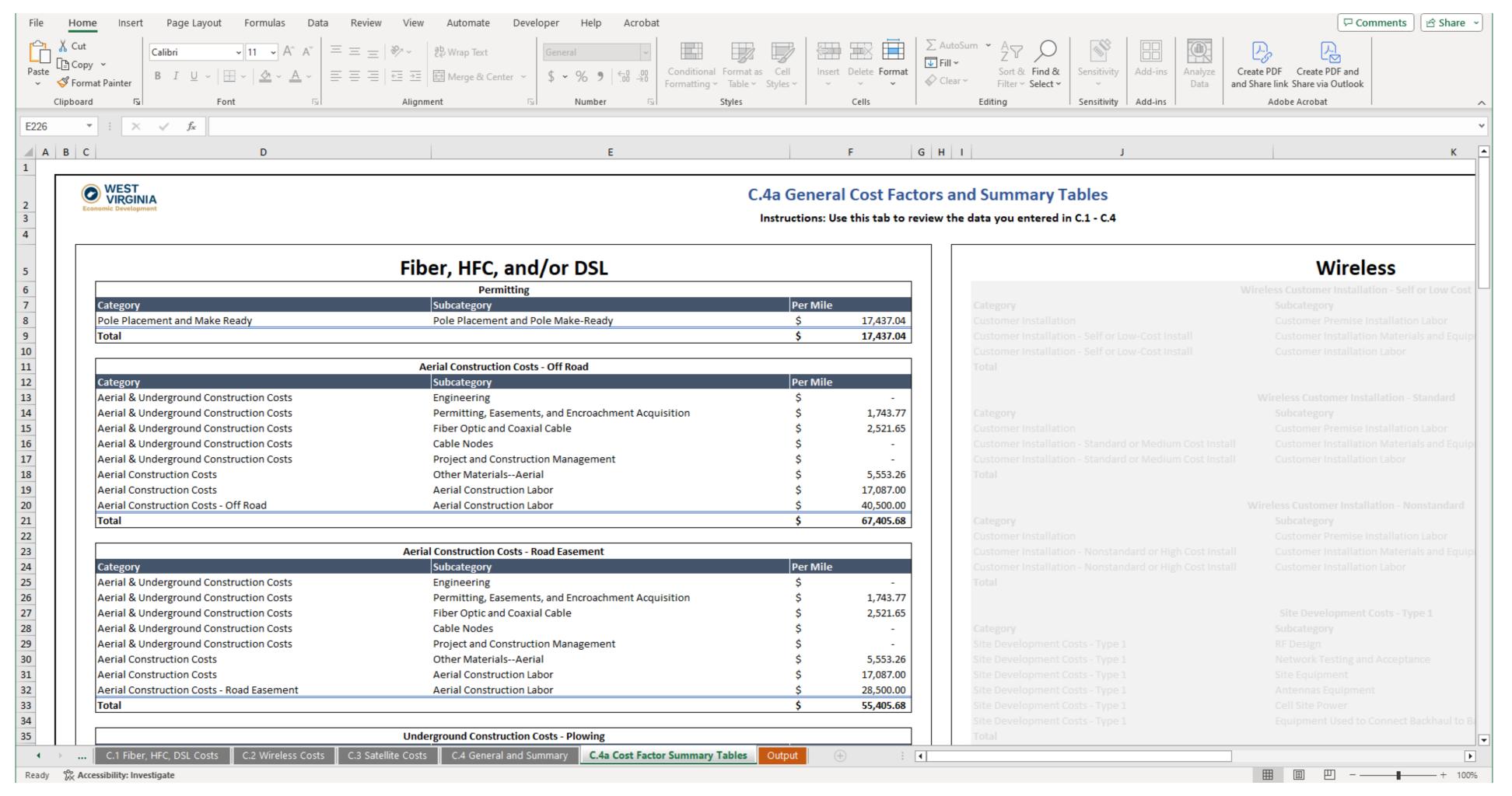


### C.4 General and Summary



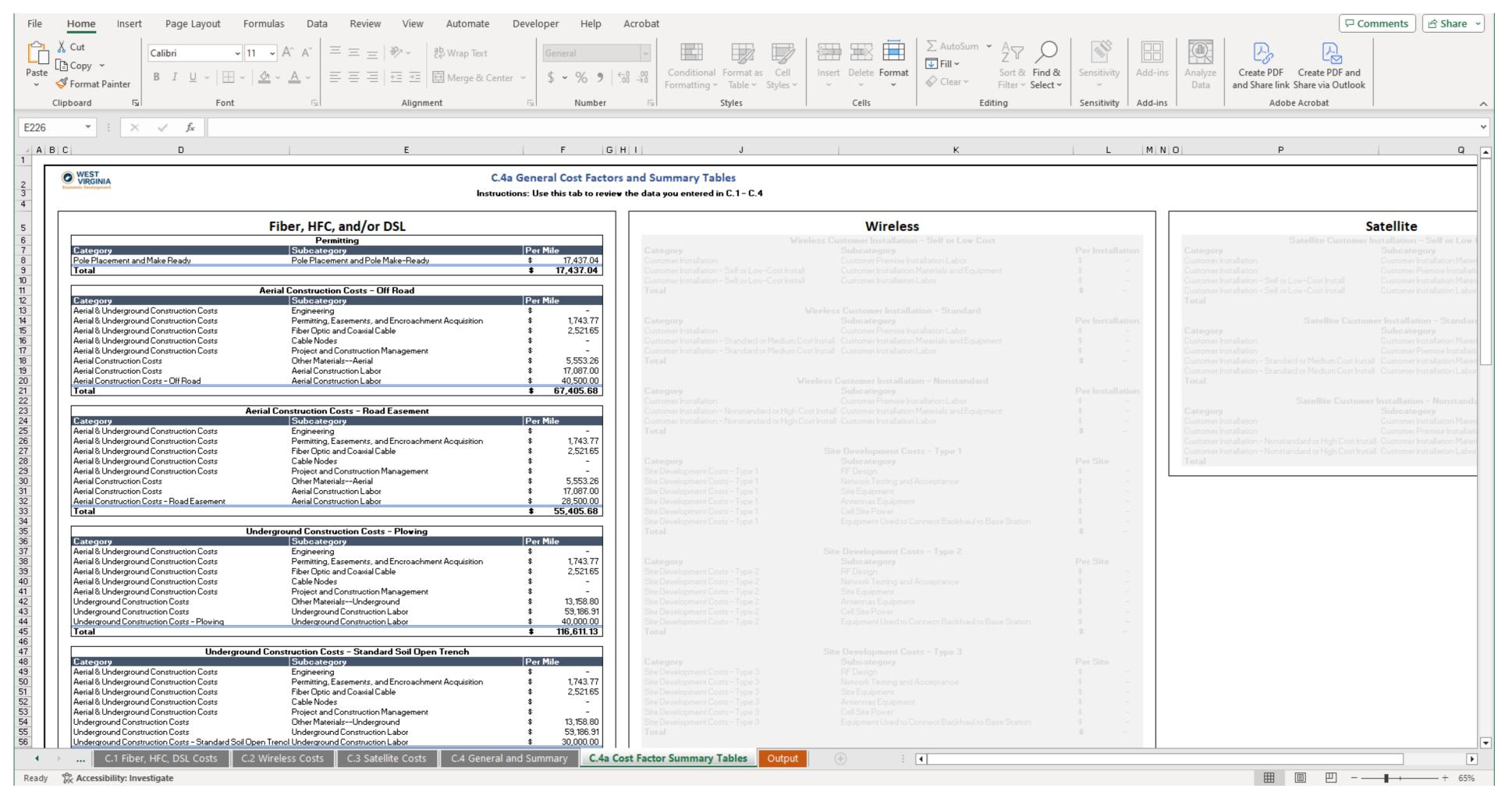


# C.4a Cost Factor Summary Tables



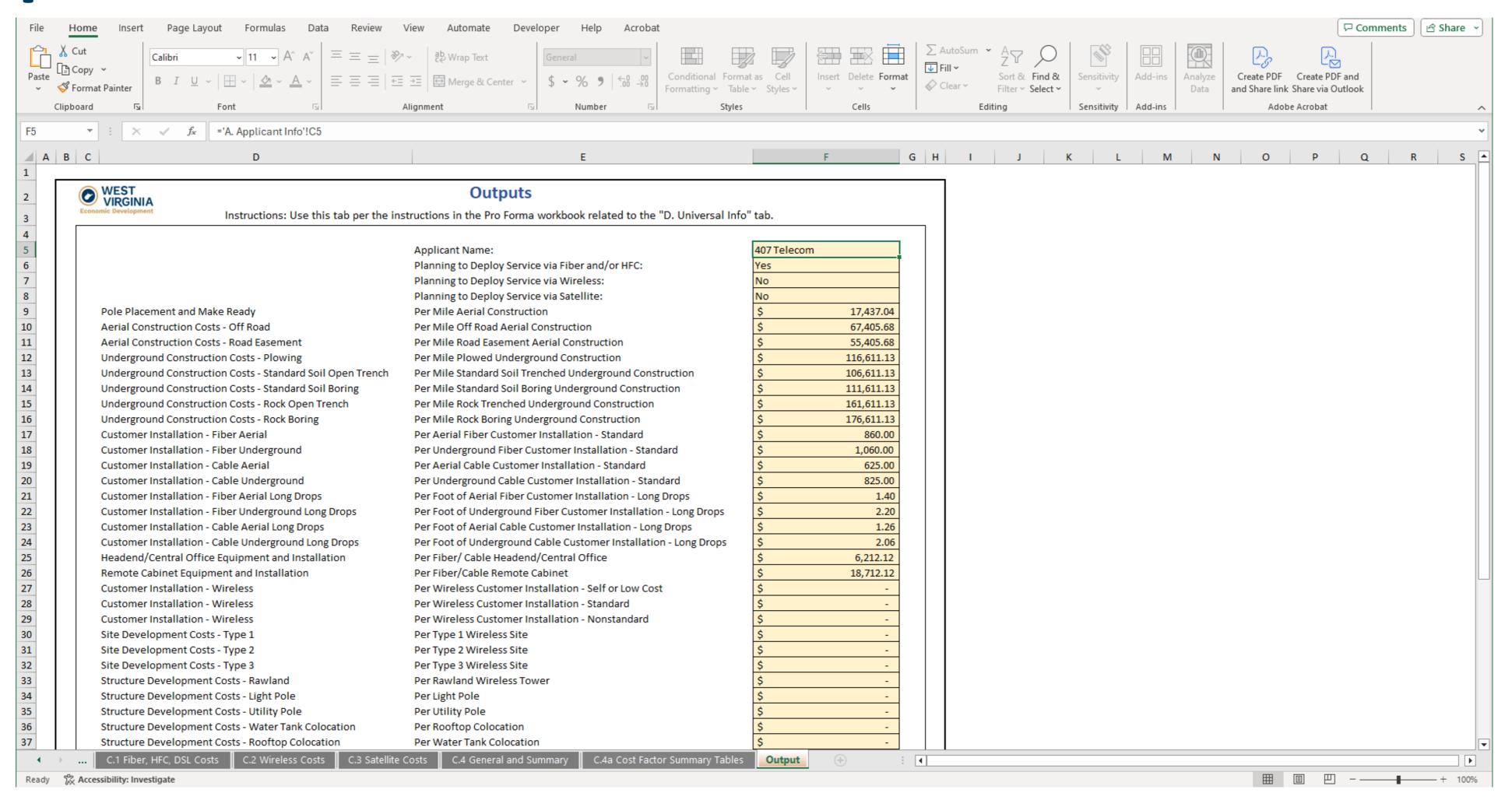


# C.4a Cost Factor Summary Tables





### Output





# Pro Forma Workbook

#### **Pro Formas**

Two-three hypothetical projects

Pro Forma Template

Maximum

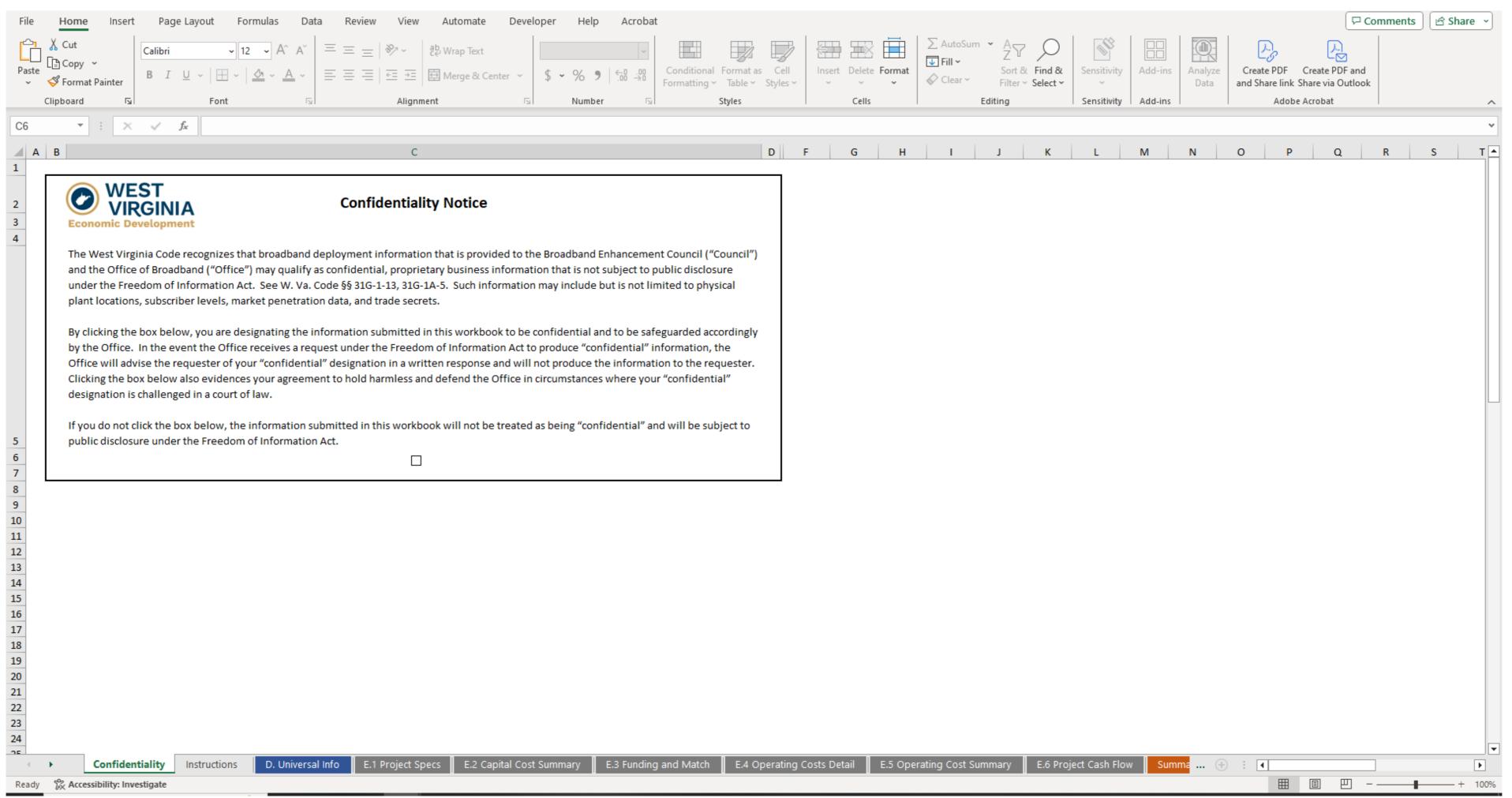
Medium

Region

- Maximum and medium pro formas are required in all cases.
- Region pro forma is required if your maximum and mediumsized pro formas are larger than 3,000 covered locations

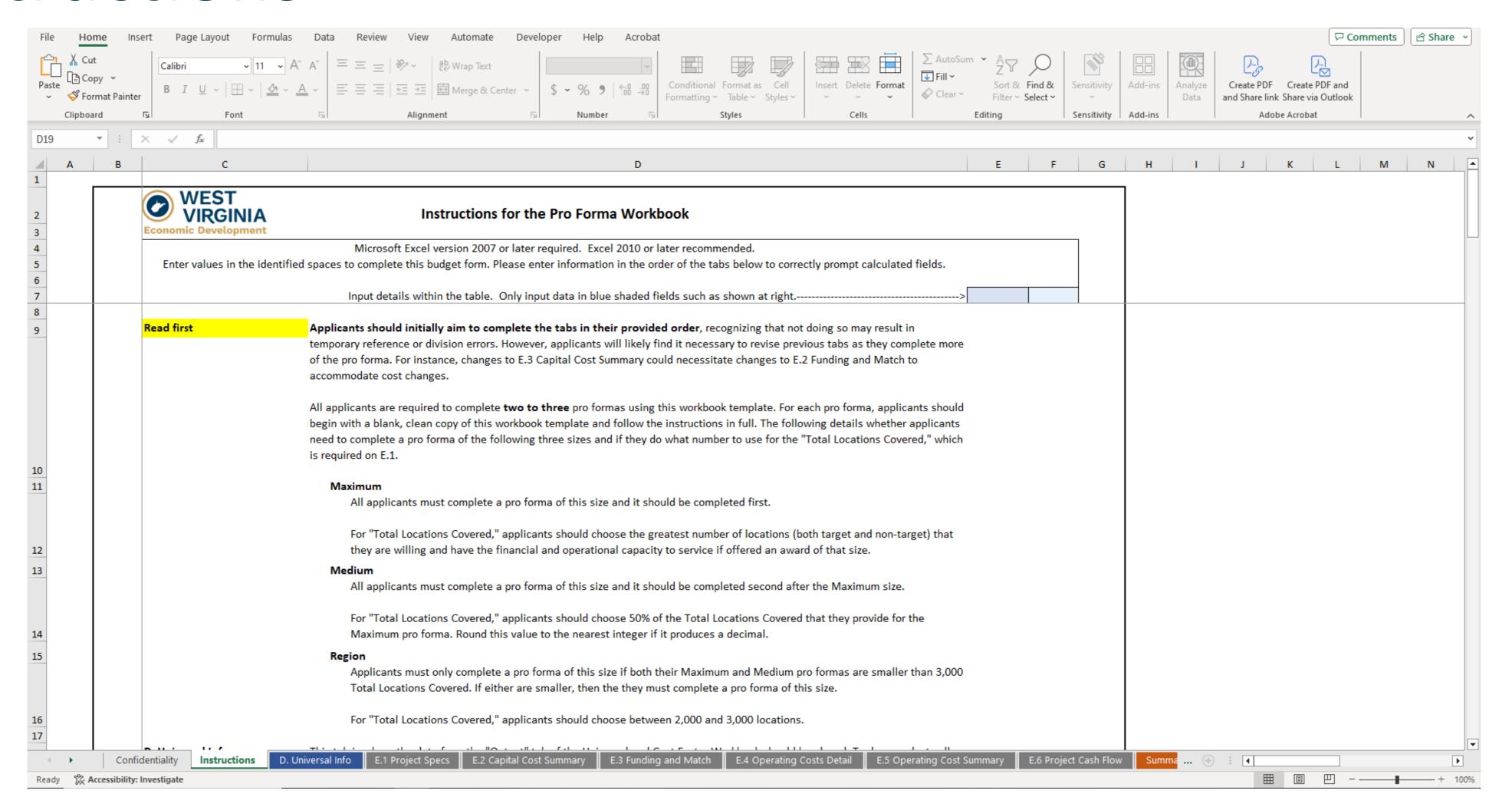


# Confidentiality Notice

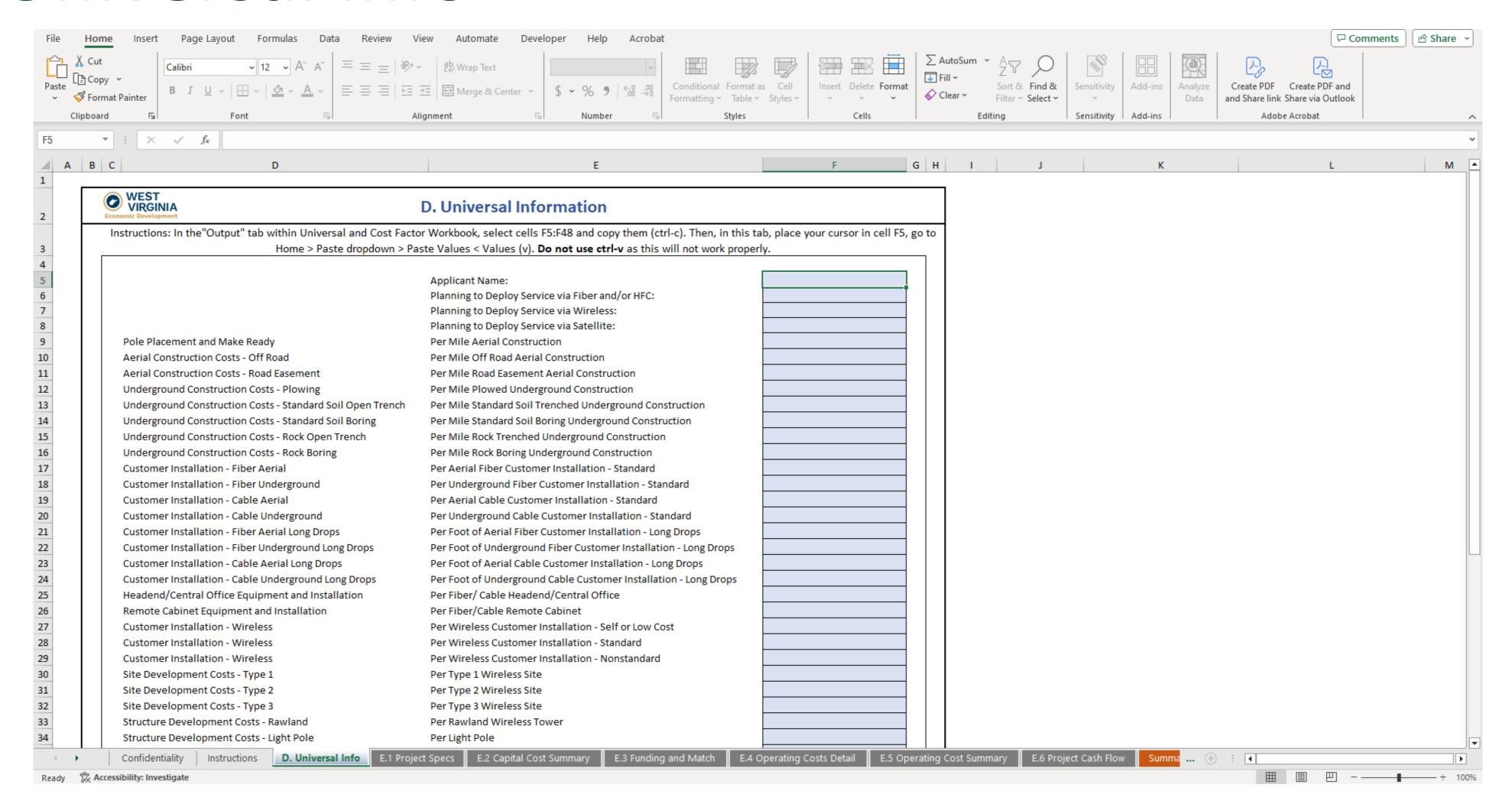




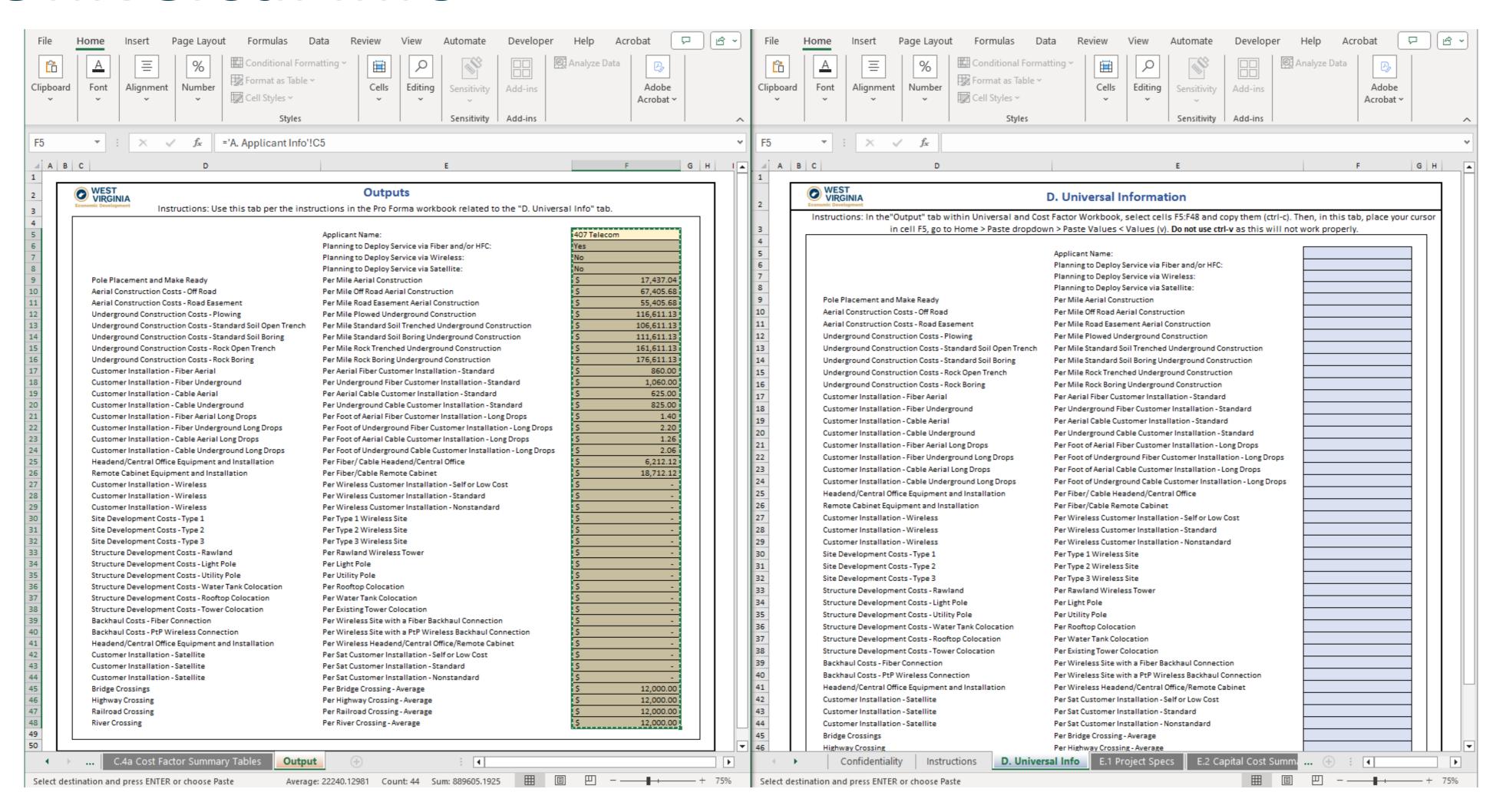
### Instructions



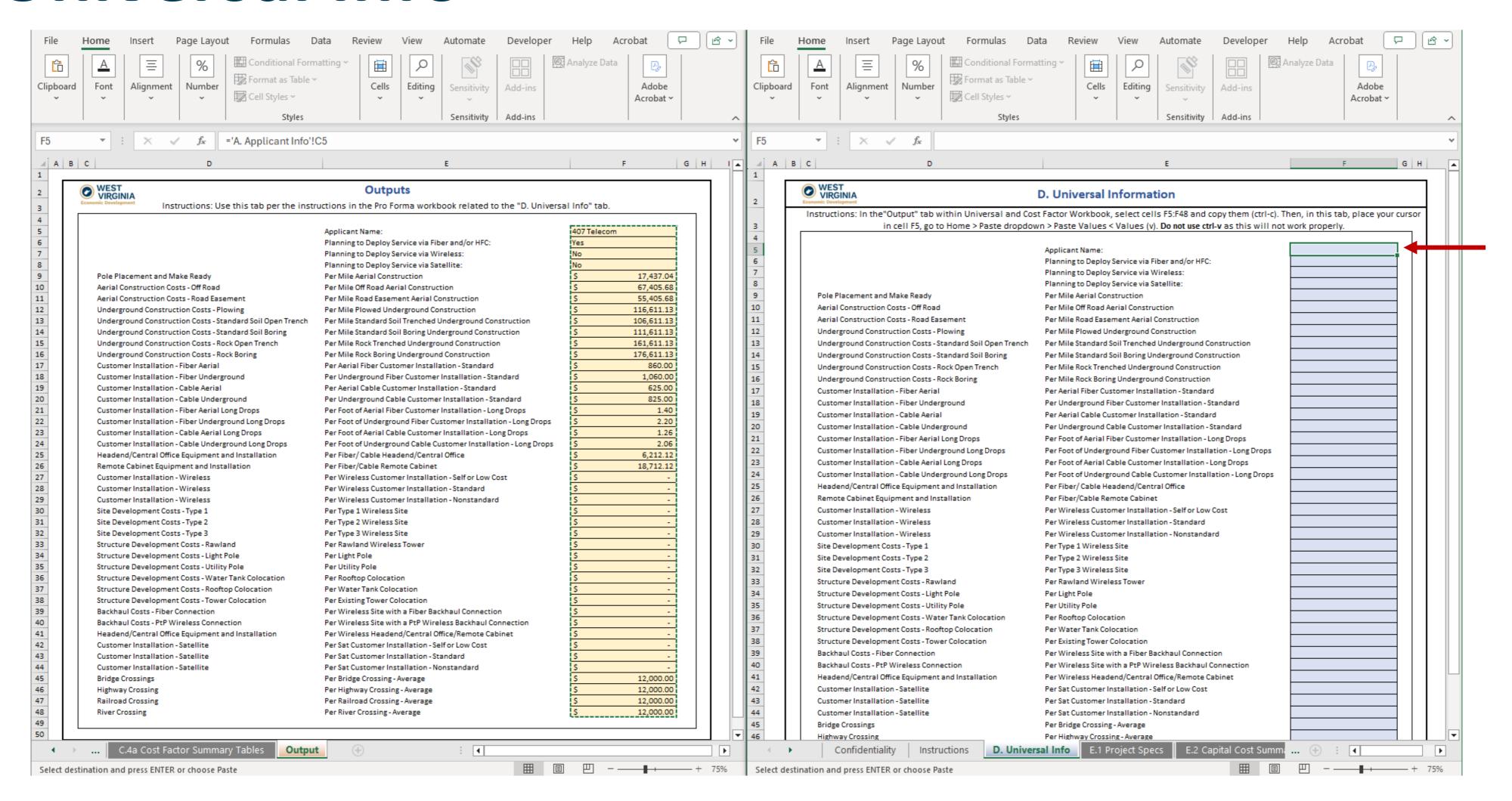




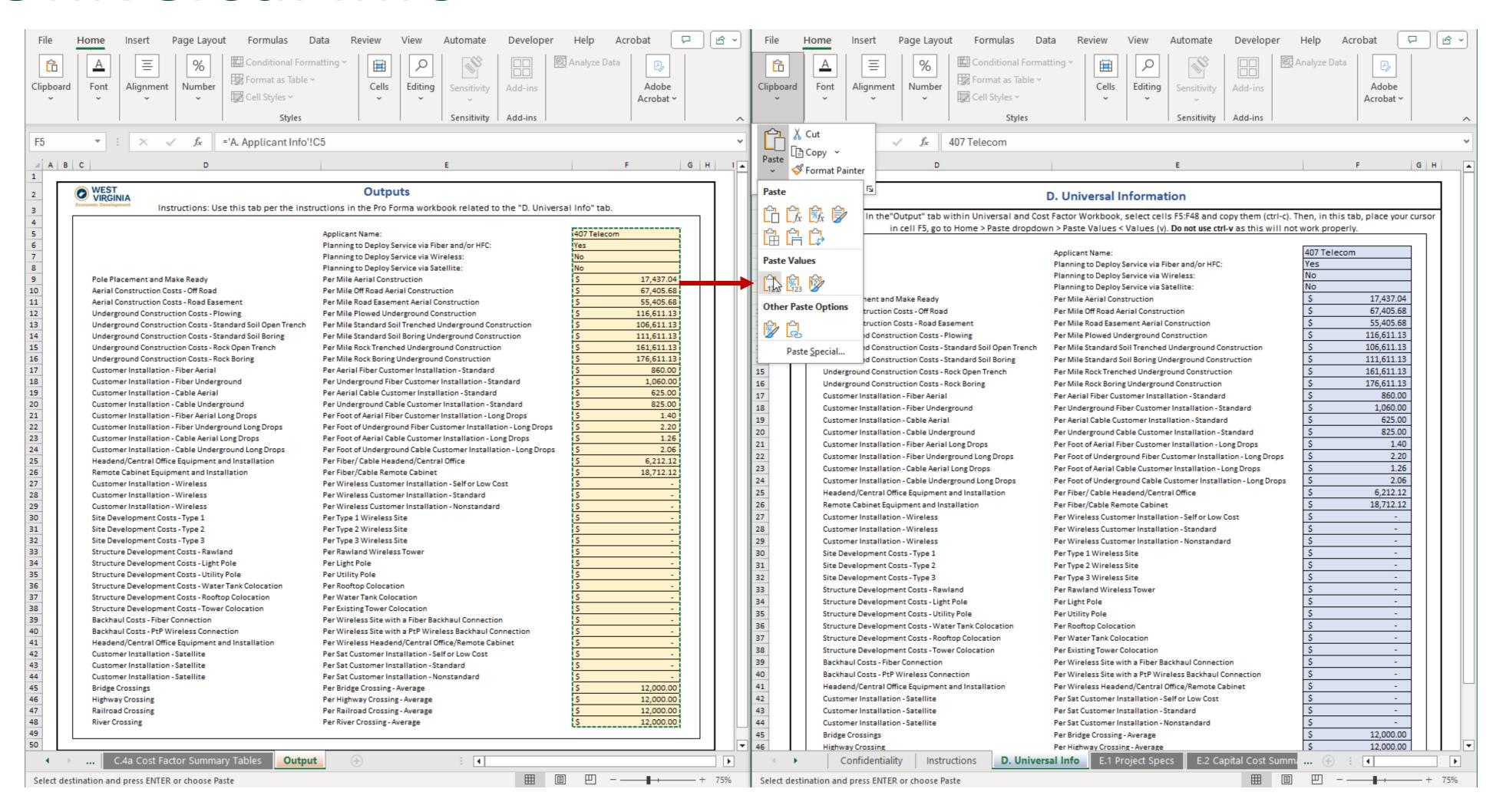




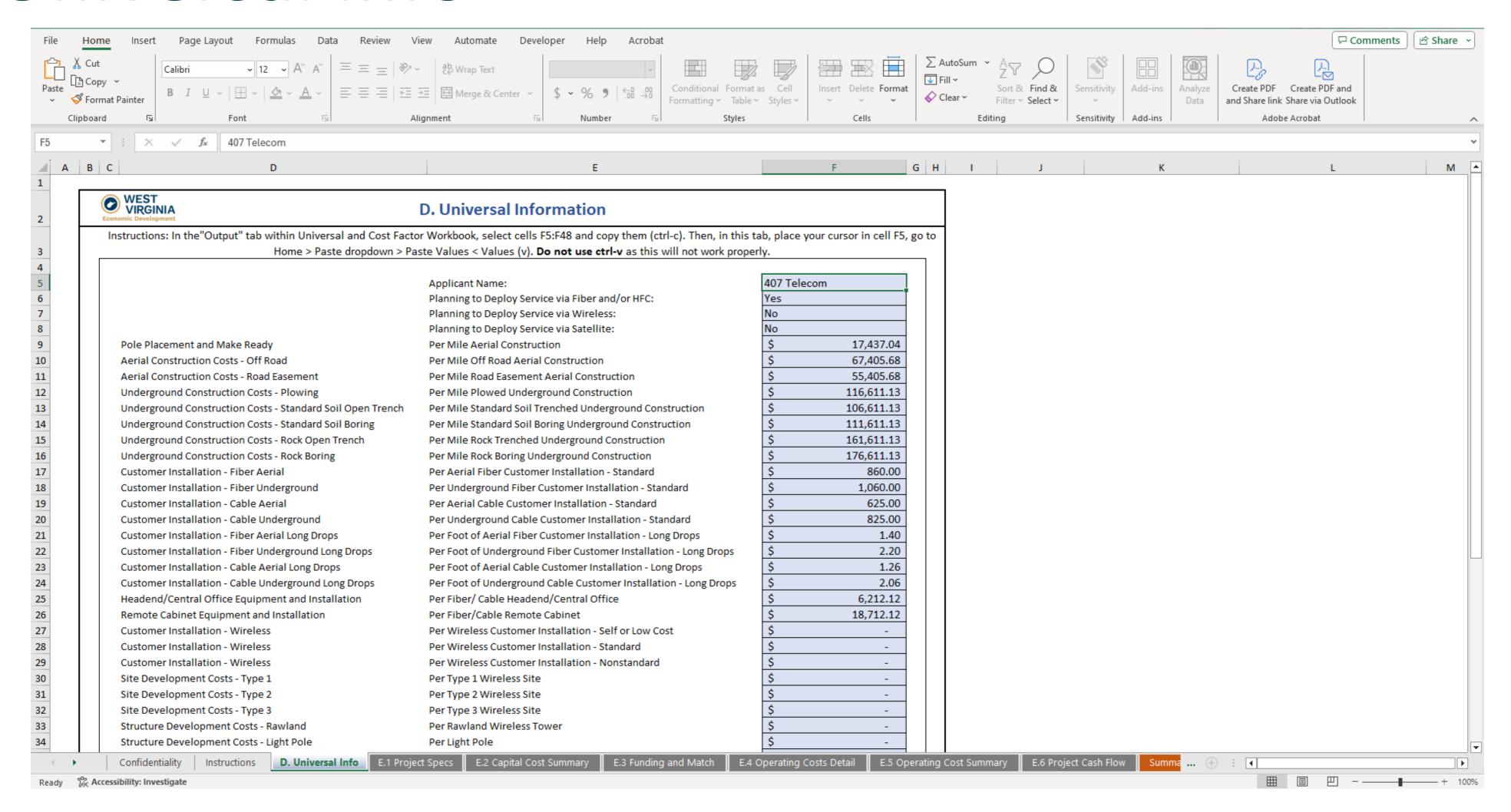




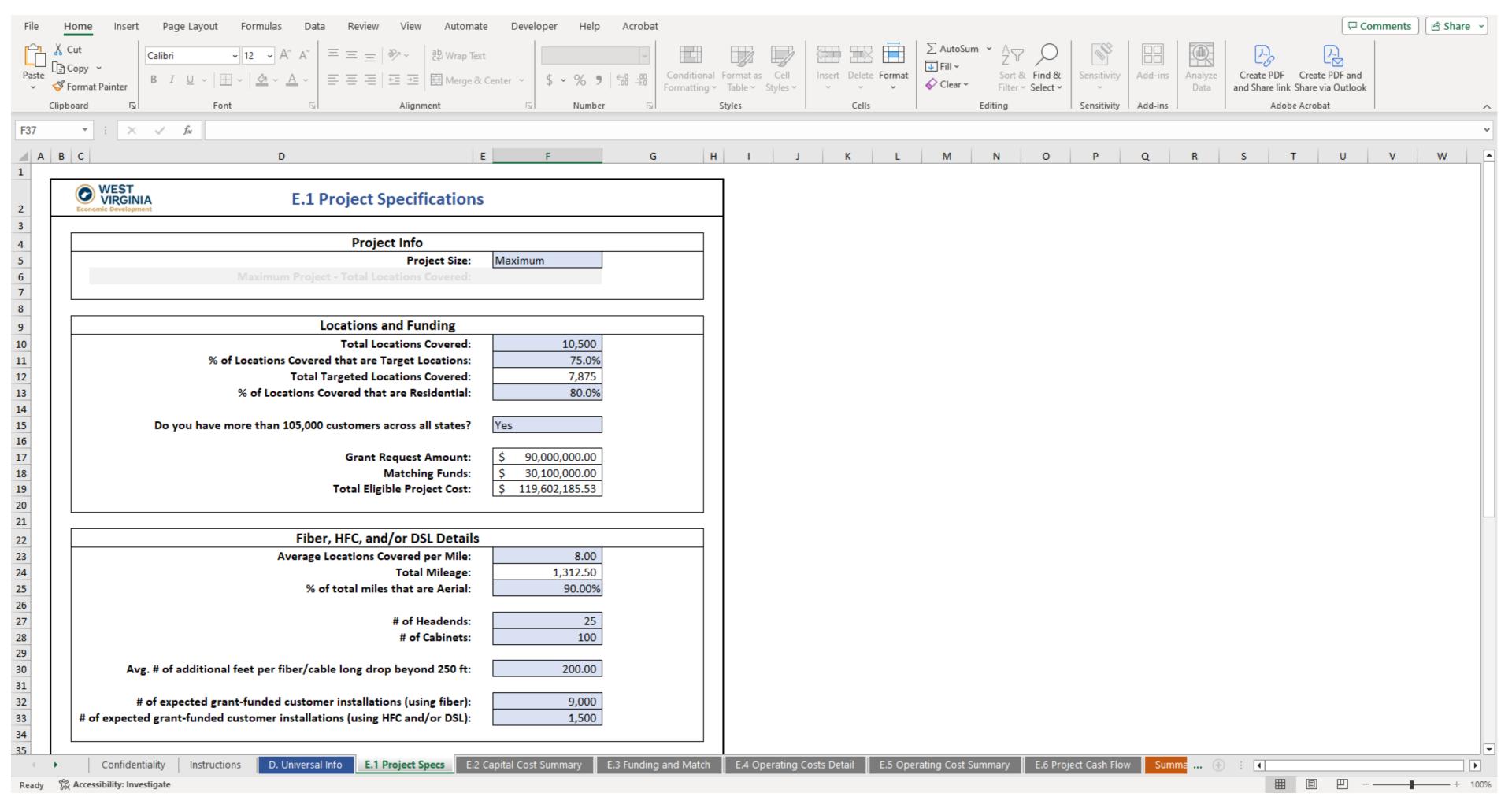




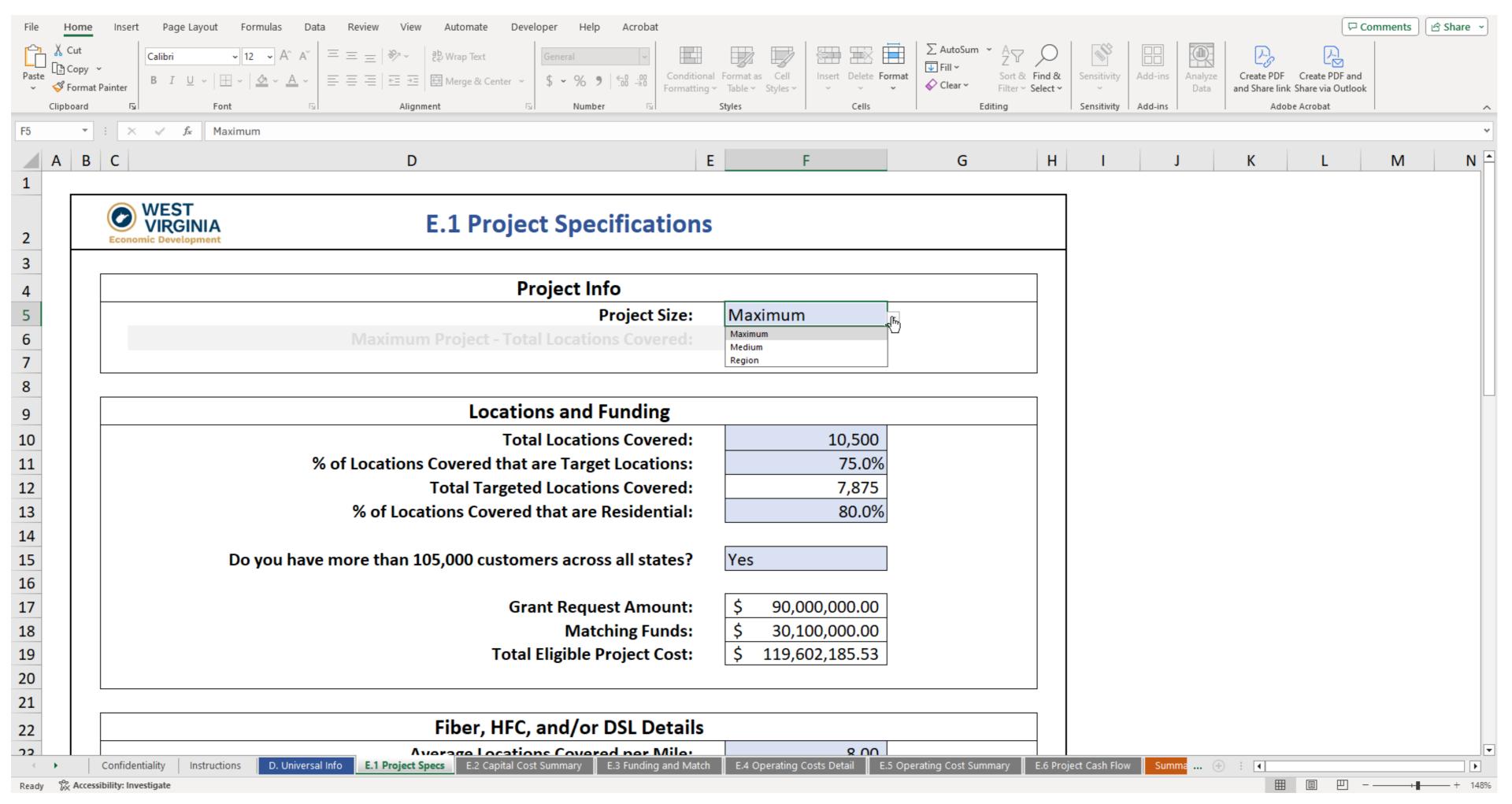




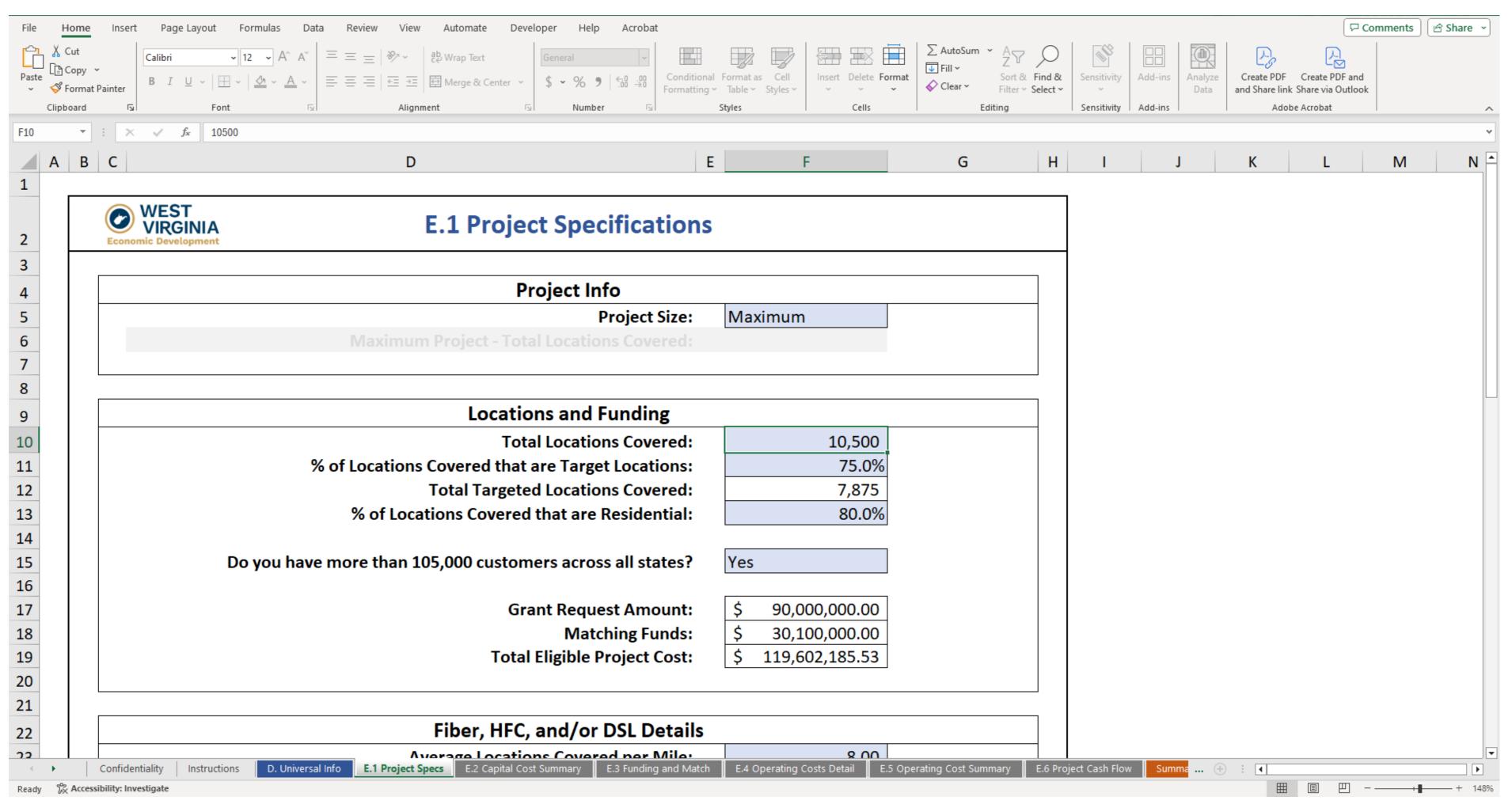




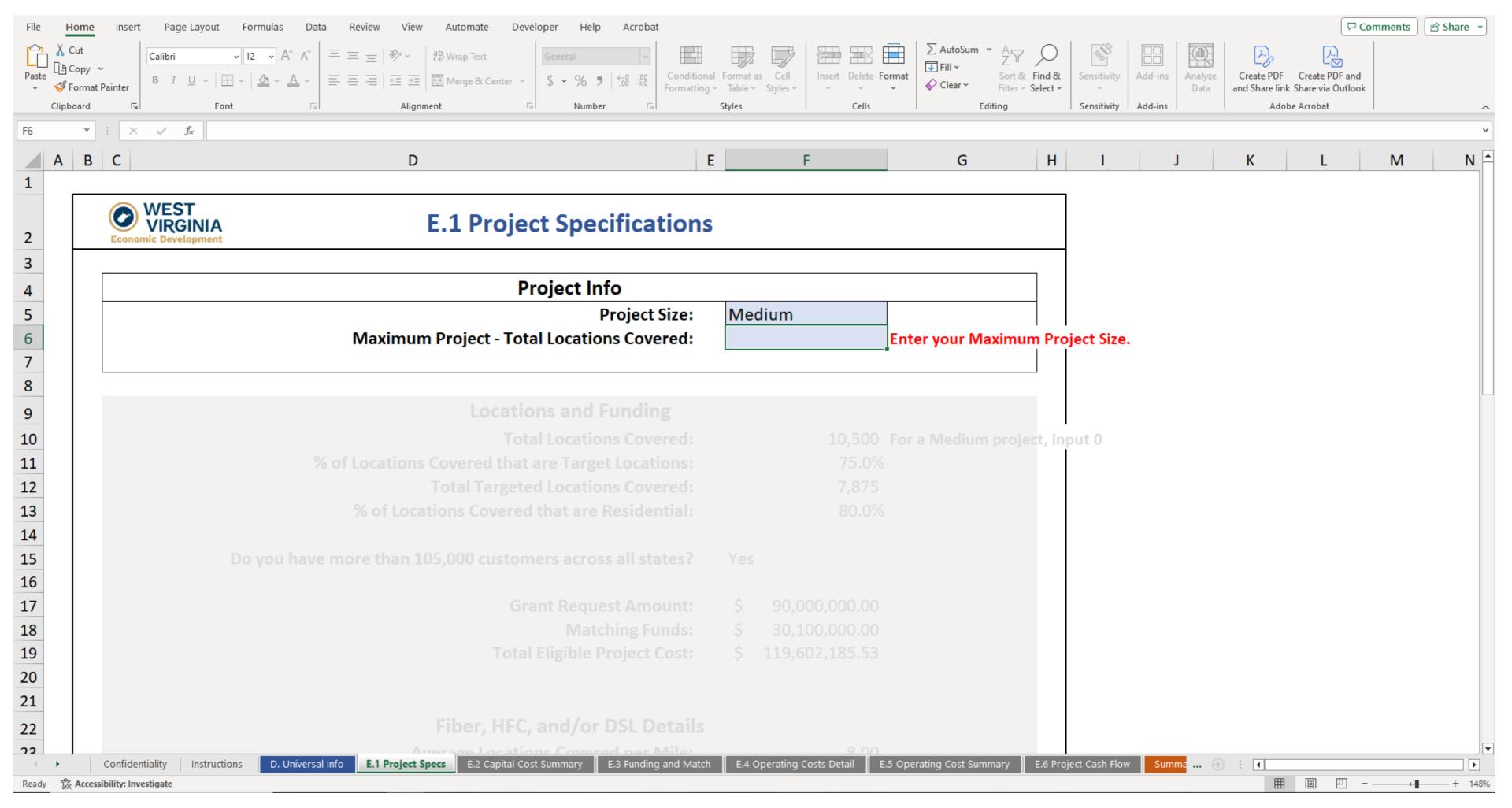




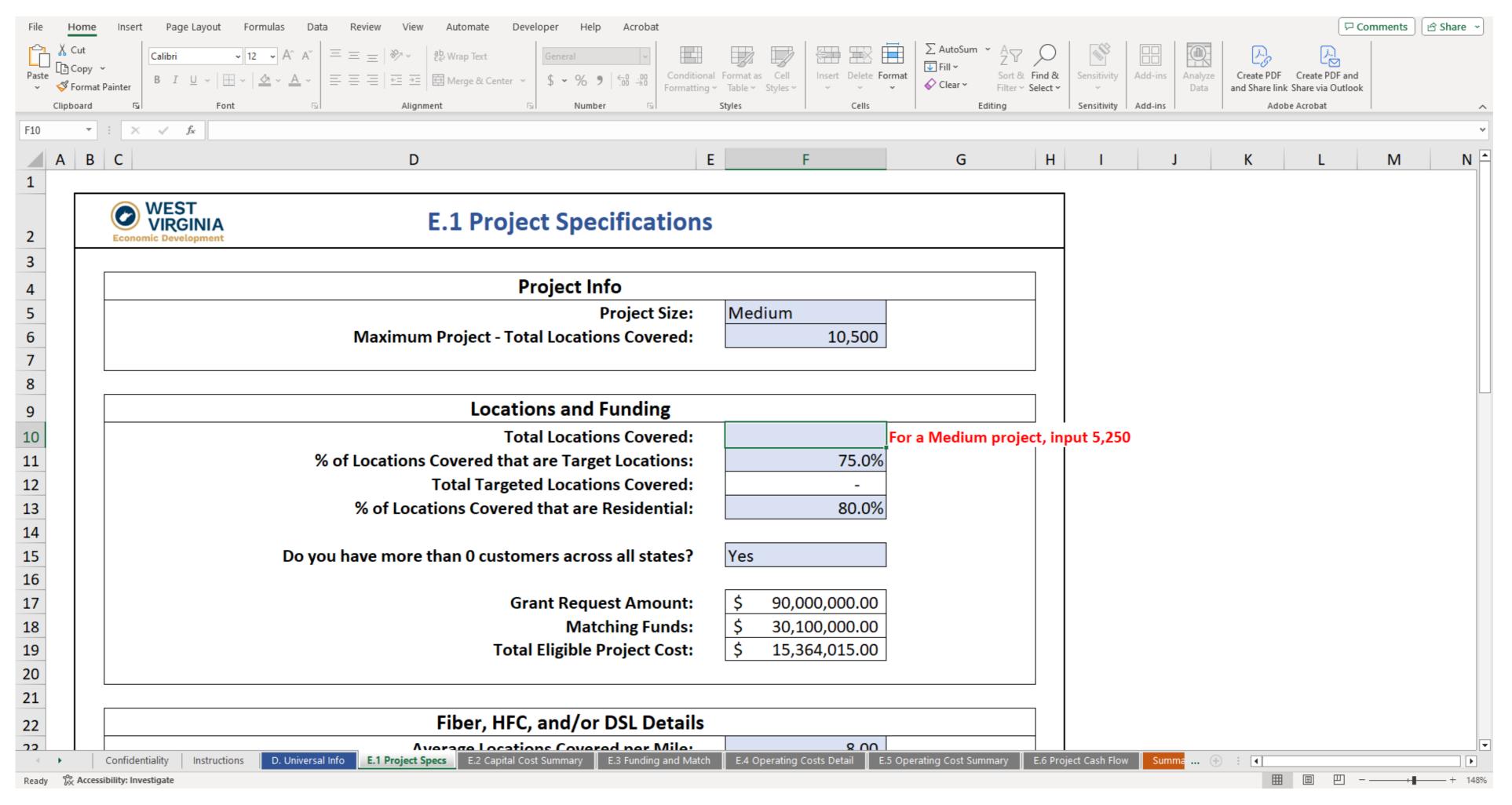




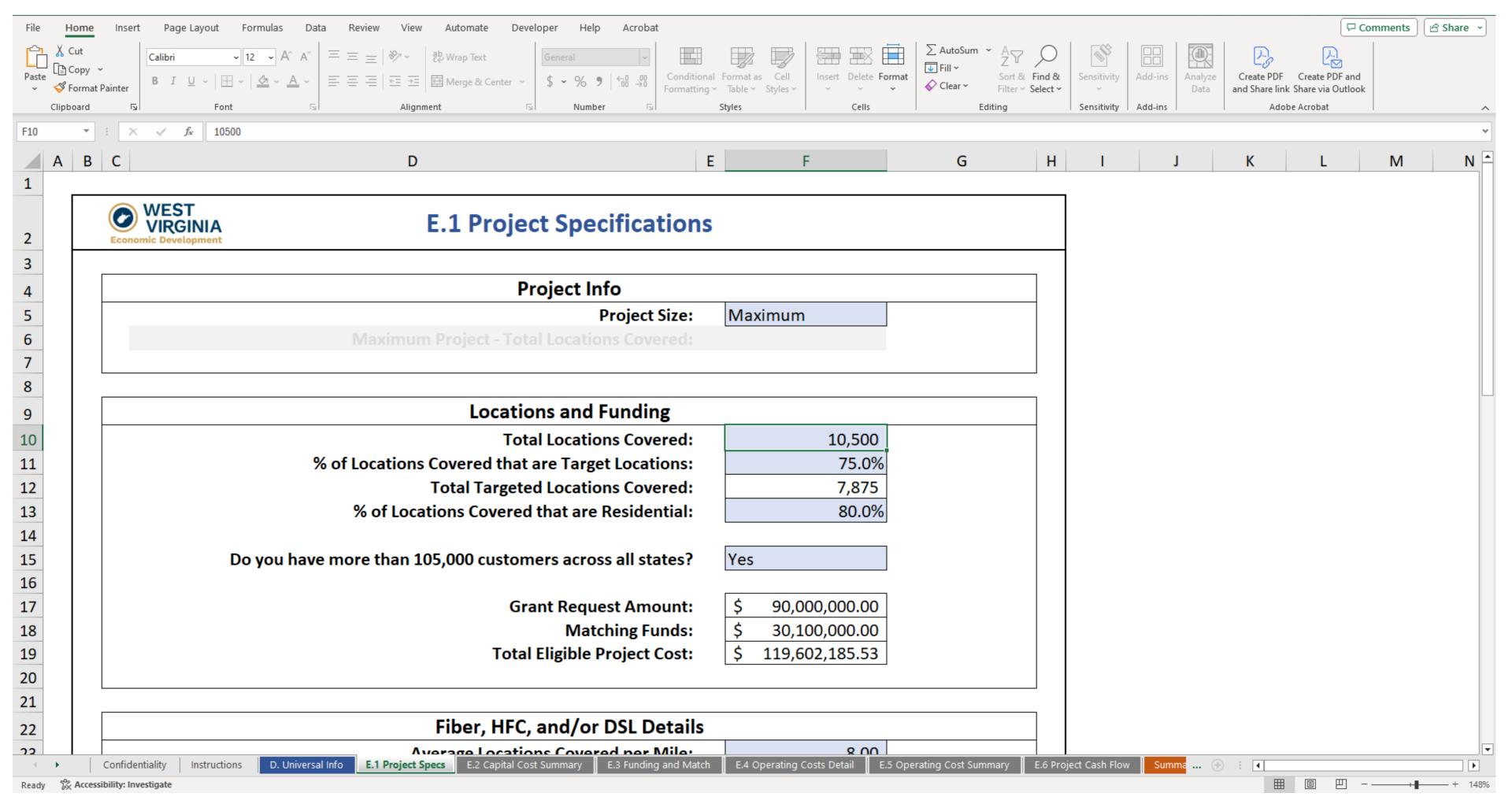






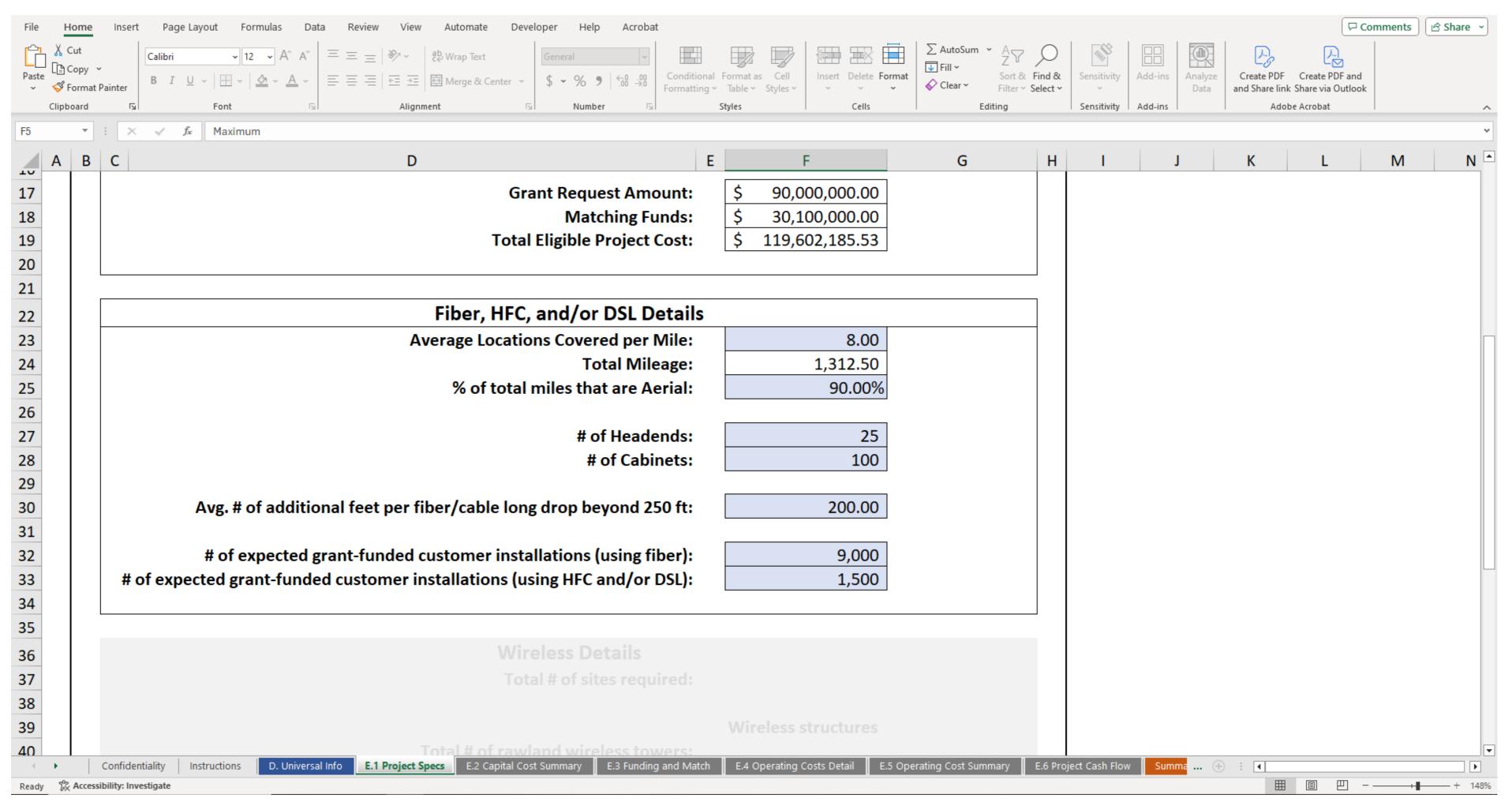






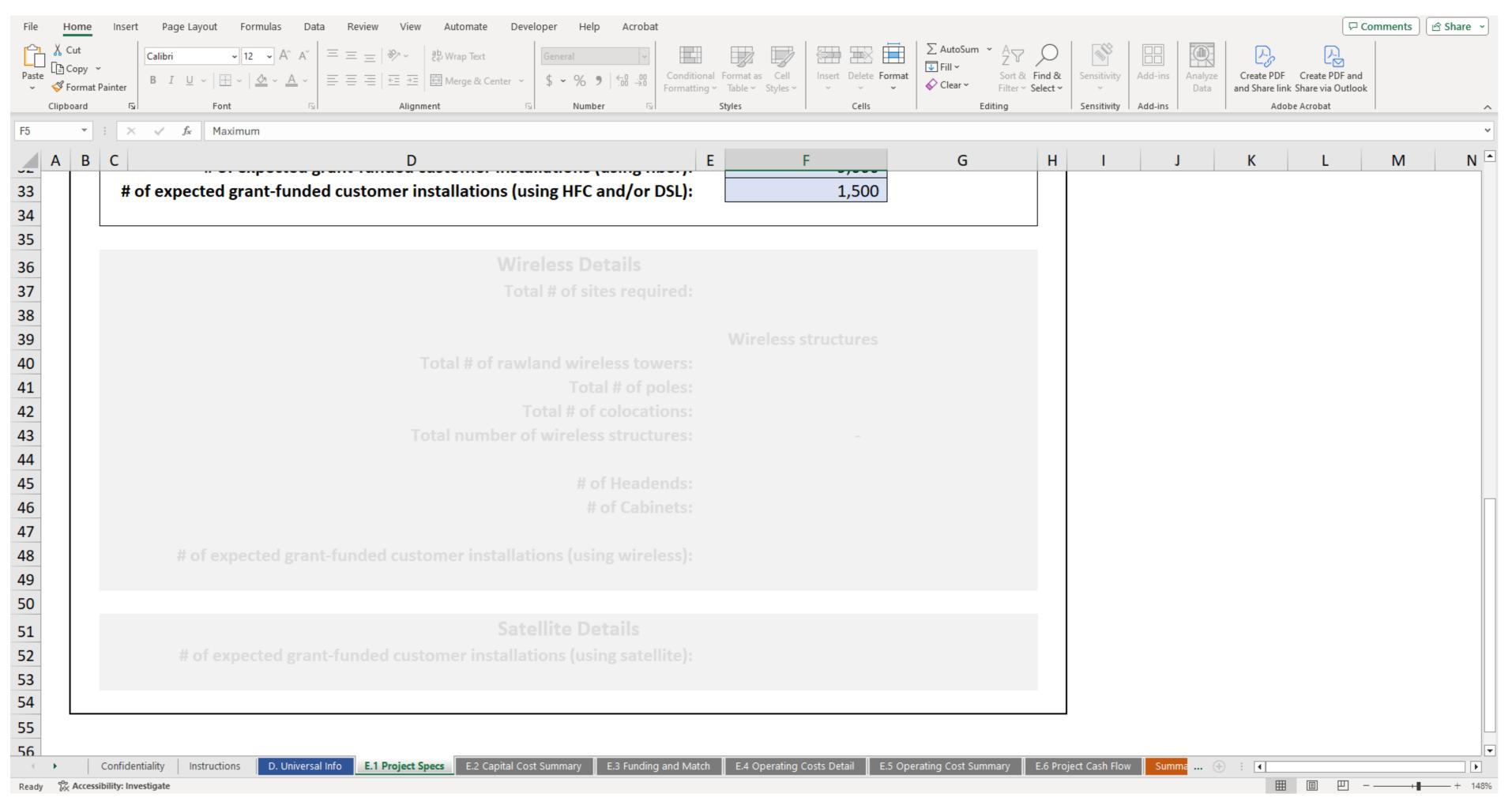


# E.1 Project Specs

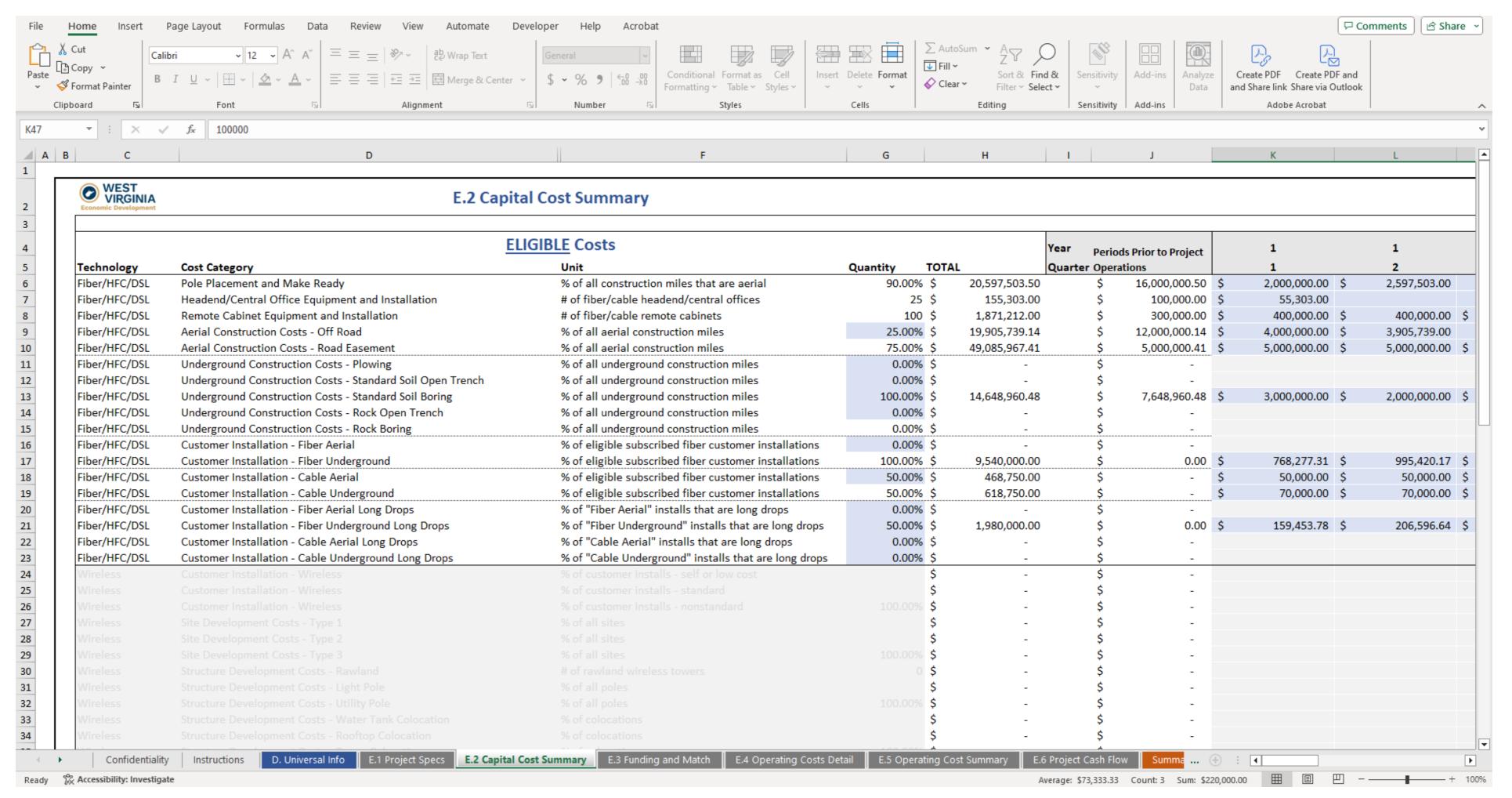




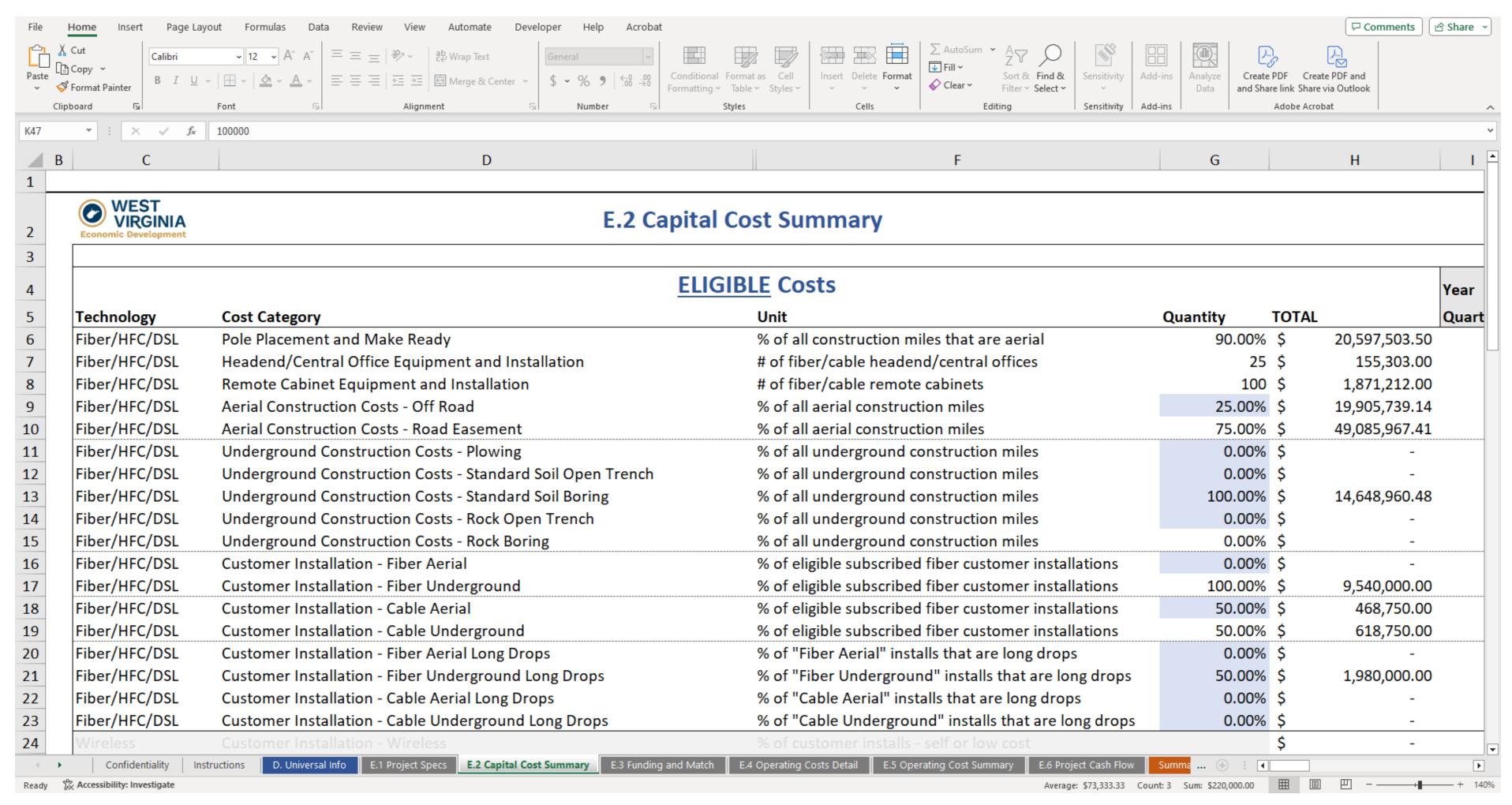
# E.1 Project Specs



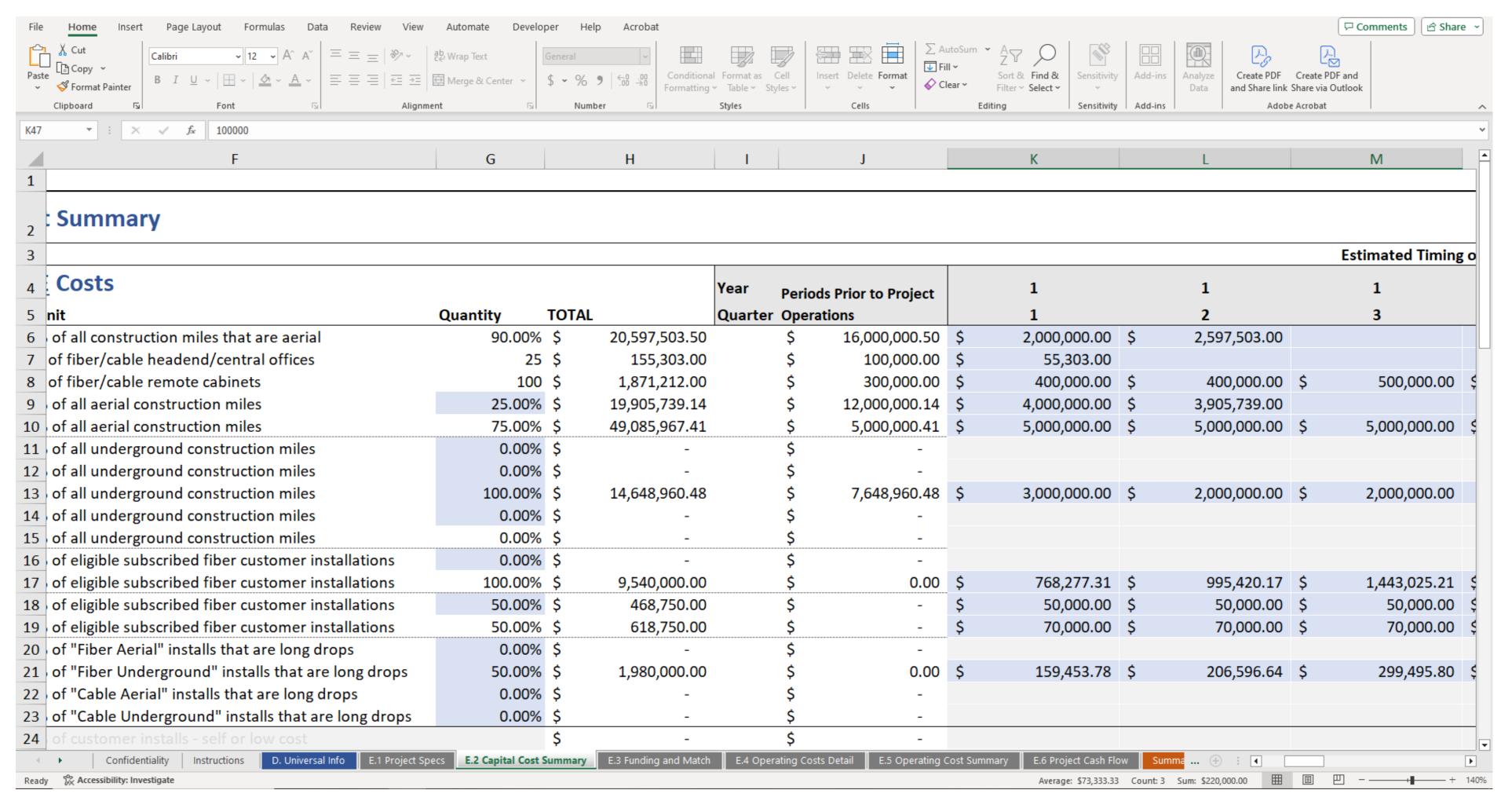




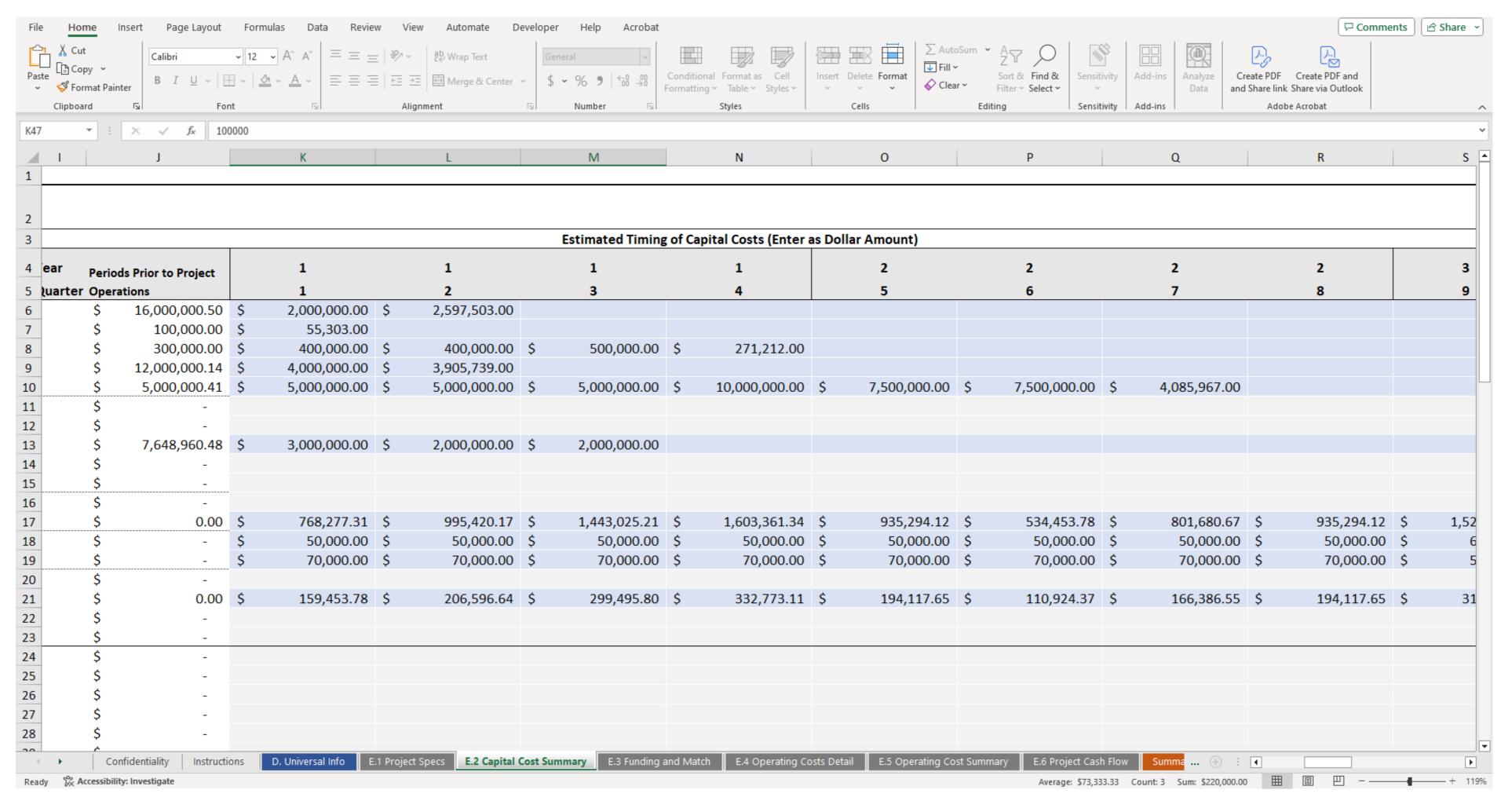




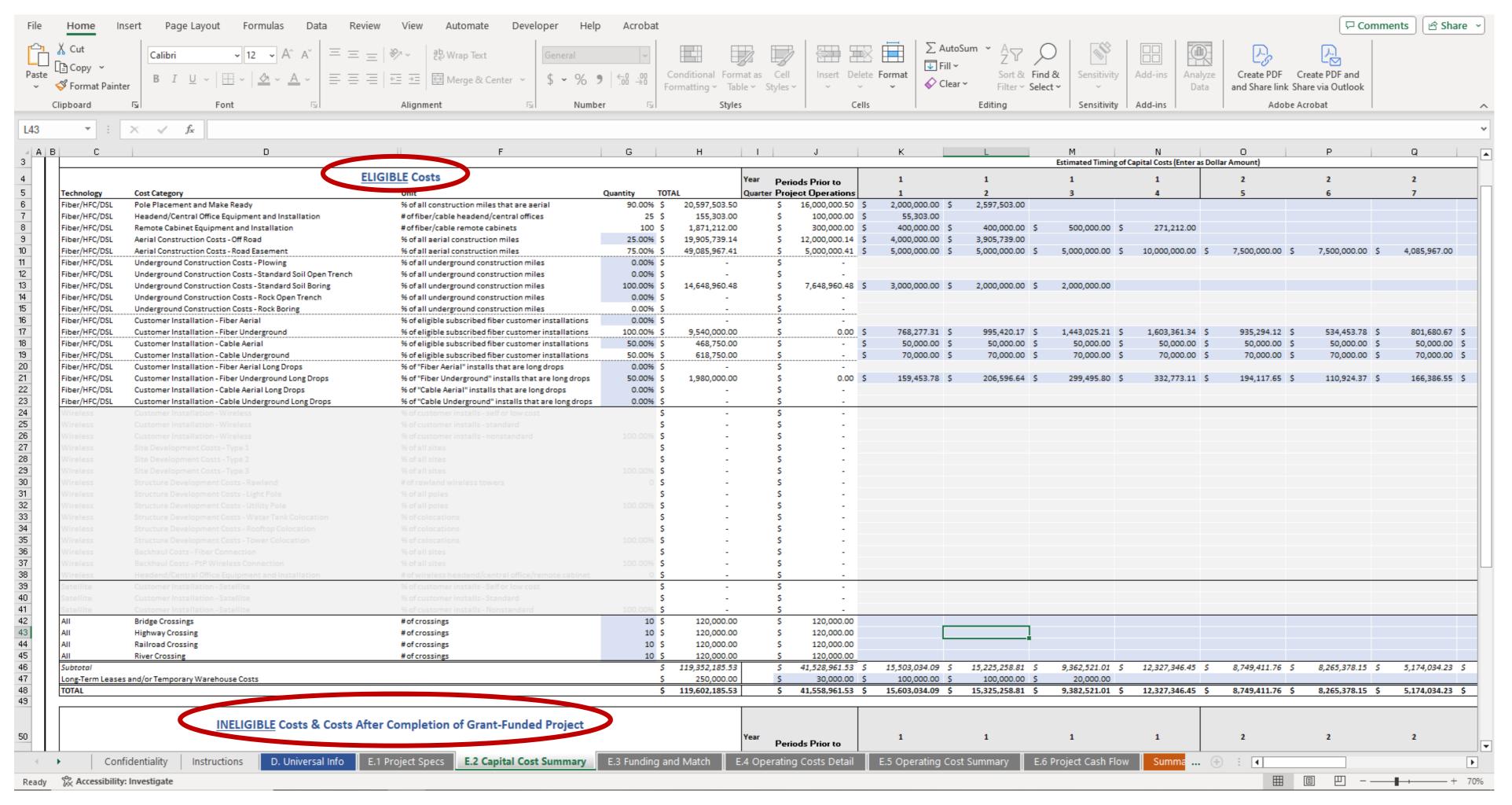




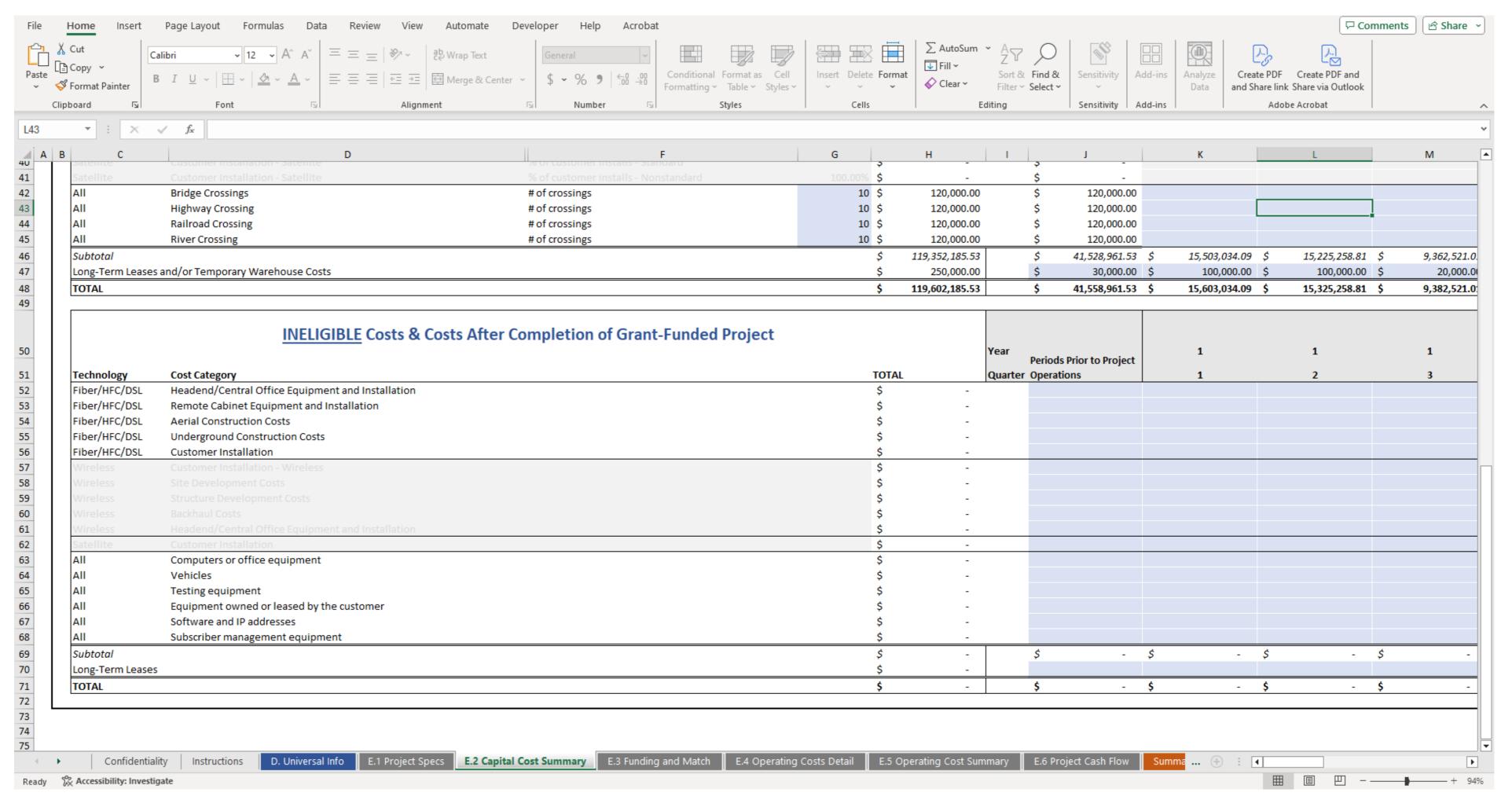






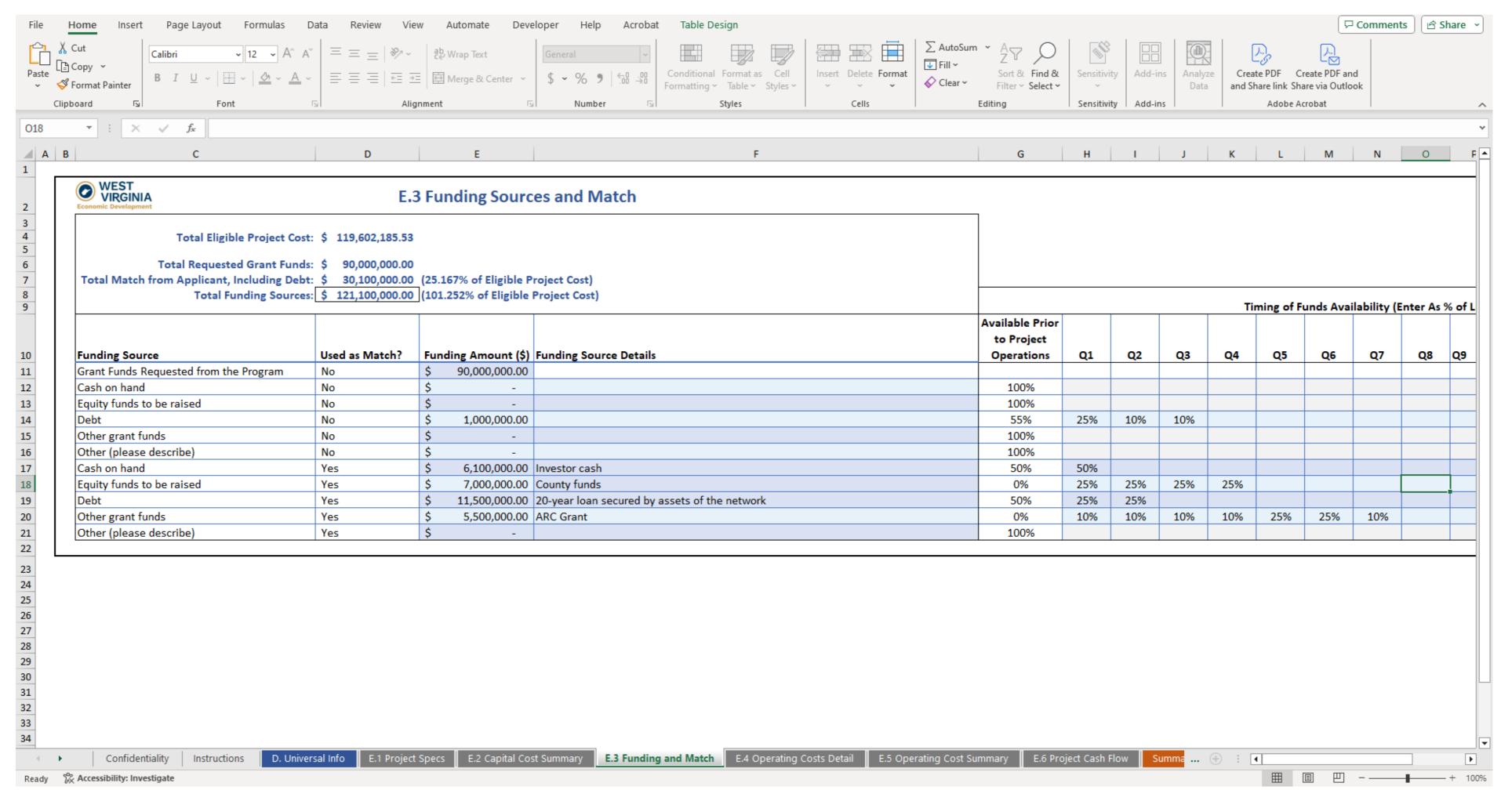






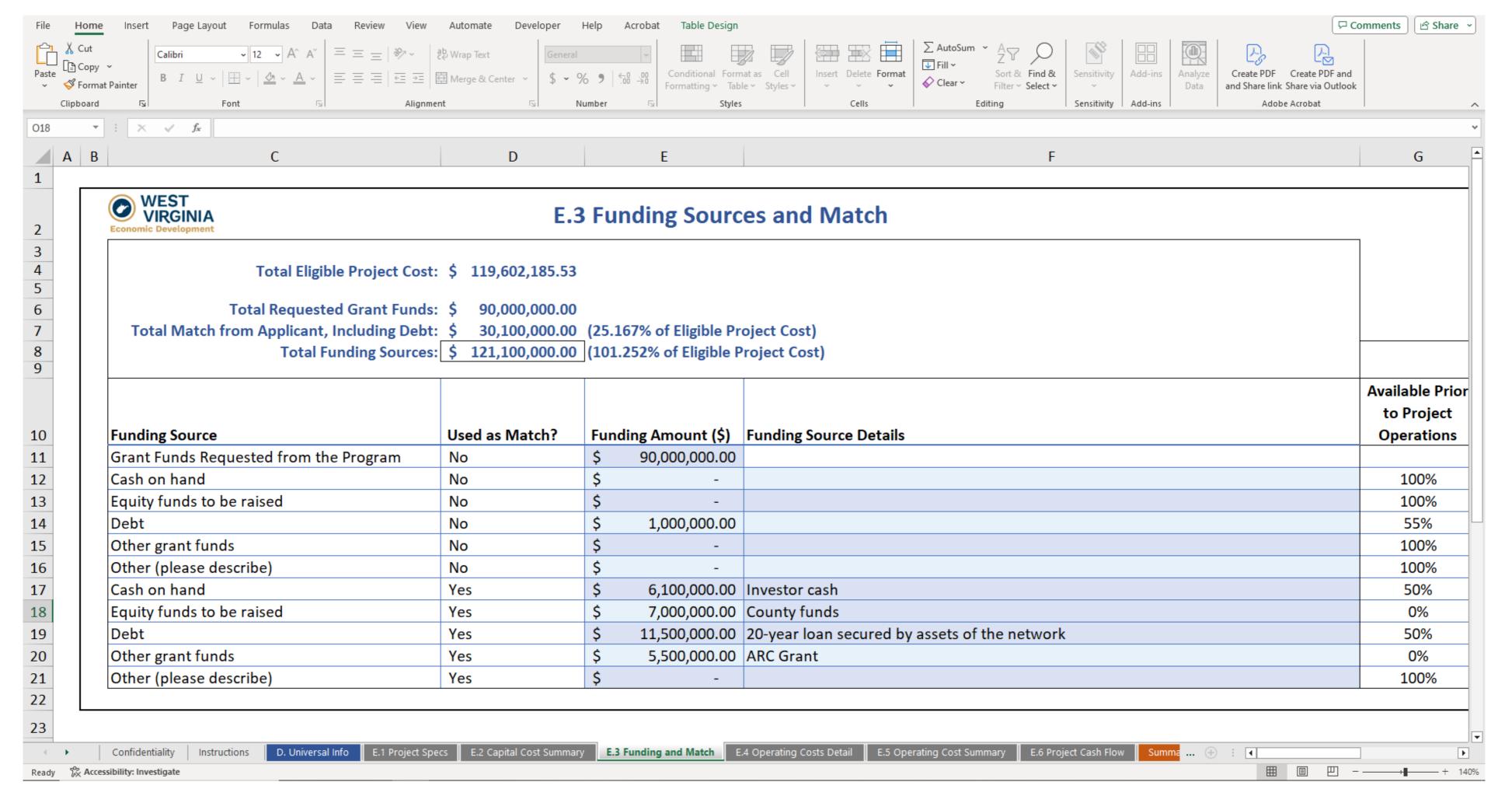


# E.3 Funding Sources and Match



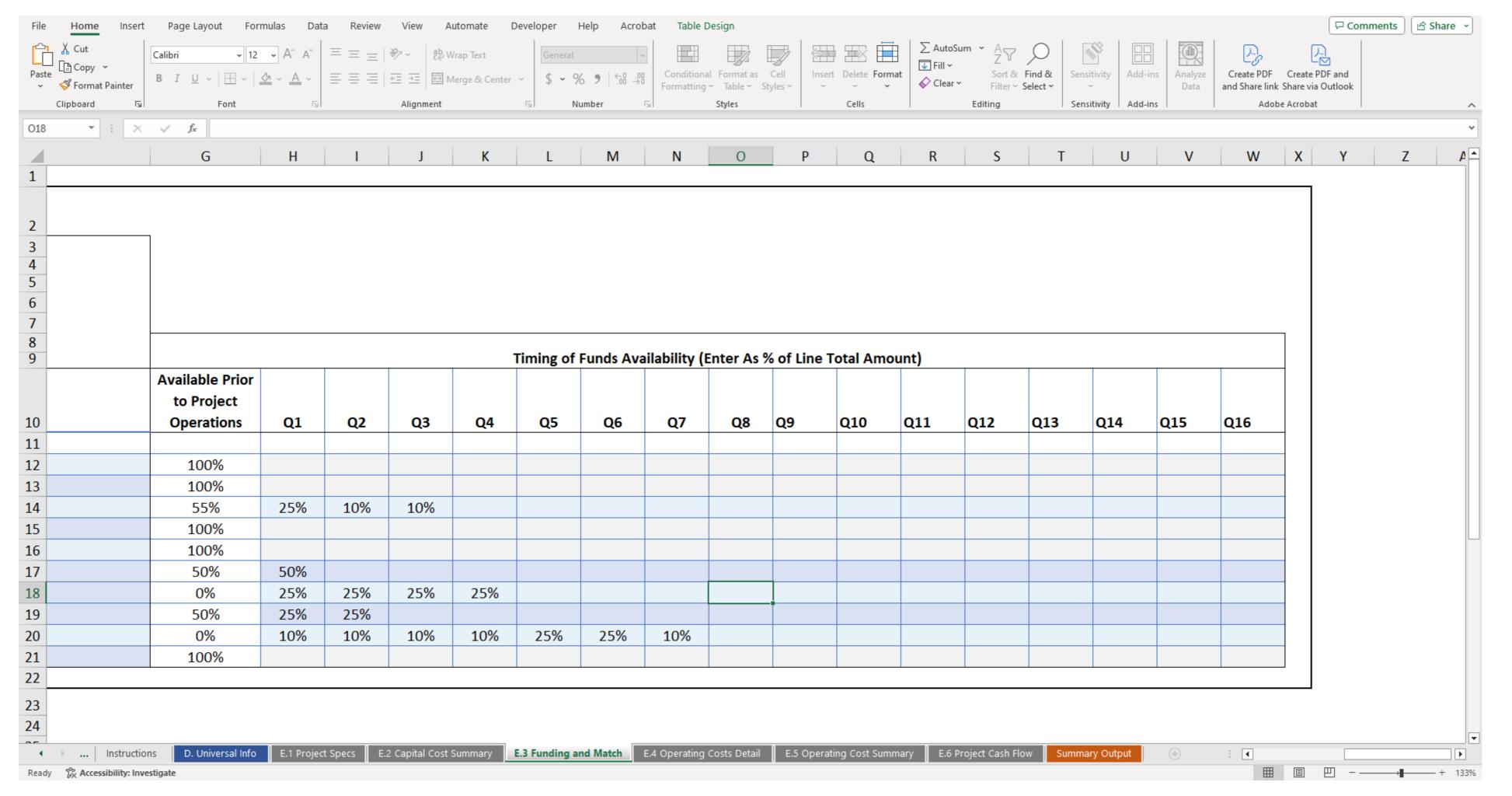


# E.3 Funding Sources and Match



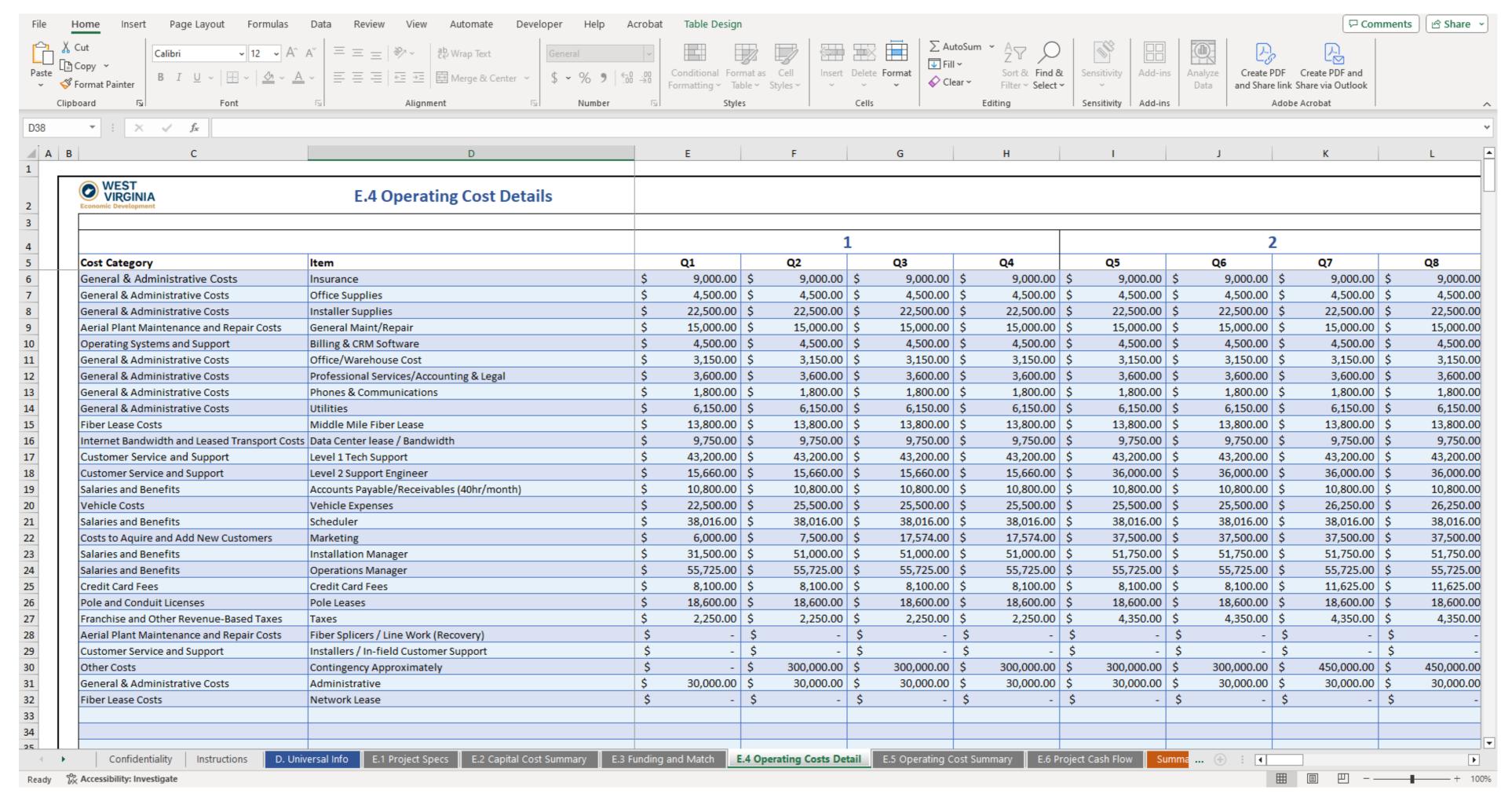


# E.3 Funding Sources and Match



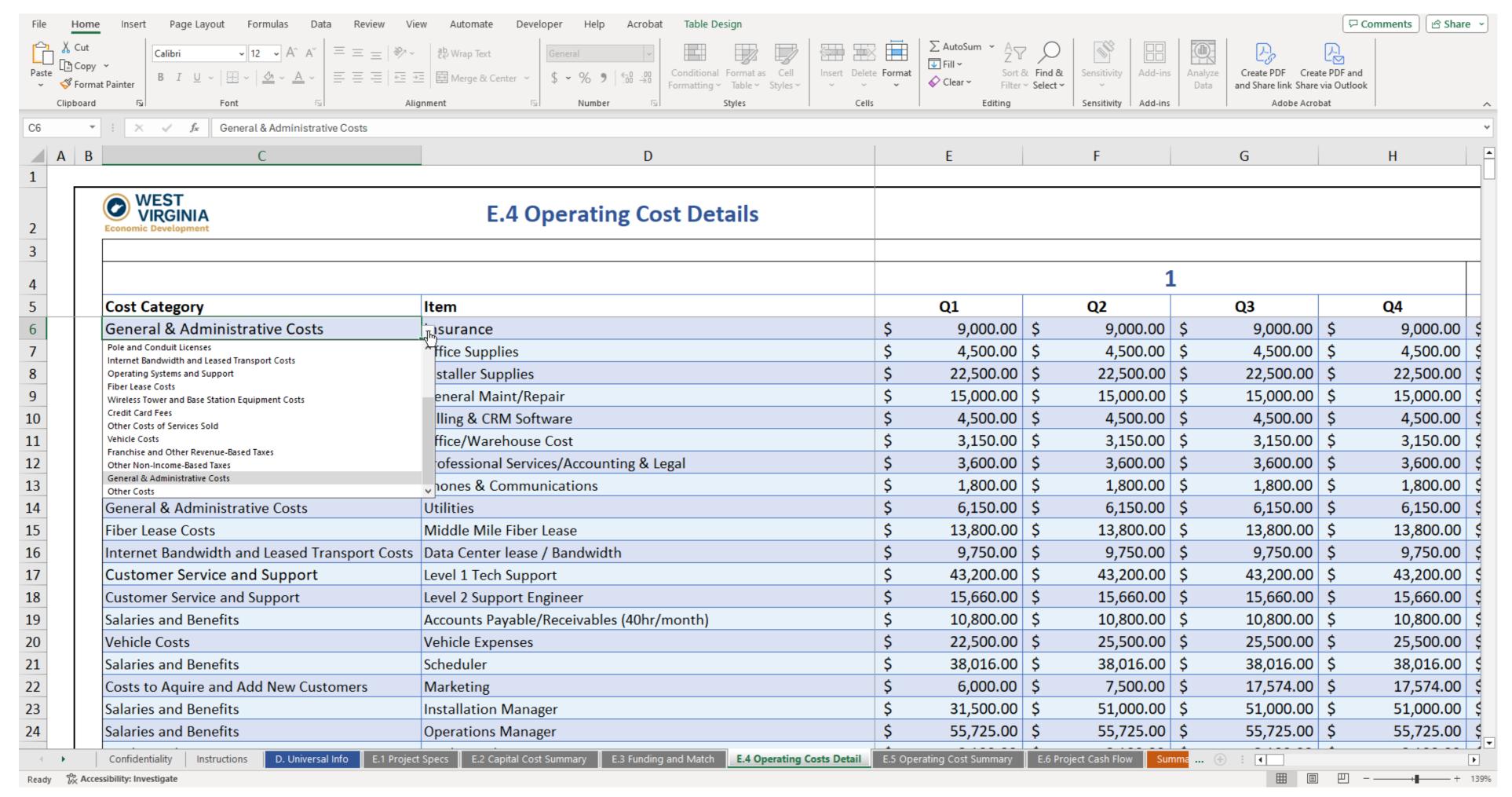


# E.4 Operating Cost Details



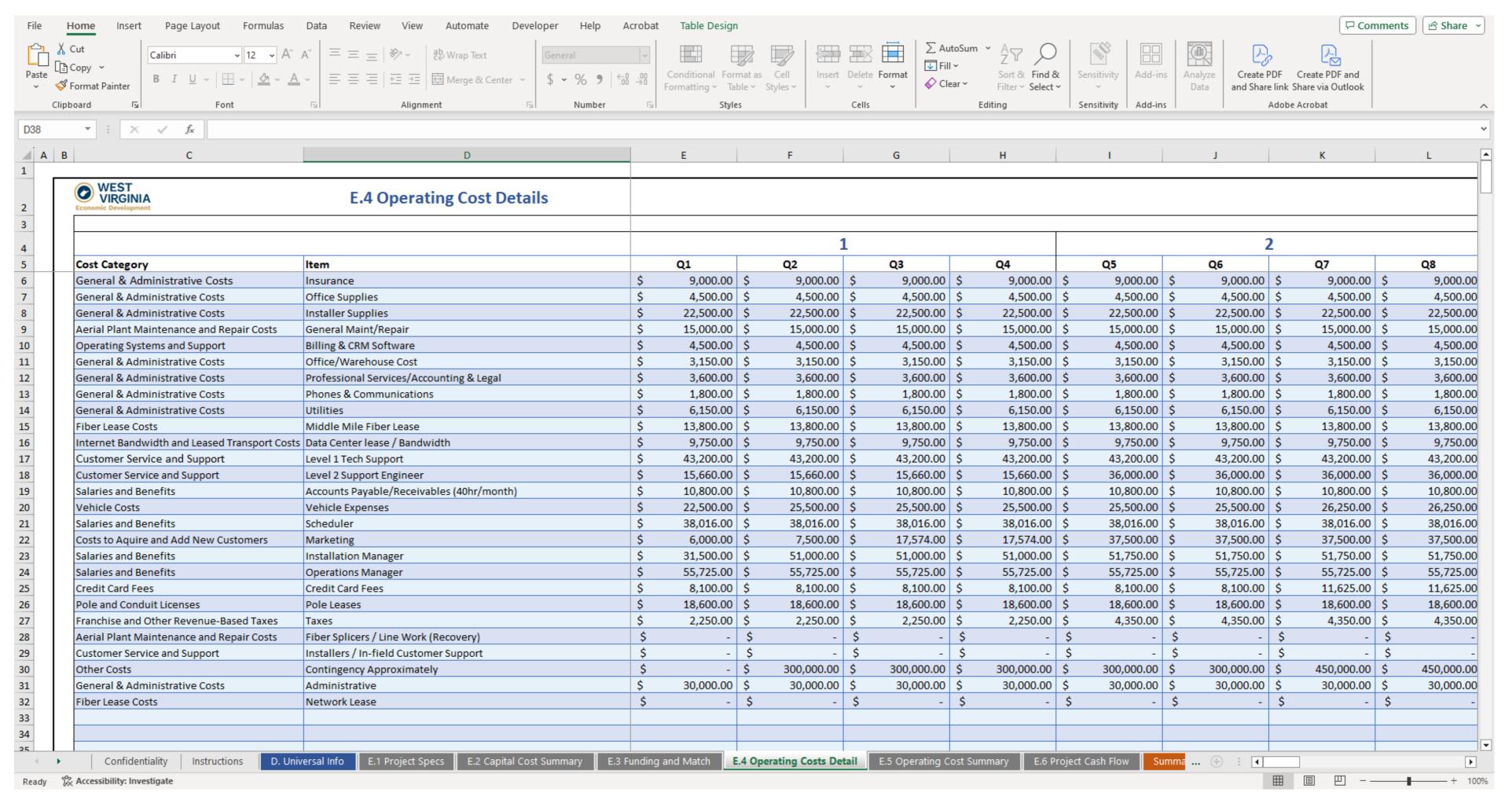


# E.4 Operating Cost Details



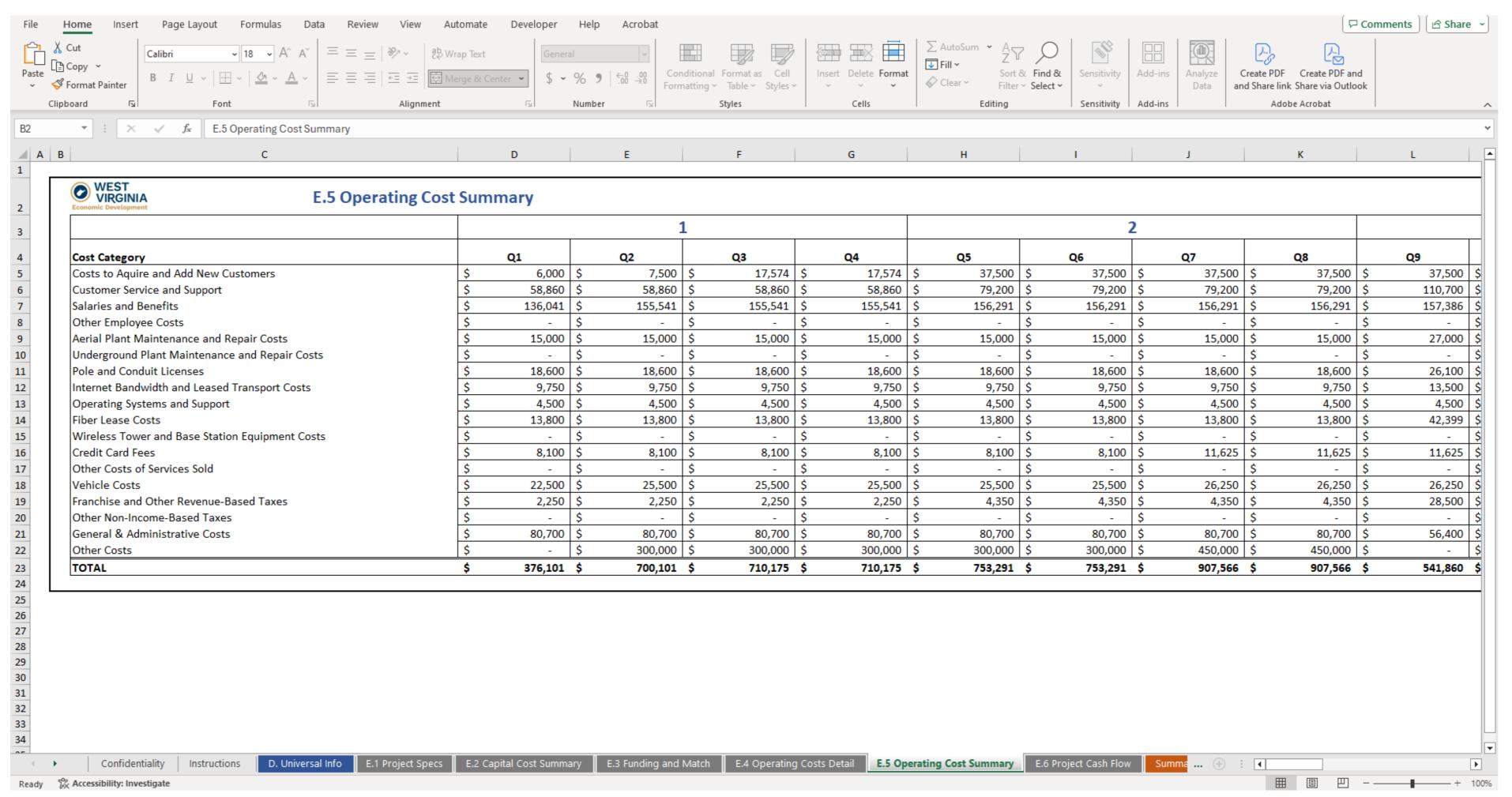


# E.4 Operating Cost Details



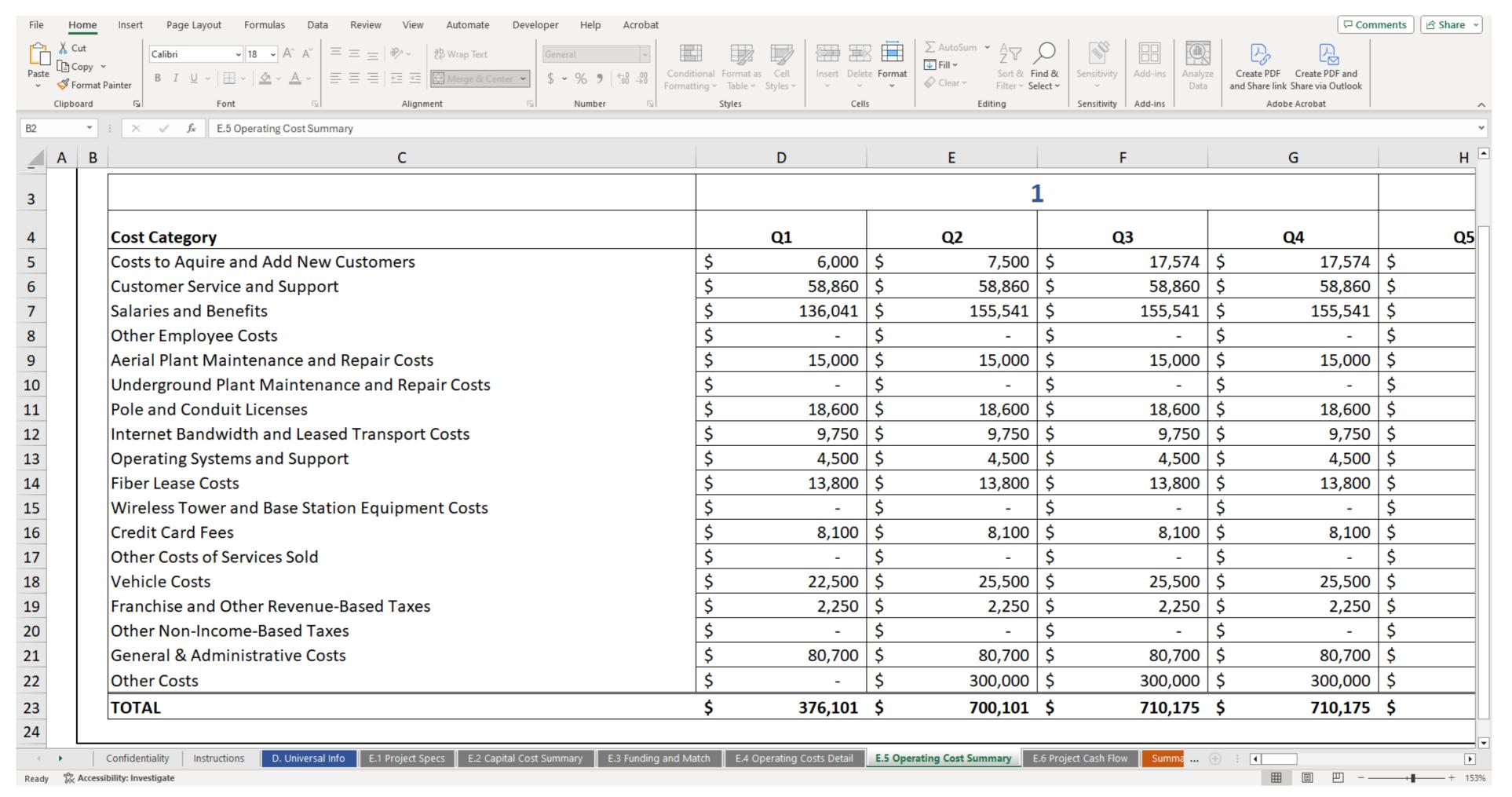


# E.5 Operating Cost Summary



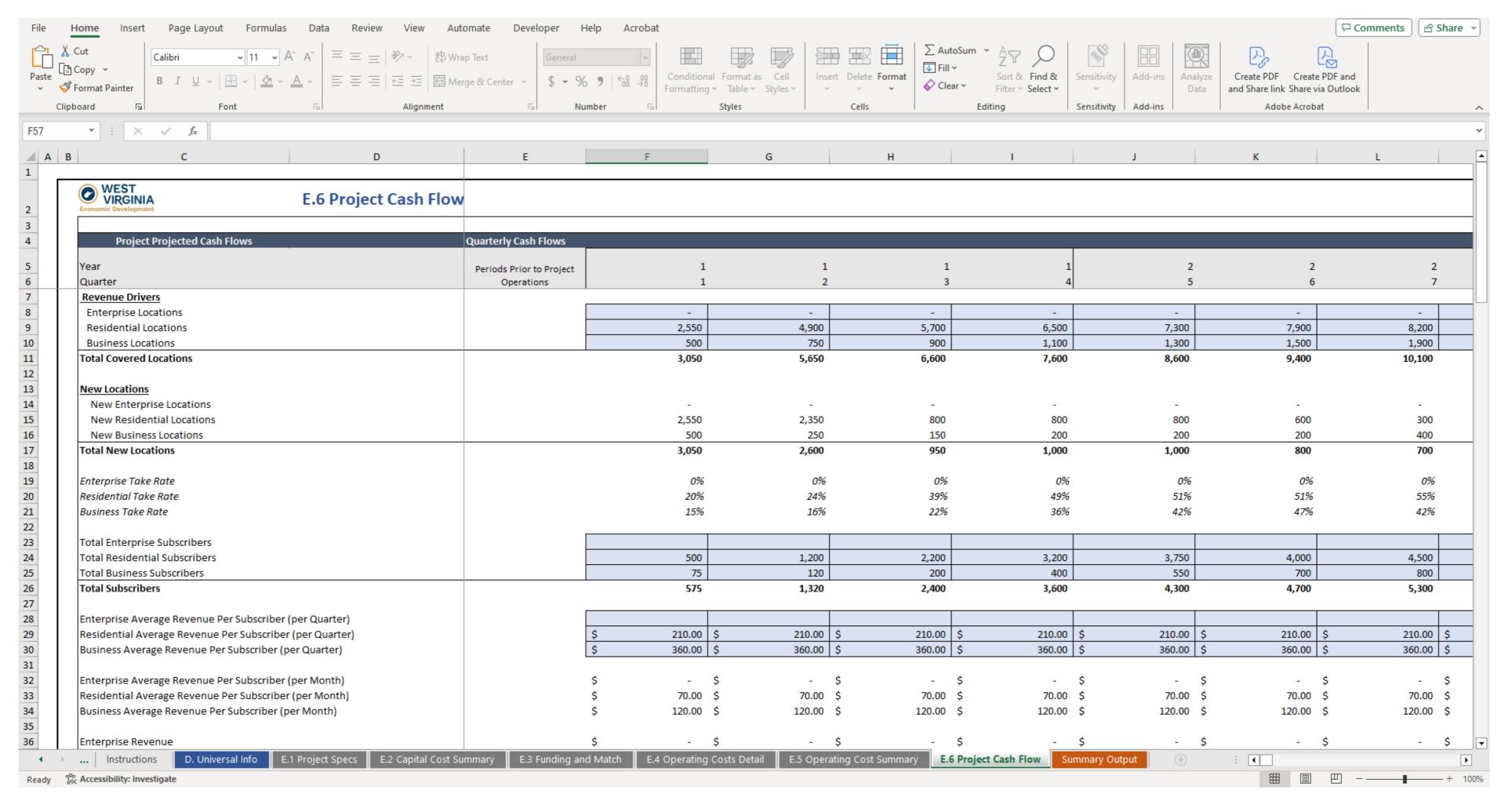


# E.5 Operating Cost Summary



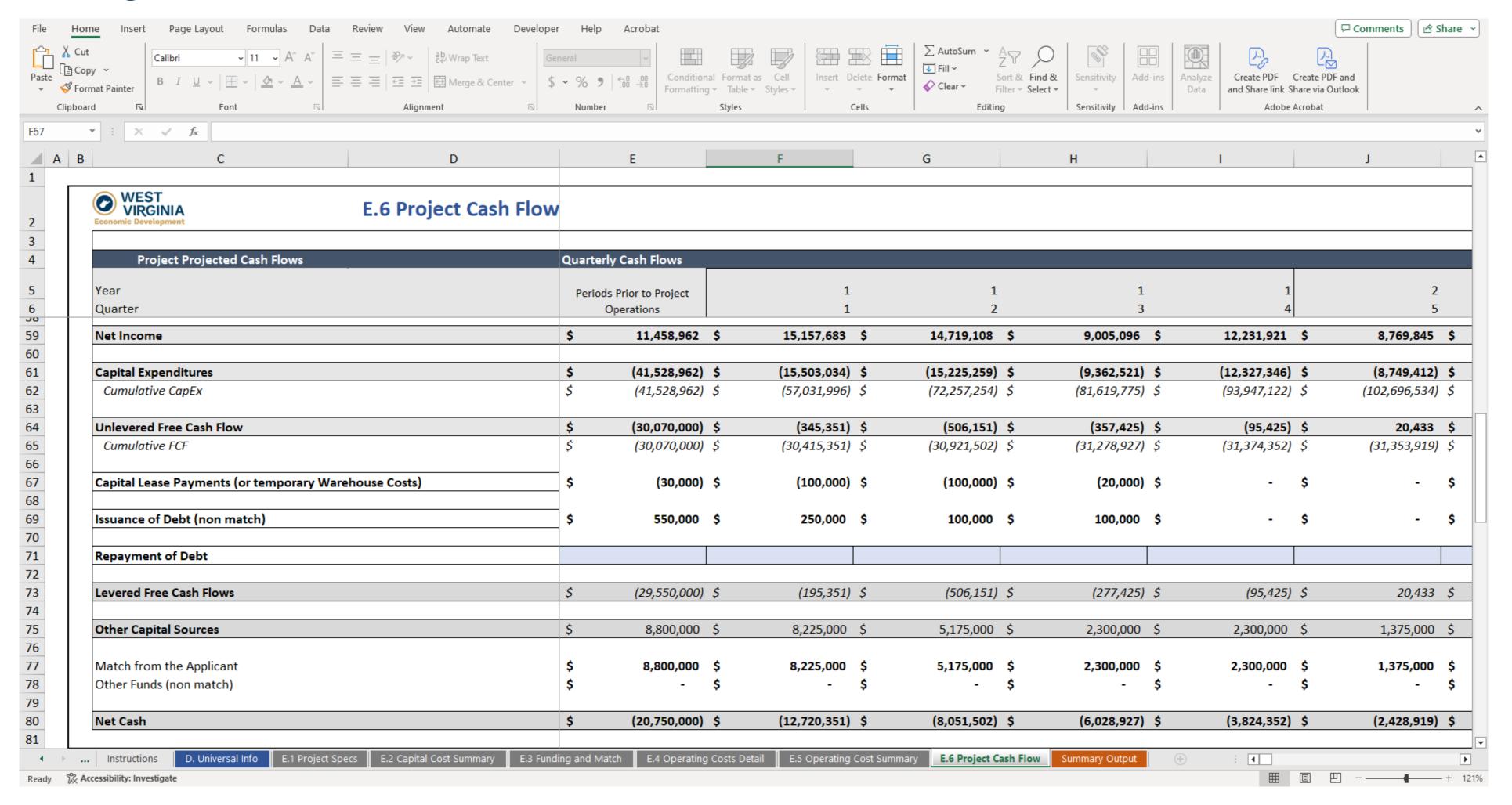


# E.6 Project Cash Flow



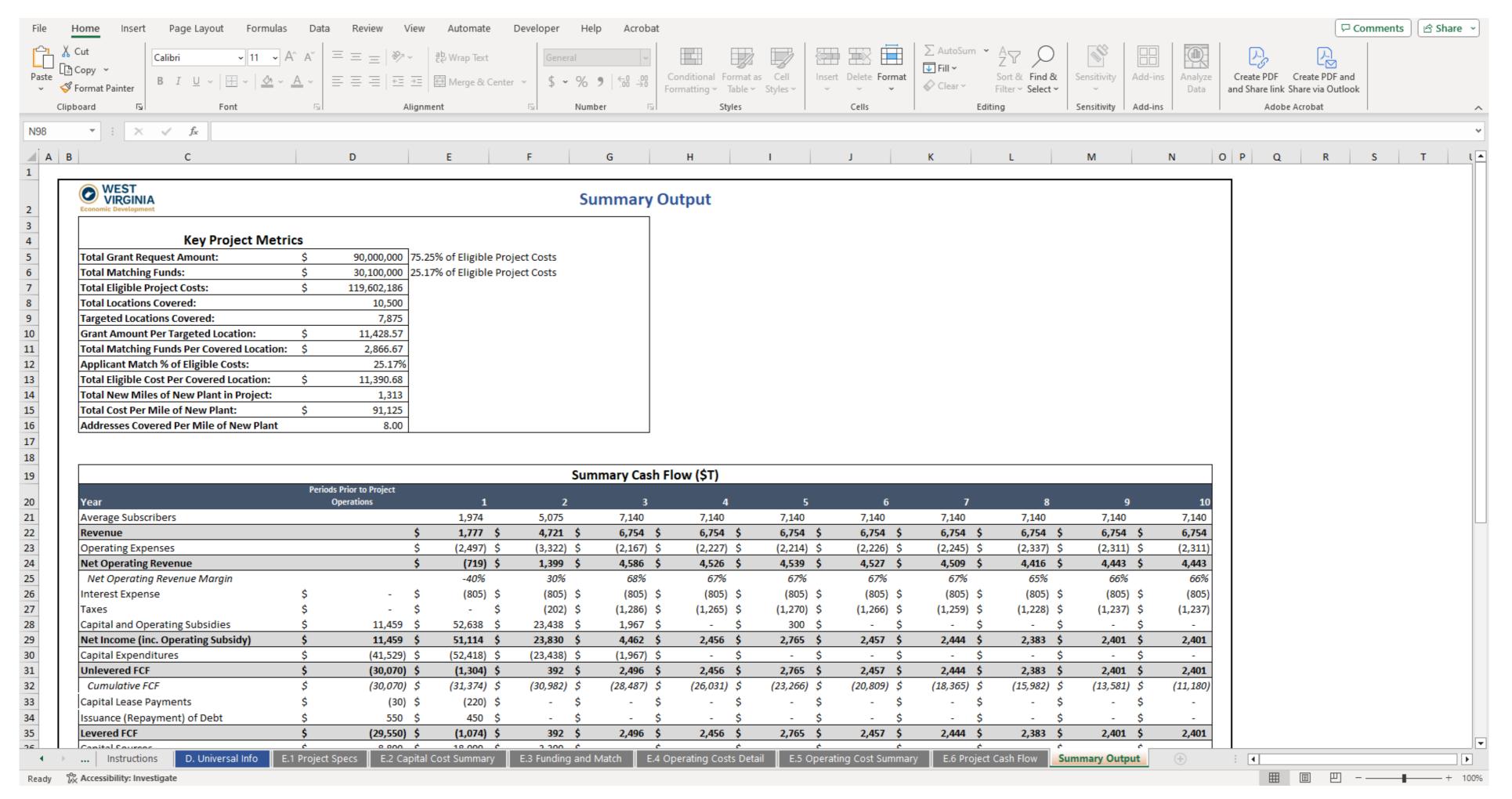


# E.6 Project Cash Flow



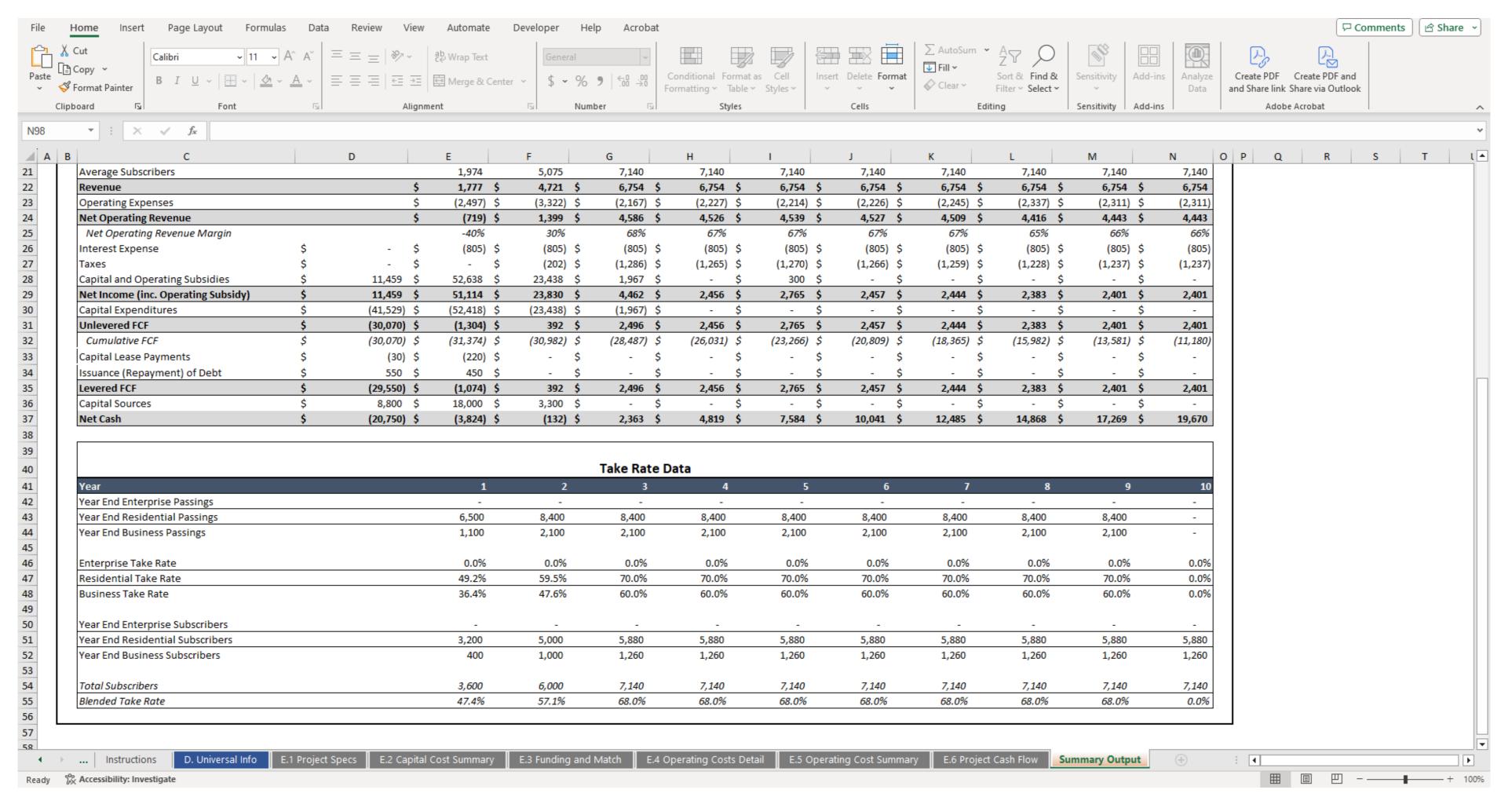


# Summary Output





## Summary Output





# Five-minute Break

# Agenda

- 1 Program Overview
  - Fundamentals & Key Requirements
  - Project Creation
  - Project Prioritization and Selection
- 2 Pre-Application Walkthrough
  - Short and Narrative Responses
  - Documents and Supporting Material
  - Workbooks
- (3) Regulatory, Legal, and Program Compliance
- 4 Next Steps



### Post-award Reporting and Monitoring

Project Oversight – Grantee Monitoring

- Submission of network designs and as-builts
- Review of expenses and requests for reimbursement
- Progress reporting to meet state and federal obligations
- Field audits to verify constructed plant completeness and quality
- Participation in state broadband mapping



Note: The requirements in this compliance section follow the NTIA's BEAD NOFO:

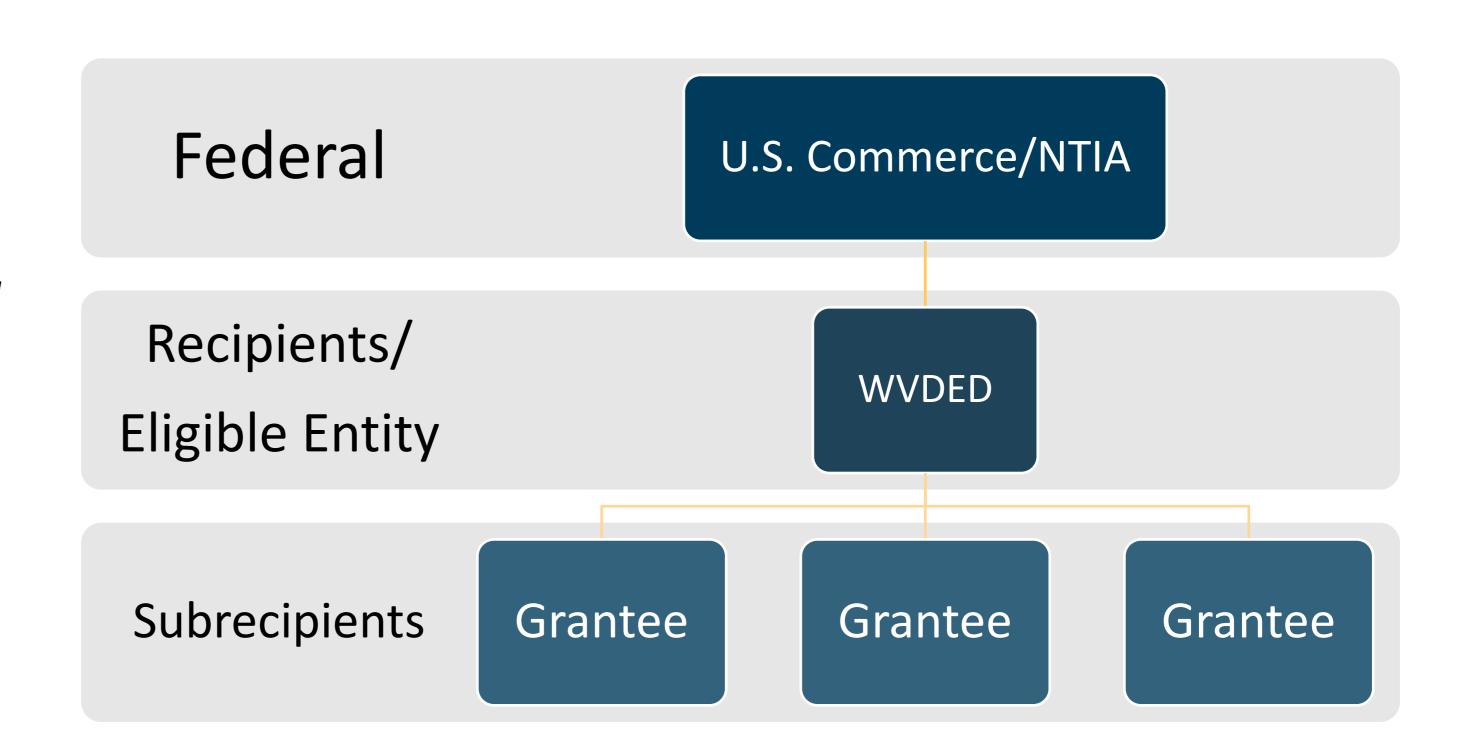
https://broadbandusa.ntia.doc.gov/sites/default/files/2022-05/BEAD%20NOFO.pdf



# Compliance with Relevant Laws and Regulations

#### Subrecipients/grantees must:

- Comply with
  - terms and conditions of award
  - statutory/regulatory requirements, and
  - NTIA's requirements for subrecipients
- Provide the WVDED with any and all information requested, so that it may report to the NTIA



Note: In the event of any discrepancy between the contents of this presentation and statutory/regulatory/NTIA requirements, those statutory/NTIA requirements will prevail.



### Certification of Compliance with Relevant Laws and Regs

Among the compliance requirements required of Grantees:

- Annual State Broadband Reporting (W.Va. Code §31G-1A-3)
- Recordkeeping Obligations
- Submission of project data to WVDED for semiannual and annual reporting
- Audit Requirements (WV Grant Transparency and Accountability Act W.Va. Code §12-4-14; 2 CFR 200 Subpart F)
- Strong Labor Practices, compliance w/ all applicable federal laws/regulations
  - -Payment of prevailing wages and benefits to workers,
  - -Commitments to union neutrality
  - -Use of an appropriately skilled/credentialed workforce
  - -Taking steps to prevent misclassification of workers in accordance with West Virginia Employment Law Worker Classification Act (standards for proper classification of contractors and employees)



### Certification of Compliance with Relevant Laws and Regs

- Federal Labor Law compliance of subgrantee and contractors/subcontractors
- Civil Rights Compliance with all Federal and State laws prohibiting unlawful discrimination/violations of civil rights, for example:
  - Title VI of Civil Rights Act of 1964
  - Rehabilitation Act of 1973
  - Age Discrimination Act of 1975
  - Title VII of the Civil Rights Act;
  - Any other applicable nondiscrimination laws
- Build America, Buy America Act (U.S. Produced Materials)
- Secure and Trusted Communications Networks Act (Equipment and services/FCC list)
- Prohibition on purchasing Fiber Optic Cable/Optical Transmission Equip. from China
- Contracting with Small and Minority Businesses, Women's Business enterprises, labor surplus area firms
- Procurement of Recovered Materials (Solid Waste Disposal Act/Resource Conservation and Recovery Act)



### State Audit Requirements – All Grantees

Both private, for-profit Grantees, as well as public non-profit Grantees, must comply with the WV State Grant Transparency and Accountability Act (WV Code §12-4-14).

**Audit Report Requirement:** Any grantee receiving one or more State grants (defined as funding provided by a State spending unit regardless of the original source) in the amount of \$50,000 or more in the aggregate in a State's fiscal year shall file with the grantor and the State Auditor a report of the disbursement of the State grant funds.

If an EXCEPTION Applies → Sworn Statement of Expenditures: If Grantees receive a State grant in an amount less than \$50,000, or if no report is required due to an exception, then Grantees must file with the grantor and State Auditor a sworn statement of expenditures made under the grant.



# Federal Single Audit Requirements – Public/Non-profit Entities

If a public, non-profit subrecipient expends \$750,000 or more in Federal award funds (in the aggregate across all subawards in their fiscal year), then they are subject to the 2 CFR 200 Subpart F audit requirements.

They must submit single audits or program-specific audits in accordance with 2 CFR 200 Subpart F to the Federal Audit Clearinghouse.



# Audit Requirements – For-Profit Grantees

Commercial entities are not subject to Subpart F (single/program specific audit requirements)

Are subject to requirements as agreed to in the award or subaward between a Federal awarding agency and a recipient.

Also, under 2 CFR 200.501(h), Eligible Entities (i.e. WVDED) have an obligation to ensure compliance by commercial entity subrecipients.

Methods to ensure compliance: May include pre-award audits, monitoring during the agreement, and post-award audits.

**NOTE:** NTIA, the Dept. of Commerce Office of Inspector General, or other authorized Federal agencies may conduct an audit of an award at any time.



#### Labor Reporting

Labor Reporting for Projects receiving \$5M or more:

A. Certification regarding payment of **prevailing wages** (as determined by Dept. of Labor) for laborers and mechanics employed by contractors/subcontractors; OR

#### Provide project employment/local impact reports, detailing:

- 1.) Number of contractors and subcontractors working on the project;
- 2.) Direct hires or hired through 3<sup>rd</sup> party;
- 3.) Wages and benefits of project workers by classification; and
- 4.) Whether wages are less than prevailing
- B. Certification that Project will use unionized labor or includes project labor agreement; OR
- **Project Workforce Continuity Plan:** Details steps taken/to be taken to: (i) ensure sufficient/appropriately skilled/unskilled labor; (ii) minimize risk of labor disputes/disruptions; (iii) ensure safe/healthy workplace; (iv) name of any subcontracted entity/total number of workers employed by entity; (v) ensure workers on Project receive wages and benefits sufficient to secure appropriately skilled workforce



#### Fair Labor Practices and Workforce Requirements

In order to be awarded or selected for BEAD subawards, subgrantees must demonstrate:

**Record of Compliance:** As part of application, subgrantees 1.) certify their (as well as their contractors/subcontractors) record of compliance with federal labor and employment laws on broadband deployment projects in the last 3 years;

2) Disclose any instances in which it or its contractors/subcontractors have been found to have violated laws such as Occupational Safety and Health Act, Fair Labor Standards Act, or any other applicable labor and employment laws for preceding 3 years.

**Forward Looking Commitments** – If subgrantee does not have a 3 year record of compliance, it shall make specific, forward-looking commitments to strong labor and employment standards.



#### Fair Labor Practices and Workforce Requirements

In order to be awarded or selected for BEAD subawards, subgrantees must demonstrate at a minimum:

**Plan for ensuring compliance:** Prospective subgrantees must submit a plan for how it will ensure compliance in its own practices as well as by their contractors and subcontractors, including:

- 1.) Information on applicable wage scales and wage and overtime practices for each employee involved in broadband project construction;
- 2.) Description of how subgrantee will ensure implementation of workplace safety committees
- Certification that management level staff (directly employed by Applicant or contractors/subcontractors), will allow creation of worker-led health and safety committees
- Certification that management will meet with committees and address concerns in good faith



#### Fair Labor Practices and Workforce Requirements

**Plan for Appropriately Skilled Workforce:** Prospective subgrantees must have a plan for ensuring project workforce will be an appropriately skilled workforce (subgrantee as well as contractors/subcontractors):

- Safety Training
- Certifications
- Licensure requirements
- Whether in-house training with established requirements is provided for each job title for any non-union labor

#### **Description of Appropriately Credentialed Workforce:**

- Roles filled by directly employed staff or by contracted workforce
- How are appropriate credentials verified in each context



### **Environmental and Historic Preservation**

#### Federal Environmental Law Compliance

Awardees must comply with all applicable federal environmental laws. Applicants shall certify that they will complete WVDED's environmental applicability checklist/questionnaire (part of Grant Agreement) prior to receiving funds and before pre-construction activities may begin.

Potentially applicable laws include but are not limited to:

- The Endangered Species Act
- Clean Water Act
- Clean Air Act
- National Historic Preservation Act (NHPA)
- Resource Conservation and Recovery Act (RCRA)
- National Environmental Policy Act (NEPA)



### **Environmental and Historic Preservation**

#### State Historic Preservation Consultation

#### **Grantees must:**

- 1.) Confer with the West Virginia State Historic Preservation Office (SHPO) regarding the applicability of Section 106 of the National Historic Preservation Act to the Project;
- 2.) Submit any information required by SHPO; and
- 3.) Receive a communication from SHPO that no further action is required related to a Project before the Department will issue a notice to proceed for the Project.
- 4.) Grantees should also submit documentation of their SHPO compliance to the WVDOH.



#### Post-Award Requirements

Grantees will be required to comply with the following State and Federal requirements, as applicable:

Audit Requirements (State and Federal)

**Procurement Requirements** 

Federal Property Requirements

Regular Reporting Requirements

Record Retention

Transparency and Accountability

These post-award requirements will be covered in Grantee's grant agreement with WVDED, as well as a series of webinars and post award compliance guidance to be provided by WVDED and partners.



### Network Capabilities

**Speed and Latency:** NTIA has adopted the compliance standards and testing protocols for speed and latency established and used by the FCC in other programs such as Connect America Fund (CAF) and Rural Digital Opportunity Fund (RDOF)

**Network Outages:** Each funded network's outages shall not exceed 48 hours per year (exceptions: natural disasters, other force majeure occurrences)



#### Deployment Benchmarks

#### Compliance with Industry Standards and Guidelines

Applicants must demonstrate a plan for network resiliency, network hardening and risk mitigation addressing at a minimum:

- flood-prone areas;
- landslide mitigation; and
- snowstorm and ice mitigation.

To address these, applicants will be required to meet, at a minimum, the following standards, as applicable:

- ◆ Telcordia Blue Book Manual of Construction Procedures SR-1421
- FEMA Building Resource Library
  - FEMA P-348 Protecting Building Utility Systems from Flood Damage
  - FEMA P-2181 Flood Mitigation Handbook for Public Facilities
  - FEMA 182, Landslide Loss Reduction: A Guide for State and Local Government Planning
- West Virginia State and Regional Planning & Development Council Hazard Mitigation Plans.

Prior to operating their networks built as a part of the Program, applicants must produce and receive WVDED approval on a disaster recovery plan and preventative maintenance plan.



### Subgrantee Service Obligations

#### **Affordability and Low Cost Plans**

- Affordable Connectivity Program Subgrantees must allow subscribers to utilize ACP subsidy or any successor program
- Each Subgrantee must offer at least one low-cost broadband service option

#### **Consumer Protections**

- Subgrantees must not impose data usage caps on any plans offered over a Funded Network
- Subgrantees must also not impose unjust or unreasonable network management practices (Subgrantee shall certify through semiannual reporting requirements)

#### **Access to Service**

• Operators of funded networks shall provide access to broadband service to each customer served by the Project on reasonable and non-discriminatory terms.

#### **Public Notice**

• Subgrantees will carry out public awareness campaigns of the value/benefits of broadband in their service areas in order to increase awareness and adoption of broadband service



## Cybersecurity

Prior to allocating grant funds, WVDED will require the prospective subgrantee to attest that:

- 1.) Subgrantee has a cybersecurity risk management plan in place that is EITHER:
  - a.) Operational (if subgrantee is providing service prior to the grant award); or
  - b.) Ready to be operationalized upon providing service (if subgrantee is not yet providing service);
- 2.) Subgrantee's plan reflects the latest National Institute of Standards and Technology (NIST) Framework for Improving Critical Infrastructure Cybersecurity and Executive Order 14028 and specifies the security and privacy controls being implemented;
- 3.) Subgrantee's plan will be reevaluated and updated on a periodic basis and as events warrant; and
- 4.) Subgrantee's plan will be submitted to WVDED prior to allocation of funds. Any changes to the plan must be submitted to WVDED within 30 days.



# Supply Chain Risk Management (SCRM)

Prior to allocating grant funds, WVDED will require the prospective subgrantee to attest that:

- 1.) Subgrantee has a SCRM plan in place that is EITHER:
  - a.) Operational (if subgrantee is already providing service at the time of the grant award);
  - b.) Ready to be operationalized upon providing service (if subgrantee is not yet providing service);
- 2.) Subgrantee's plan is based upon the key practices discussed in the National Institute of Standards and Technology (NIST) publication NISTIR 8276, Key Practices in Cyber Supply Chain Risk Management: Observations from Industry and related SCRM guidance from NIST, including NIST 800-161, Cybersecurity Supply Chain Risk Management Practices for Systems and Organizations and specifies the supply chain risk management controls being implemented;

**NOTE:** The same periodic reevaluation, update, and submittal/timing and changes requirements apply to SCRM plans as apply to Cybersecurity plans.



## Cybersecurity and SCRM (Cont'd)

Third-Party Facilities

To the extent a BEAD subgrantee relies in whole or in part on network facilities owned or operated by a third party (e.g., purchases wholesale carriage on such facilities), such subgrantees will be required to obtain the above attestations from its network provider with respect to cybersecurity practices and supply chain risk management practices.



## Record Retention/Closeout

#### Subgrantees must:

- Retain records (financials, supporting docs.) related to grant agreement for five years from payment of final invoice/final expenditure report; and
- Allow Access to records and personnel to WVDED, Office of Inspector General, State Auditors

**Closeout of Award:** WVDED may condition closeout on receipt of final reports, confirmation that any monitoring/audit findings have been resolved. All outstanding reports due to WVDED within 90 days after end of period of performance.



## Clawback/Recoupment of Funds

If subgrantees fail to comply with Grant Agreement requirements, WVDED may:

- Deduct or withhold payments invoiced by subgrantees.
- WVDED may also disallow costs and recover funds disbursed on the basis of audit/review following closeout.
- Failure of subgrantee to substantially meet performance measures may result in suspension of reimbursement payments, termination of Grant Agreement, and or prohibition from future allocations until failures are resolved.
- WVDED further retains right to recapture funds due to cost underruns.



End of legal, regulatory, and compliance requirements

## Agenda

- 1 Program Overview
  - Fundamentals & Key Requirements
  - Project Creation
  - Project Prioritization and Selection
- 2 Pre-Application Walkthrough
  - Short and Narrative Responses
  - Documents and Supporting Material
  - Workbooks
- (3) Regulatory, Legal, and Program Compliance
- 4 Next Steps



# Important Dates - Pre-Application

Item	Location	Date
Webinar	Online	Today
Portal Opens		March 2024
Deadline for Questions ahead of Onsite Workshop – North		March 21, 2024
Onsite Workshop – North	Fairmont, WV – WV High Technology Foundation	March 28, 2024
Deadline for Questions ahead of Online Workshop		April 3, 2024
Online Workshop	Online Workshop	April 10, 2024
Portal Closes		May 2024



# Submitting Questions

#### Info Required:

- Name & email of submitter
- Company or Organization Name
- Question category: timeline, applicant match, project design, challenge process, clarification of program language, fabric and mapping, access to forms and materials, other
- Question



https://tinyurl.com/bd6uj58m



# Important Dates – Pre-Application Questions

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